



**Flinders University Student Council Meeting
Agenda of the Meeting held on Tuesday 2nd June 2015.
Meeting Room, Flinders University Student Association.
6:00pm**

Document List

Document 1/5: Meeting Agenda.....	2
Document 2/5: Minutes 05/05/2015	Awaiting Approval
Document 3/5: Proposal for Indigenous Student Movie and Pizza Night.....	31
Document 3/5: Clubs and Society Regulations	32
Document 5/5: Empire Times Regulations.....	52



Meeting Agenda

1. Welcome and meeting open.....	4
2. Apologies.....	4
3. Welcome guests.....	4
4. Accept minutes from previous meeting	4
5. Reports.....	4
5.1. President's report	4
5.2. General Secretary's report:.....	6
5.3. Education Officer's report.....	8
5.4. Environment Officer's report.....	11
5.5. Queer Officer's Report – none received	12
5.6. Women's Officer's Report.....	12
5.7. International Officer's Report	12
5.8. Welfare Officer's report.....	13
5.9. Social Activities Officer's report – none received	14
5.10. Accessibility Officer's report	14
5.11. Post-Grad Officer's report.....	15
5.12. Indigenous Officer's Report	16
5.13. MSE report	17
5.14. General Council Member reports	23
6. Matters for Decision	24
6.1. Counter-rally to the Reclaim Australia rally.....	24
6.2. Rescue the Rohingya refugees.....	24
6.3. End of semester event for Indigenous Students.....	24
6.4. Funding to attend Edcon for General Council member.....	24
6.5. Rescheduling Gender Equality Week and Bluestockings Week events	25
6.6. Clubs and Societies Regulations Changes	25
6.7. Empire Times Regulation Changes.....	25
6.8. Tenure of Student Council	25
6.9. Returning Officer for the 2015 Annual Elections.....	27



6.10.	Election Tribunal for the 2015 Annual Elections.....	28
6.11.	Club Affiliation Approval	29
6.12.	Disability Student Representative awareness page in Empire Times.....	30
6.13.	Office Bearer travel funding expenditure	30
7.	Matters for discussion	30
8.	Matters for noting.....	30
9.	Meeting closed.....	30

FUSA Student Council Meeting
Meeting Agenda
June 2nd, 2015

1. Welcome and meeting open

2. Apologies

Ann Raith

3. Welcome guests

4. Accept minutes from previous meeting

5. Reports

5.1. President's report

The Sturt campus is a major concern for me. As outlined in my last SC report, there are a number of issues confronting students and staff at Sturt. During May, FUSA devoted more time and energy than the usual at Sturt campus. The wonderful FUSA Multi-cultural Festival was an outstanding success. I want to personally thank and congratulate Siti Maesaroh for the enormous job she did in coordinating the organising and running of the festival.

Although the number of Sturt students who attended the FUSA forum at Sturt was slightly disappointing, the forum was a success in terms of a number of important discussions took place with the 14 students who attended at various times over the hour. The process of building the forum also allowed important interaction and discussions to take place between SC members and Sturt students during the month of May. These discussions were important in listening to some of the issues Sturt students had in regards to a range of issues. I want to thank all SC members that assisted in this process, in particular Catherine Wagg, Caleb Pattinson and Grace Hill. It was also great to see Brodie May start his public transport survey at Sturt campus an event covered by the local *Messenger* newspaper.

As part of the engagement with Sturt students and to allow me to have some guidance before the student forum a short survey was conducted online, 62 students completed the survey. The results are attached to this report. In terms of FUSA the survey shows we have a bit of work to continue to try and relate to Flinders students away from Bedford campus, although almost 68 per cent were aware of the FUSA room, but surprising only 47 per cent were aware of student assist.

The survey confirms Student Council concerns in regards to welfare issues confronting Flinders students are correct. A number of issues impact Flinders students, including poverty (20 per cent), Housing/accommodation (27 per cent), Transportation (37 per cent). 67 per cent stated the work-

study balance impacted on them, again confirming the importance of FUSA to campaign for more and better government student allowance measures.

In a fitting conclusion to the increased engagement from FUSA during May, we saw the successful relaunch of the Nursing and Midwifery Students Association. Well Done to Caleb Pattinson for his continued hard work in trying to get school associations off the ground, as the survey showed, students want stronger representation at a school and faculty level.

In meetings with the senior management of the University in regards to Sturt campus, the administration stated the Sturt campus was an important part of Flinders and that major capital works were in the planning process for Sturt. It was also stated Decafe was going to undergo a major refurbishment in the next 12 months and they were looking at a number of ways to improve the student experience at Sturt.

In my last report I wrote... In recent weeks it has been brought to my attention the issue of a lack of access to basic hygiene or pharmacy related products. **This includes feminine hygiene products; basic pain relief; first aid items; hand moisturiser (important to nursing, paramedic and other students in labs constantly washing their hands); lip balm etc....** Both students and staff are rightly annoyed by the situation. Academic staff, professional staff as well as Cafe staff keep personal stashes of tampons, pads Panadol and other items for distressed students free of charge.

Flinders One has agreed to expand its range to include women's sanitary products, hand cream and lip balm, as well as ensure Panadol, hand sanitiser, Band aids and throat Lozenges are well stocked and clearly on display. Thank you to everyone, in particular to Sue Myatt for having this win for Sturt students. Management has assured me the prices will NOT be more than main campus.

Nepal Earthquake impact on Flinders community.

Our university has 68 students from Nepal. Some have been greatly impacted by the devastating earthquake, with home communities suffering much death and destruction. The Flinders community has responded in a range of ways. The solidarity and support was on full display at the FUSA multicultural festival. Over \$10 000 have been raised from Flinders students and staff. I have been in close contact with a number of Nepali students and been in communication with the university in regards to a number of issues including fee waivers.



5.2. General Secretary’s report:

Bank Account Position: 31 May 2015

Flinders University Student Association	Opening Balance	17,388.55
National Australia Bank, Bank Account	Total Debits	103.54
As at 30/04/2015	Total Credits	0.00
	Closing Balance	17,492.09

Inflow/Outflow transactions

*Note: This statement includes outstanding transactions

Transaction Date	Description	Debit	Credit	Balance
1/05/2015	Balance (c/d)			17,388.55
31/05/2015	Paypal Balance (Job Listings (103.54))*	103.54		17,492.09
30/04/2015	Closing Balance			17,492.09

Clubs and Societies

The first Clubs and Societies Subcommittee meeting was held on the 22nd of May. We had more than 10 attendees from at least 7 different clubs. Coming out of the meeting we have lots of feedback from clubs regarding which aspects of club maintenance and their relationship with FUSA are most challenging, and where they feel improvements could be made. The area most discussed was funding, which almost all club representatives had previously had difficulty accessing or understanding. Adam and I will have plenty to talk about in the near future, and more meetings will be held next semester.

NUS Quality Survey

Since last meeting I have been able to get most of my classmates to fill in NUS Quality surveys, which I have returned to the Education Officer and Student President. The time it takes students to fill in the survey has been an excellent opportunity to talk to them about what FUSA is, what NUS is, and why student unionism is so important. Most students who were aware of NUS have found out about the organization last year during the very successful Abbott and Pyne: Hands off our education” campaign. People who had heard of NUS were more receptive to requests to fill out the survey than those who had not.

Multicultural Festival

I was at the FUSA stall on the Wednesday and Friday of the Multicultural Festival. The festival was wonderful, and another BIG thank you to International Students Officer Siti Maesaroh! Sturt students I spoke to were pleased to have FUSA activity on their campus, and I feel we should

organize more for the students of Sturt. However, I disagree with the University's decision to disallow the festival from being held on the main campus. We used the opportunity of the FUSA table at the festival to try and promote the FUSA forum, and the Nursing and Midwifery Students Association. In the week preceding the festival, I made announcements in my classes to let people know about the event. Thanks to the other council members who helped out when I did – Caleb, Brodie, Catherine, and James.

Student Welfare and the Budget

The situation with student welfare is just as dire as ever. This month I have been approached by three students who have either been cut off from their Centrelink allowances, or are on the verge of being unable to survive due to the appallingly small amount they receive each fortnight. One student has dropped out. I have been in contact with all of them, encouraging them to use the Student Assist services and also to contact Welfare Rights. These are just three students of many, and the situation will only get worse if the measures announced recently in the budget are passed. The Liberals have revealed their intention to try to force through fee deregulation again. The rest of the budget is no better. It's being presented as a backdown from last year's disaster budget, and in some ways it is. We can thank the campaign of protest in opposition to the Liberals for this. Nonetheless, the budget is still all about fucking over students, workers, and the poor, to further line the pockets of the rich. \$1.7b will be spent to curb "welfare fraud", otherwise known as young people and pensioners making errors when they're made to fill in dozens of pages of complicated forms. Young unemployed people will be forced to wait a month before receiving any assistance. Will this be on top of the months we already have to wait for Centrelink to even begin to process our claims? Meanwhile another \$150m will be spent on war propaganda, \$400m on a new militarized border force to increase the number of prisoners in Australia's concentration camps, and \$300m on spy projects. There's so much money which could be spent on students, but instead it's spent on useless garbage. Student activists should be continuing to throw themselves in to the fight against the government.

Nursing and Midwifery Students Association Launch

I went down to Sturt Campus last week to help the Education Officer launch the Nursing and Midwifery Students Association. We held a BBQ outside the FUSA Sturt room and signed people up to both FUSA and the new Nursing and Midwifery Students Association. The AGM got quorum and was quite successful. Many students who could not attend due to class still signed up, and many students who were not in the relevant courses still signed up to FUSA and stuck around to hear more about what we do. A very successful day! Thanks to the Education Officer, Student President, and Environment Officer.

Combatting racism:

Rally against the forced closure of Aboriginal communities

On May 1st I attended the rally against the forced closure of Aboriginal communities. The racist policy of community closure is not limited to WA. The SA government is also withholding crucial funding from the APY Lands, exacerbating already existing problems in these communities caused by lack of funding. Every self-respecting anti-racist needs to be supporting this campaign. I am pleased to report that over 1000 people took to the streets for this rally, including lots of Flinders University Students.

Protest to rescue Rohingya refugees:

This month I have helped with two protests demanding the immediate rescue and resettlement of the Rohingya refugees. Unfortunately, governments around the world have taken the lead of Australia – the norm now seems to be allowing refugees to die at sea, towing back their boats, or locking them up if they succeed in landing. Australia should rescue and resettle these refugees. If they were whites on a cruise ship who needed rescuing, Abbott and Shorten would be tripping over themselves to prove who wanted to rescue them most. But as they're poor and Muslim, they're instead busy fighting over who most wants to refuse these people entry to Australia or to lock them up in a concentration camp. Both protests I've taken part in have been very successful, and well attended by Flinders Students.

IDAHOT and Irish referendum!

During the month I helped organize and attended a student speakout in the city for International day against Homophobia and Transphobia. The event was very successful, with lots of young people stopping to sign petitions for marriage equality and to talk about the history of IDAHOT and the campaign for marriage equality in Australia. Shortly after this, the Irish referendum on marriage equality proved a resounding success, with around 2/3 of voters voting to have equal rights. I helped organize petitions and other materials to promote a popular vote on the issue in Australia, and petitioned students on the Flinders campus and in the city around the issue. Everyone has been very receptive – most students and indeed most Australians support equal rights.

5.3. Education Officer's report

School Associations Project

Flinders Education Student Association (FESA): This association only born months ago continues to go from strength to strength. A successful, initial social event was held on the 23rd of May with the association selling almost 700 pub crawl shirts. Myself and Jonathon Louth will be pursuing official endorsement from the Dean of Education in a meeting being on Monday 1st of June so that the association can become a little more structured and well known by the academics.

Flinders Law Student Association (FLSA): I am still hoping to convince the FLSA to affiliate with FUSA ASAP and officially endorse the school association project.

Flinders Business School Student Association (FBSSA): I sent a few pieces of correspondence to the FBSSA who responded critically, yet mostly positively. If anybody wishes to discuss this further please get into contact with me over the next month.

Association for the Students of International Studies (ASIS): I am awaiting a meeting with the Dean of the School to seek official endorsement for this association.

Flinders Psychology Student Association (FPSA): I met with the President of FPSA, Marina William, to discuss the agenda I am moving forward in 2015; creating and strengthening school-based associations. Their association is very sound however like many groups on campus, FPSA struggle to get students eager and excited to engage and become more active in student representation.

Flinders Chemical and Physical Sciences (Thinking CaPS): I had a meeting with Michael Wilson, President of the Thinking CaPS Club, they are positive towards being involved in the project and I will look towards working closer with the club when the appropriate time suits.

Flinders University Nursing and Midwifery Student Association (FUNMSA): With the help of the resources from FUSA, we successfully relaunched the FUNMSA on Wednesday 27th of May. Combining the FUSA says Relax event along with a BBQ and some coffee vouchers we got 21 students along to the successful AGM held. The BBQ was enjoyed by the Paramedic students. I particularly thank Jonathon and Adam for the endless hours put into the event. I also extend gratitude to James, Grace and Brodie who all made the effort to attend the event, sign up FUSA members and help serve the BBQ.

Flinders Computer Science, Engineering and Mathematics Student Association (CSEMSA): The CSEMSA launched on the 27th of May, after just making quorum at the IGM there was a very successful members BBQ that followed. I am grateful for the time Sue Myatt took out to attend the BBQ to speak to the members about the benefits of Student Assist.

Flinders Medical Student Society (FMSS): I am still endeavouring to create a strong stream of communication between FUSA and FMSS. I am hoping to have a meeting with the Senior-Vice President around the benefits and resources FUSA has to offer.

School of Humanities and Creative Arts Student Association (FUHCASA): We are looking to establish this association in Semester 2 with 'Super Tuesday', preliminary discussions will be occurring with current social groups associated with the school.

School of Social and Policy Studies Student Association (SPS-SA): We are looking to establish this association in Semester 2 with 'Super Tuesday', preliminary discussions will be occurring with current social groups associated with the school.

School of Biological Sciences Student Association (BioSA): We are looking to establish this association in Semester 2 with 'Super Tuesday', preliminary discussions will be occurring with current social groups associated with the school.

School of the Environment Student Association (ESAFU): We are looking to establish this association in Semester 2 with 'Super Tuesday', preliminary discussions will be occurring with current social groups associated with the school.

School of Health Sciences Student Association (HSSA): We are looking to establish this association in Semester 2 with 'Super Tuesday', preliminary discussions will be occurring with current social groups associated with the school.

Dean Meetings: Jonathon and I are still in the process of meeting up with the Deans of all the Schools at Flinders University. The Dean for the School of Humanities and Creative Arts was very supportive for the project to go ahead. At the time of the SC meeting I would have also met with the Dean of Education.

Super Tuesday: There is a current proposition for a 'Super Tuesday' to establish the remaining 5 associations at Flinders University. Please look at the matters for noting for further information.

NUS Quality Survey

The NUS Quality Survey is finishing up soon. I thank all council members who have contributed to the collection of responses. I particularly am aware that James and Ann have collected numerous single-handedly.

Without being aware of the number of responses council have collected when writing this report – Flinders is tracking at a little over 100 responses so far. General council members Catherine and Kevin have already assisted me in entering the data from physical survey responses.

Multi-cultural Festival

I congratulate Siti on a tremendously successful event held over 3 days. I was unable to attend as much as I would have liked, however the time I did spend down at Sturt was joyous and enjoyable, reflective on the type of event the hard working people behind the scenes created. I used the time down at Sturt to talk to some Nursing and Midwifery students about the impending AGM (which was a week or two after this event).

Sturt Forum

I attended the Sturt Forum held by James. I congratulate him on a sound event, limited success was achieved however as always we can improve! I know James would have had countless conversations both immediately prior to the event as well as across the multi-cultural festival. There was some constructive feedback received and I believe it would be beneficial to continuing a constant stream of momentum for Sturt by hosting another event shortly. There were some concerning outcomes from the result of the Sturt survey – notably the students suffering from poverty and lacking student representation. James has extensive feedback on the Sturt survey if anybody wishes to discuss this further.

Rebranding Group

I attended the first RB meeting chaired by FUSA Media Officer, Steph Walker. I believe the meetings serve an invaluable service – as a SC we need to either agree on the proposed rebranding at the conclusion of the project or decide to same with the same (current) brand. Given the strenuous time frame placed on the project, it is important to include SC in as many discussions as possible. I will be attending as many of these as I can.

Education Collective

I have been trying to post more regularly on the social-media page for the Education Collective. In the future I think an interactive blog would be essential to engaging with current Education Collective members. Growing the Education Collective is an arduous task and one that will take many years to achieve comprehensive growth. I hope SC stands with me on the project and will do their best to help me in this venture.

5.4. Environment Officer's report

Parking and public transport on campus

Public transport options for students continue to be a major issue for students at flinders. The recent survey found that 37% of flinders students find transportation to be a pressure impacting on their study. I've started my own specifically transport related survey, which was launched at the sturt campus. The preliminary results are stark to say the least. Amongst the mostly nursing students, the majority take cars to university, citing that getting to classes on time using public transport is unfeasible. Despite this though, almost every student I spoke to, irrespective of whether or not they park on campus, knew that it's difficult to impossible to park, even at a less busy time of year.

I was contacted by the Mitcham and Hills *Messenger* about the issues of parking and the total lack of plans to either extend a train line to the campus, or to expand the amount of parking available, and met with a reporter to go over the issue. The cancelled plans to extend the rail line to flinders seem to be ruffling the feathers of the Mitcham city council due to students parking in the suburbs, either to avoid the cost of parking or because they cannot find a park. A journalist from the Messenger met with myself and James to see the state of the parking and interview us.

Joint forum with Indigenous officer

I've been working closely with Latoya and we're in the advanced stages in organising a major forum at the Bedford park campus in early semester 2. This forum will focus on the environmentally destructive mining industry in Australia.

I've been in contact with Friends of the Earth anti-nuclear campaign which is a leading organisation in campaigning against nuclear energy.

I'm also in discussion with a flinders medical student who is concerned by the renewed push for nuclear by the federal and state governments.

I've also been in contact with the fossil fuel divestment campaign on campus.

First Nations communities are often those impacted the most by the mining industry. I saw this as a good chance to organise an event with the Indigenous officer around such a significant issue.

Community garden

I've been in continued contact with some students around the project for the revived community garden project. Some funding has been secured for them through the university and they're to have a working bee to get the garden into shape on the 4th of July.

Multicultural Festival

I spent the Wednesday of the multicultural festival helping out on the FUSA stall.

5.5. Queer Officer's Report – none received

5.6. Women's Officer's Report

- Regularly updated the Women's Collective Facebook and Instagram pages.
- Responded to student emails and queries.
- Organised and held the "Chicks at the Flicks" Women's Collective movie night.
- Met with Jonathon Louth to plan the Women's Collective online space. Took photos for the page and filled out a questionnaire for the page.
- Held two fortnightly discussion groups on domestic violence and body image.
- Met with the NUS Women's Officer and other interested students to plan Blue Stockings Week and Gender Equality Week.
- Created a page for the Empire Times advertising the Women's Collective.

5.7. International Officer's Report

1. International Collectives/Sub-committee

- Preparing the international collective's page on FUSA website with Jonathon.

2. Multicultural Festival 2015

- Organized several meeting with the Committee; with Adam and Rachel; and with student's clubs/associations on the Multicultural Festival's preparation;
- Meeting with Kerry Bogner (regarding FISC Student's Involvement in the Multicultural Festival), May 8, 2015;
- **Multicultural Festival, 13-15 May 2015;**

The Festival ran successfully for the whole three days despite of the wet and cold weather. International students from 12 country based clubs/associations involved in food and activity stalls throughout the three days festival (Bangladeshi, Nepalese, African, Chinese, Singaporean, Spain, Vietnamese, Lao, Indonesian, Malaysian, Papua New Guinea, and Japanese students). The cultural performances consisted of singing,



dancing, instrument playing and martial art from 18 countries (12 countries above; plus Ireland, Mexico, Saudi Arabia, India, East Timor, and Bhutan). There were total 34 cultural performances presented by more than 180 performers, not only from international students in Flinders University, but also from other universities in Adelaide. There were also a number of international students who perform spontaneously on the festival's day (out of the program schedule). The performances were all in voluntarily based. One of the festival's MC is international student with disability (who was one of the SC's member last year, Jack (accessibility officer)), which add value of inclusivity of the event. The fundraising act for Nepal, Flinders for Nepal, gained positive response and raised donation in total of 1,277.85 AUD. From the opening to closing ceremony, the engagement of international students were massive. A large group of international students involved in opening ceremony by playing Angklung (Indonesian traditional music instrument) spontaneously (without any prior practices). One international student composed a special song (on piano) dedicated for all the international students who involved on the festival, and performed it as the final performance to close of the festival. The audiences was not only came from Flinders community, but from other Uni in Adelaide. Some of them have stated their interest to make the same festival in their community. I would like to appreciate and say big thanks for all of your support for our festival; Chris, Adam, Rachel, Steph, Sarah, Paul, Fay and Stacy, James, and all of student council, thank you so much for working all out together to make this festival happened.

3. Other activities

- Responding to ET's interview for International Officer's profile (June edition)

June 2015 Plan

1. Appreciation Dinner for all the Festival's participants;
2. Follow up the Disability Awareness Club's AGM and affiliation process with FUSA;
3. Assisting the Indian students who willing to restart their association.

5.8. **Welfare Officer's report**

_1/5/15:

- Met with Wendy re the Mindfulness Triathlon

5.

- Met with Vanessa re recruitment for subcommittees, external and rural students, and SASO recruitment panel
- Vanessa re SASO – making a time to do the interviews

6/5/15

- Wendy re Mindfulness Triathlon

- Chris re Renmarks' request for wellbeing classes
- Vanessa re SASO recruitment

11/5/15

- Read all applications, scored, compared, and shortlisted - 5 hours
- Met with Vanessa and Helen to shortlist and compare favorites: 1 h
- Looked over the interview questions

12/5/15

- phone call w Chris re wellbeing program in Renmark Funding

13/5/15

- Interviewing candidates 9am -2pm
- Sue re pauses and delays with Centrelink payments

18/5/15

- Wrote a proposal for my preferred candidate for the SASO role
- Compiled a list of useful links for Welfare Collective page
- Read up on student mental health and poverty

19/5/15

- Signed students in for the mindfulness class
- Organised for Flinders
- One and the Psychology School to give the classes another push
- Emailed the psych students association
- Had an email sent to all psychology students
- Replied to student emails

20/5/15

- Advertising classes

26/5/15

- Attended the mindfulness class.
- Organised and signed in students on arrival

5.9. Social Activities Officer's report – none received

5.10. Accessibility Officer's report

- Emailed the Disability Officers to set up a time to meet to discuss collaboration.

Accessibility Officer Sub-Committee

- Corresponded with Jonathon Louth about Sub-Committee.

Bus Area



- Corresponded with Belinda Bowring to set up a meeting time to discuss the renovation of the bus area on Registry Road.
- Meeting with Shane Jennings (Associate Director of Infrastructure Strategy & Planning) at 4pm Friday 29/05/2014
 - Plans to renovate the bus area already underway but waiting on approvals.

Disability Student Representatives Empire Times Page

- Emailed the other three Student Representatives regarding putting a page in the Empire Times to inform students about the Disability Student Representatives.
- Spoke with Jack Harrison (Empire Times Liaison) regarding the page.
- Designed page layout.
- Spoke to Media Officer about making the page.

Flinders University Disability Committee Meeting

- Attended the meeting on Monday 25/05/2015 at 10:00am – 12:00pm (2 hours)

International Students with Disabilities Meeting

- Emailed FUSA International Officer about collaborating and setting up another meeting together.

Multicultural Festival

- Attended, helped out and manned the FUSA tent/stall on the Thursday and Friday.
- Thursday 14/05/2015 at 12:00pm – 4:00pm (4 hours)
- Friday 15/05/2015 at 1:00pm – 4:00pm (3 hours)

5.11. **Post-Grad Officer's report**

May 20th Post Graduate Event: Bollywood

Attendance: 50+

Event went well and according to plan

Set Up: **2 hours**

Clean Up: **1 hour**

Attendance: **1 hour**

Catering

Creation of Playlist

Buying Supplies and Drinks

Liased with colleague regarding Post-Graduate Sports

Liaised with colleague regarding his Flinders project to support Burma refugees and advised him about how to set up and promote his event and activities

Liaised with post-graduate students regarding various personal problems and gave some advice for students who were seeking advice and counsel regarding various concerns and issues regarding their situations

Writing and editing post-graduate June newsletter, which included liaising with fellow post-graduate writers: **5 hours Total**

Met with individual members of my subcommittee to discuss July Post Graduate Association Meeting: **3 hours Total**

Met with collaborators outside of Flinders to discuss and plan upcoming social event for semester 2 to discuss theme, food, and activities during the event

Liaised with FUSA staff to discuss and plan upcoming events.

Please note that I have only recording enough to meet my minimum hour requirements as post-graduate officer, but my time has exceeded the minimum requirement.

5.12. Indigenous Officer's Report

1st May – Attended the ‘Stop the forced closures of Aboriginal communities’ national rally.

4th – 8th May – Assisted Aboriginal community living in the south terrace city parklands. Majority of those who wanted housing have now been fast-tracked into housing. The remainder have battled the city council and police against removal and have so far been successful.

6th May – Attended Yunggorendi staff meeting about the development of a new Flo site section for Indigenous students. The Indigenous Officer will now be able to use this site to communicate with all Indigenous students.

7th May – Attended and assisted in the development of the ‘How would you like to be me’ community forum with key Aboriginal leaders from around Australia.

12th May – Meeting with First Nations Collective Indigenous Committee and thankful that Jonathon from FUSA was able to come and discuss logistics with us.

13th May – Attended Flinders Multicultural Festival – what an excellent event. Well done Siti!

15th May – Discussed with Yunggorendi about a Puratap for our student common room – thankfully it was installed the next day.

18th May – Wrote for the Social Work Society Newsletter about the forced closures of Aboriginal communities.

20th May – Meeting with Director Yunggorendi about tutoring space for students for ITAS. They have now provided an office space for this however this is temporary. I will be working on this further in hope of getting an appropriate full-time space.

21st May – Meeting with Yunggorendi and students about applying for funding for students to attend the National Indigenous student conference in July. Two students have since been fully funded by Yunggorendi to attend.

22nd May – Discussed with Environmental Officer Brody about having a forum on anti-mining and Aboriginal land rights/ closures of communities for second semester. We will continue planning this together.

26th May – Discussed with students about end of semester event – verbal and survey feedback was collected and have since organised this event, with budget to be approved at meeting.

27th May – Attended the state Reconciliation breakfast for Reconciliation week this week at the Adelaide Convention Centre.

28th May – Meeting with FUSA events team Adam and Rachael to begin to plan NAIDOC at Flinders for the start of second semester.

29th May – Attended the Common Ground Reconciliation week event in Light Square and spoke about the current position of Aboriginal communities and also about the lack of representation of both Aboriginal students and Aboriginal culture in higher education institutions.

5.13. **MSE report**

FUSA Staff

Student Assist Support Officer

Elen Shute was successful in winning this student position. The focus of the role will be to provide general support duties to the Student Assist team. Elen is currently doing a PhD in Palaeontology at Flinders and will be working with Student Assist 0.5.

Student Radio

This project is in 'pause mode' whilst we await feedback from the Senior Executive of the University. I will continue to keep in contact with Student Council regarding developments.

Empire Times Editor Vacancy Filled

Simone Corletto is the new Empire Times editor. Simone began on 4 May 2015.

Discussion Paper on Incorporation

I have finished the process of collecting historical information on the establishment of FUSA and will be meeting with Legal Services in the next two weeks to begin discussions.

Student Assist report, Prepared by the Team Leader, Student Assist

Casework

Numbers of students requesting assistance from Student Assist (SA) has increased to 45 from the 26 new cases that were opened in April. 16 additional students have contacted the Student Assist general email address for assistance.

Topic NURS3002 has yielded 10 of the new cases opened for May.

There have been several referrals from ISS re international students requiring assistance both for academic and financial/welfare matters. Some of these students have been directly affected by the Nepalese earthquake and have received Emergency Financial Assistance. These students are also being provided with assistance submitting applications for tuition by instalments in the second semester. ISS has been instructed to refer any additional students in dire need due to this event through to SA.

Meetings/Communications

- Service Providers
- Flinders One: para-pharmacy products at the Sturt Campus store
- Student Assist presence at Tonsley and Sturt
- SASO recruitment process finalised
- Student Assist staff Planning and Development Review nearing completion
- FUSA rebranding working party



Policy

- PEPLA: Assessment policy submitted from Student Assist. SAO contributed input - ongoing contribution into the new Professional Experience Placement Learning Agreement (PEPLA)
- Planning regarding upcoming working party for Academic Integrity policy review
- Discussions have ensued with Centre of University Teaching and the DVCA regarding outcome of Assessment policy submission

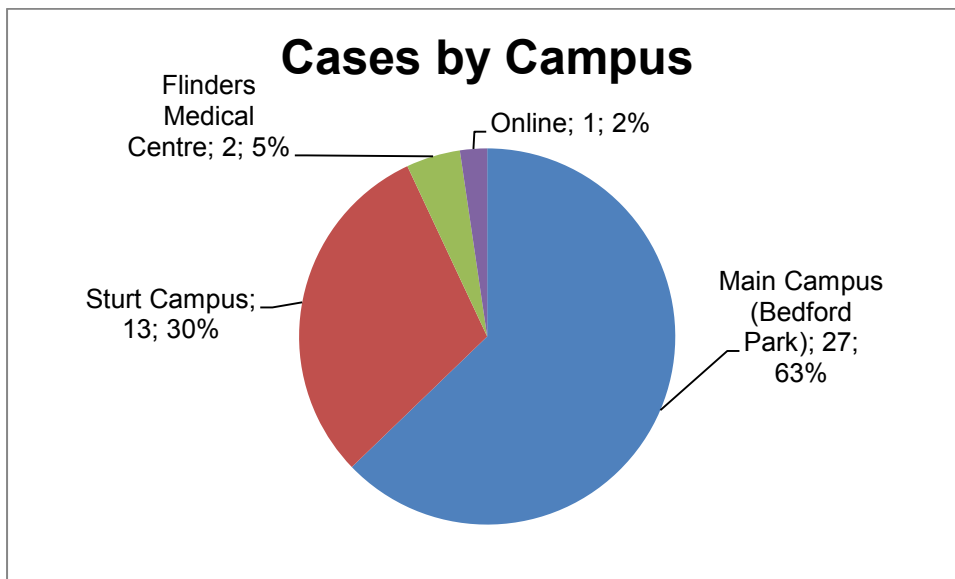
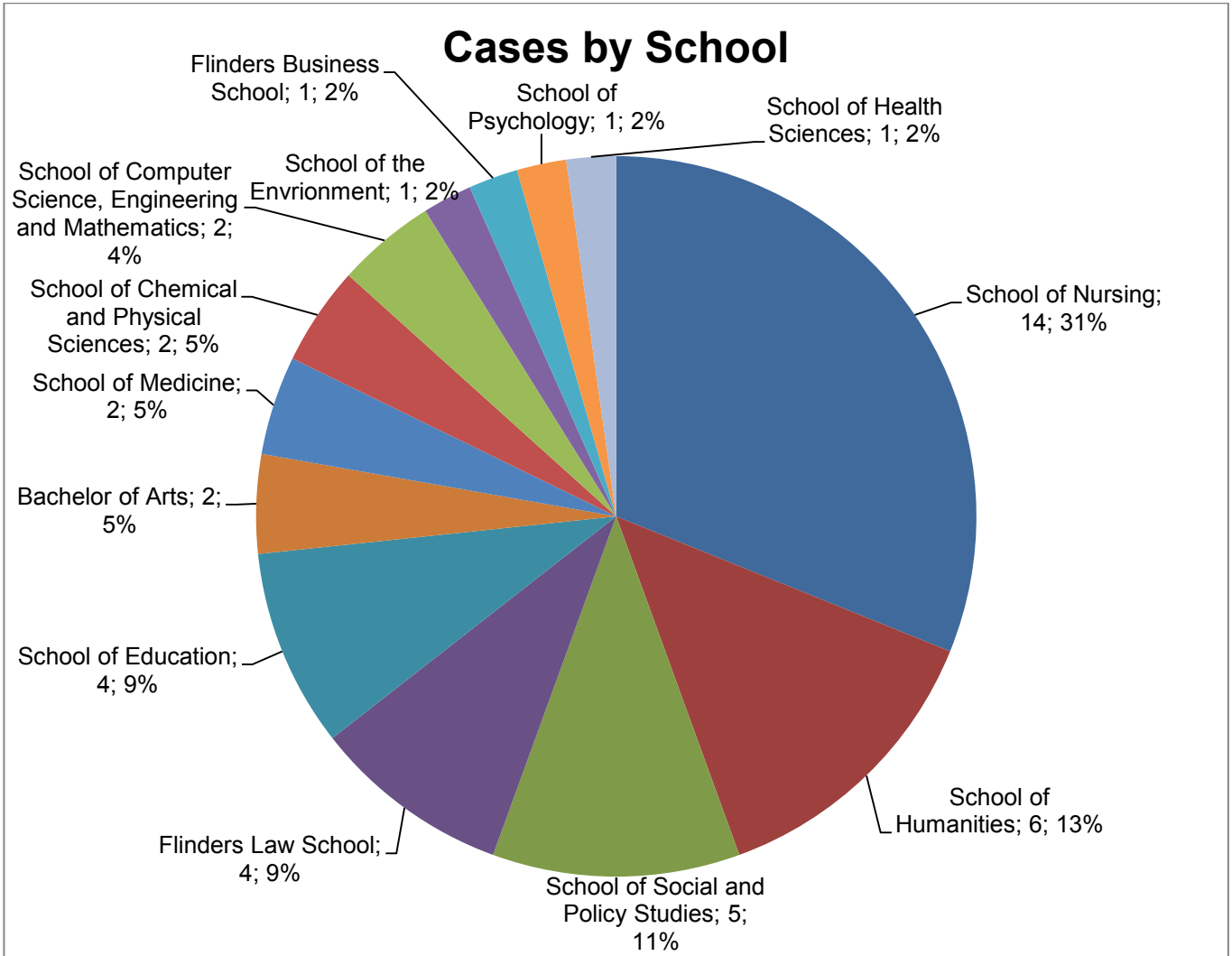
Awareness/networking activities

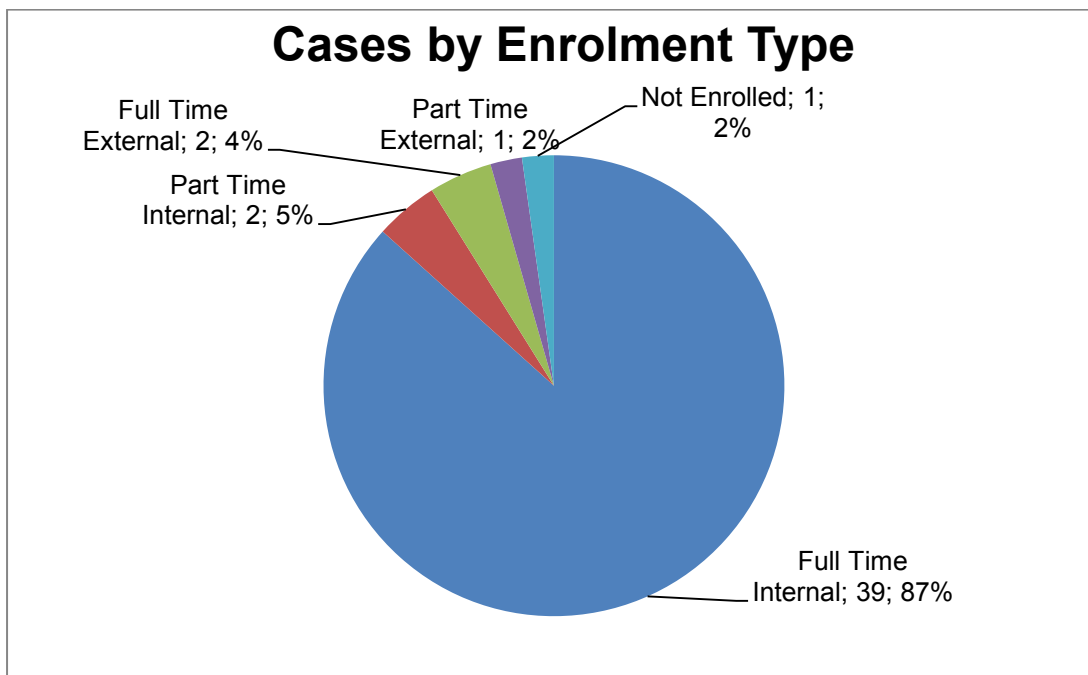
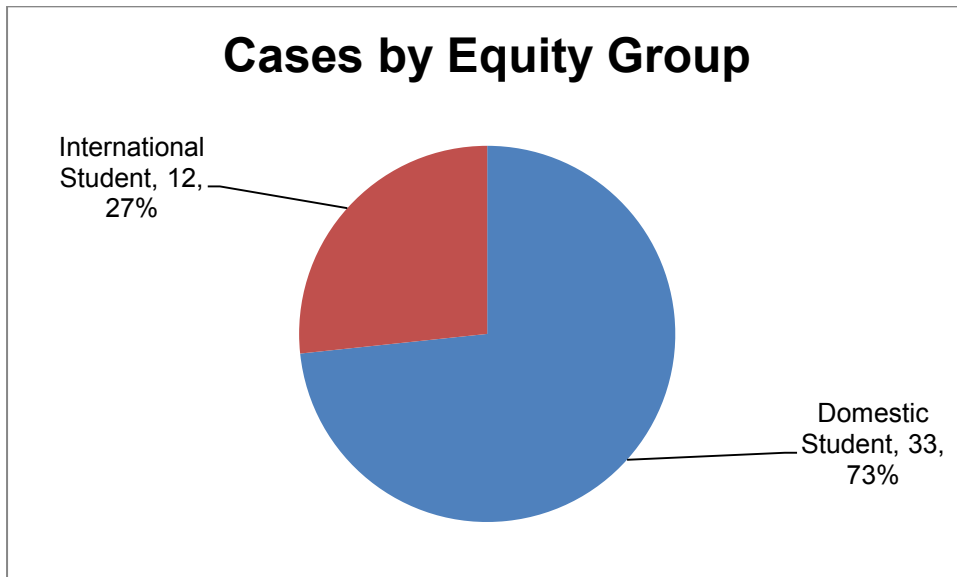
- Student Assist Day
- FUSA forum at Sturt
- Southern Financial Counsellors Network Meeting at Uniting Communities Christies Beach
- Meeting with Flinders Connect's Communications Officer
- Meeting with Mark Gregory from CELC
- First in Family Forum

Professional Development

SFAO attended the Financial Counselling Australia Conference

CASEWORK SUMMARY





Events report, Prepared by the Events & Projects Officer

I started at FUSA on April 27 and have been busy getting to know everyone and learning the ropes. Thanks to everyone for being so welcoming – I've had a great first few weeks and I'm really enjoying the role so far.

Multicultural Festival



The Multicultural Festival was held 13th-15th of May at Sturt. I assisted Adam (C&EO) in the planning and delivery of the event, in conjunction with Site and Nadira. My main focus was in the weeks leading up to the festival was working with Matt Lindner from WHS to complete the WHS requirements for the event – including a site induction for all stall holders and volunteers, event risk assessment and a last minute safe work procedure to set up marquees (as the provider was not a registered contractor). I worked with the C&EO on the logistics of the event – including a daily checklist for bump in and bump out and confirming details with contractors, student organisers and other staff involved in the festival. The C&EO and I worked with three student casuals on bump in on the afternoon/evening of May 12th, as well as the bump out on Friday 15th May. Overall the festival was a success – however more time for strategy and planning would have resulted in better delivery.

O'Week Semester 2

Planning is well underway for semester two O'Week. There is a myriad of tasks to complete, so this will be my main focus over the next couple of months, respectively.

So far I have met with the O'Week Student Director group on two occasions (fortnightly meetings), and we have made some excellent progress so far. Our directors are all contributing well and have come up with some wonderful ideas – I'm pleased that they have kept a focus on mature age and international students for semester two. O'Week will run from 10am – 3pm daily from Monday 27th – Wednesday 29th July. Daytime activities will include stalls, roving entertainment, free food (popcorn, fairy floss, donuts, bbq, etc) as well as performances and presentations each day. Pending approval from Buildings and Property, the stage will be located in the Flinders Laneway to minimise disruption to teaching. Afternoon/Evening events planned are: Monday – movie night, Tuesday: Comedy/Quiz Night and Wednesday: Jazz/wine/cheese/networking with staff and students in the Laneway. I also met with Emma Sachsse (past O'Week Director) last week who has also contributed some excellent ideas on a morning tea/space for mature age students.

Venues have been a major challenge so far – however I'm working closely with Humanities, Buildings and Properties and the good people at Flinders Living to provide some suitable spaces.

Other events & projects in planning stages

- Textbook Fair
- Exams Campaign
- National Band Comp (in collaboration with C&EO)
- NAIDOC Week (in collaboration with C&EO)
- FUSA Ball
- Semester Two Relax Days and Welfare breakfasts
- Outdoor Cinema (semester two)
- And many more to come – including O'Week 2016!

I invite Student Council members to come and say hello if we haven't met properly yet. Please let me know if you're planning any events or activities for later on in the year – I'd be happy to sit down with you to discuss further.

5.14. **General Council Member reports**

Ann Raith

This month I have volunteered at the Multi-Cultural Festival. I also spent time distributing and waiting while students completed the NUS Survey.

I have been advocating for bachelor degree students to have a specific time and place for help with assignments. There appears to be a gap between what the student resource centre offers and what students, for whom English is a second language, want and need. This includes looking into the Resource Centre's new English Language Support Program.

This month I have also been assisting a student who has had family trauma and I am continuing to gather information in relation to the needs of mature age students on campus. Looking specifically with the University of New South Wales who employ a one full time staff member.

Jack Harrison

My hours for Last month are:

- 4 hours carried over from April
- 1.5 hours from FESA BBQ
- 1 hour for Ed Collective meeting
- 3 hours participating in various ET meetings
- 1 hour for FUSA Forum
- My hours for this student council meeting are:
- 0.5 hours carried over
- Ed Collective with NUS 3 hours
- NUS Quality Survey 3 hours (Spent talking to people and getting them to complete the form)
- 0.5 hours assisting Caleb with Nursing and Midwifery Association
- 3 hours spent with ET helping their mid year party

Catherine Wagg

FUSA Multicultural Festival (Photography and FUSA stall):

- Wednesday: 3 hours
- Thursday: 5 hours
- Friday: 2 hours
- Collecting NUS surveys, data entry into Survey Monkey:
- 3 hours
- Textbook stall meetings:
- Friday 8th May - 1 hour
- Friday 29th May - 1 hour

- Total hours for May: 15 hours

6. Matters for Decision

6.1. Counter-rally to the Reclaim Australia rally

Successive Australian governments have stoked racism in order to achieve their political ends – scapegoating refugees while attacking the conditions of workers and students. This has meant continued persecution of Aboriginal people, and locking refugees up in concentration camps on Nauru and Manus Island. This climate of racism has meant that racists are rallying on our streets, and fascists feel emboldened to rally, and to recruit. This April, rallies of racists and fascists took place around the country under the banner of “Reclaim Australia”. They reserve a special hatred for Muslims.

It is imperative that all anti-racists and anti-fascists unite to combat this threat, to mobilize and prevent Nazis from rallying and recruiting on our streets. The fascists have called more Reclaim Australia rallies to be held on the 18th of July, including one rally in Adelaide.

I move that:

1. Student Council endorse the counter-rally to Reclaim Australia.
2. Student Council are encouraged to attend the counter-rally at 10am, 19th July, Elder Park.

6.2. Rescue the Rohingya refugees

This month in the Straits of Malacca, around 8,000 Rohingya refugees and Bangladeshi migrants were stranded, lacking food, water and sanitation – and the governments of Thailand, Malaysia and Indonesia followed Australia’s lead – and towed the boats back into the ocean.

Abbott has flat-out refused to rescue and resettle these refugees – even though Australia is clearly the richest and largest nation in the region. This is a continuation of decades of racist government policy. If these refugees were whites on a cruise ship who needed rescuing, Australia would be there in a heartbeat. But seeing as they’re Muslim and poor, the government’s attitude is “nope, nope, nope”.

I move that the Student Council condemns the outrageous inaction on the part of the Australian government, and demands that the Rohingya refugees be rescued and resettled in Australia.

6.3. End of semester event for Indigenous Students

I move that the attached proposal for an end of semester Indigenous Student Movie and Pizza night be endorsed by Student Council.

6.4. Funding to attend Edcon for General Council member



I move that FUSA approves spending \$480 on each General Council member who want to go to EdCon. That figure is based on \$120 conference fee, \$140 for accommodation and \$200 for flights.

6.5. Rescheduling Gender Equality Week and Bluestockings Week events

I've put some serious thought and planning into Blue Stockings Week and Gender Equality Week in Semester 2. I believe that it would be better to have the events on separate weeks so that they each get the attention and priority they deserve.

I move that the event dates be changed it so that BSW will be (as scheduled by NTEU) August 10-14, and to have GEW from October 12-16.

6.6. Clubs and Societies Regulations Changes

The proposed changes to these regulations are in the main to allow for the creation of rules around School Associations. Other components were also tidied up.

Motion: That Student Council approve the proposed changes to the Clubs and Societies Regulations.

6.7. Empire Times Regulation Changes

The proposed changes to these regulations reflect the change to FUSA Constitution and other components were also tidied up.

Motion: That Student Council approve the proposed changes to the Empire Times Regulations.

6.8. Tenure of Student Council

Background

At its meeting on March 3 2015, the Student Council discussed a proposal whereby the tenure of Student Council Representatives and the Empire Times Editorial Team is changed from the calendar year of 1 January – 31 December to a 12 month period of 1 December to 30 November. The reasons outlined for this proposal were the following:

Utilising the Momentum Created at the Induction Training

Student Council would have completed their Induction in the last week of November and will be able to use this momentum to get started with their projects and planning for the year ahead. This will limit the impact of the understandably quiet Christmas holiday period and allows for important planning ahead of Orientation Week.

Planning

Student Council would have the opportunity to meet in December to commence its strategic planning for the year ahead. The earlier start date will allow for more detailed planning and

preparation of campaigns and other activities. The extra time will ensure that Student Council 'hits the ground running' at the beginning of the academic year. The change of tenure will also mean that representatives can begin their working relationship with FUSA staff earlier and therefore get assistance earlier with planned campaigns, O'Week and other activities.

Event Planning

The Social Activities Officer along with the Social Activities Sub-Committee can begin planning the event schedule and the events themselves in December. This means that the Social Activities Officer and FUSA staff would have more time to plan and prepare for the FUSA events, resulting in better events for all students. This will be especially useful for planning for O'Week and the events to be held in the first few weeks of the semester.

Empire Times (ET)

The last edition of ET is usually released in early November, meaning that the Editorial Team have then completed their work for the year. It therefore does not make sense for them to continue in their roles until December 31. If the new Editorial Team could begin on December 1 then they can begin the necessary training, mentoring and handover to allow them to begin preparing for the first edition, which is typically released on O'Week. I have received anecdotal information from previous and current ET Editors and the Media Officer that there is a lot of pressure on the ET Editorial Team (whom may have no experience in the creation of a magazine) to learn all they need to know and then create the first edition of the magazine, which deadline could be late January/early February.

2016 Planning

2016 will be a huge year for Flinders University and FUSA. It is the 50th year of the University and the new Hub and Plaza Redevelopment will be completed. FUSA will be moving into brand new premises with new opportunities to connect with students. This will require a lot of planning by Student Council with regards to how FUSA presents itself in the new year and what campaigns, events and activities it would like to run in O'Week and semester one.

Motion Passed

After discussion, Student Council passed the following motion: *Student Council Endorses Option 1 of agenda item 6.5 to be submitted as the FUSA position at the FUSA AGM.*

Option 1 was the following:

Option 1

The proposed change of tenure begins in 2015 so that for the 2016 Election of FUSA Student Council and Empire Times Editorial Team (being held in 2015) that the tenure be changed from 1 January, 2016 – 31 December, 2016 to 1 December, 2015 – 30 November, 2016.

Student Council

The current Student Council who were elected from 1 January 2015 – 31 December 2015 pass a motion to cease as FUSA Student Council as of 30 November 2015 (one month earlier than the period they were elected for) to allow for the incoming Student Council to govern FUSA from 1 December, 2015 – 30 November, 2016. Honoria will be honoured in full.

Empire Times

The Empire Times Editorial Team elected from 1 January 2015 – 31 December 2015 would remain as Editors until 31 December but would be engaged only in handover and training to the new Editorial Team who would begin their tenure on the 1 December, 2015 and go through until 30 November, 2016. Honoria will be honoured in full.

Constitution Change

This change required a change to the FUSA Constitution, which was the following:

14. Terms of office

14.1. Office-bearers of the Association, Student Council Officers and the ordinary members of the Student Council, elected at the annual elections hold office from **1 December to 30 November the following year.**

This change was passed at the FUSA AGM on the 31st of March 2015 and then approved by University Council on the 14th of May 2015.

Motion: Student Council formally approve the following:

- the change of tenure begins in 2015 so that for the 2016 Election of FUSA Student Council and Empire Times Editorial Team (being held in 2015) that the tenure be changed from 1 January, 2016 – 31 December, 2016 to 1 December, 2015 – 30 November, 2016.
- the current Student Council who were elected from 1 January 2015 – 31 December 2015 will cease as FUSA Student Council as of 30 November 2015 (one month earlier than the period they were elected for) to allow for the incoming Student Council to govern FUSA from 1 December, 2015 – 30 November, 2016. Honoria will be honoured in full.

6.9. Returning Officer for the 2015 Annual Elections

As per clause 4.2 and in accordance with Section 4 of the Election Regulations, the Manager, Student Engagement has appointed Assoc. Prof Mary Heath to be the Returning Officer for the 2015 FUSA elections.

Assoc. Prof. Heath has worked with community organisations in relation to rape law reform, women's legal rights and public protest. She has also run training for community groups in

consensus decision making and facilitation skills, nonviolence training and training for police liaison teams and legal observer teams for nonviolent protest.

Her research areas of expertise include rape law reform, feminist theories of the state, teaching strategies for sensitive topics, the wellbeing of bisexual and lesbian women.

She is the recipient of multiple teaching awards and she currently chairs the College of Distinguished Educators.

Motion: That Student Council approve the appointment of the Assoc. Prof Mary Heath to be the Returning Officer for the 2015 FUSA elections as per clause 4.2 of the Election Regulations.

6.10. **Election Tribunal for the 2015 Annual Elections**

As per clause 17.2 and in accordance with Section 17 of the Election Regulations the Manager, Student Engagement has appointed the following candidates to form the inaugural FUSA Election Tribunal.

At the previous student council meeting more time was requested to consider the candidates and to explore the possibility of a more diverse panel. It is worth noting that Dr Cassandra Starr (Social and Policy Studies) was originally going to be on the panel, but she pulled out due to study leave commitments. We have since approached a number of other individuals, primarily from Yunggorendi, but we are yet to identify a suitable or willing replacement for one of the appointees below. With the additional information, coupled with the appointment of Assoc. Prof. Mary Heath as the Returning Officer, the appointees for nomination remain unchanged for Student Council consideration.

Assoc. Prof Haydon Manning (Social and Policy Studies)

Associate Professor Haydon Manning works within the School of Social and Policy Studies as a member of the discipline of Politics and Public Policy. A frequent commentator on South Australian and national politics; his main research interests focus on political attitudes, voting behaviour, elections, political parties, and political cartooning. Recent research publications analysed the politics of uranium mining in Australia, environmental issues during the 2010 election campaign and current issues in SA politics. His on-going collaborative research on the role of political cartoons frequently feature as the foundation for many presentations to various community organisations interested in current issues in Australian politics. He teaches a large first level class introducing students to Australian politics and government, and more specialist classes in electoral behaviour and environmental politics at upper level. He is co- convenor for both the SA Parliamentary Internship program and the Electoral Research and Regulation Network [SA chapter].

Dr Grant Niemann (Law)

Lawyer with extensive experience in practice. Formerly Chief Lawyer of Northern Land Council Darwin, the Assistant Director of Legal Services, Australian Government Solicitors Office Adelaide, then as Deputy Director of the Commonwealth Director of Public Prosecutions Office Adelaide, then appointed first Senior trial Attorney of the International criminal tribunal for the former Yugoslavia before taking up appointment as a legal academic at Flinders University School of Law

Dr Patrick Allington (English and Creative Writing)

Patrick Allington has a BA (Hons), MA (Politics) and a PhD in Creative Writing, all from the University of Adelaide. He has taught in English, Creative Writing and Politics at the University of Adelaide, and is an experienced convenor of writing workshops, seminars and masterclasses of various sorts. His novel *Figurehead* (Black Inc. 2009) was longlisted for the Miles Franklin Literary Award, and his short fiction, essays, columns, profiles and extensive critical writings have been widely published in journals, magazines and newspapers. In the June 2011 edition of *Australian Book Review* he published a major essay on the Miles Franklin Literary Award.

Motion: That Student Council approve the appointment of Assoc. Prof Haydon Manning, Dr Grant Niemann and Dr Patrick Allington to the inaugural Election Tribunal for the 2015 FUSA elections as per clause 17.2 of the Election Regulations.

6.11. Club Affiliation Approval

- i. Bachelor of Health Sciences Student Association*
Description: "Student association for the current Bachelor of Health Sciences students, studying at Flinders University. Our purpose is to support current students, represent their needs and concerns as a representative body, engage them in a variety of academic and social events, and provide materials that offer educational and career opportunities"
- ii. Flinders University Liberal Club*
Description: "Ours is a club for Liberals, conservatives and others right of centre at Flinders University."
- iii. Flinders Computer Sciences, Engineering and Mathematics Student Association*
Description: Society for students of computer sciences, engineering and mathematics.
- iv. Students of Sustainability Organising Collective*
Description: The purpose of the club is to organise and promote the Students of Sustainability (SoS) conference that will be held at Flinders University Sturt Campus from July 7th to 12th 2015.
- v. Post Graduate Flinders University Society of Engineers*
Description: Post Graduate Flinders University Society of Engineers is a sister/brother organisation to the Flinders University Society of Engineers. The purpose of the club is to foster a sense of community amongst graduate students of engineering disciplines.



6.12. Disability Student Representative awareness page in Empire Times

Motion

I would like Student Council to approve me to put a page in the Empire Times to increase the awareness of the Disability Student Representatives who are on the Flinders University Disability Committee.

6.13. Office Bearer travel funding expenditure

Motion

I would like Student Council to approve \$510 from my conference budget to be spent on sending me to the NUS National Education Conference from July 6th 2015 to July 10th 2015.

COSTS:

Return flight (Adelaide-Sydney)	\$250
Accommodation	\$140
Conference fee	\$120
TOTAL	\$510

7. Matters for discussion

7.1 In Camera Item

8. Matters for noting

9. Meeting closed



Proposal for Indigenous Student Movie and Pizza Night

Contents

- 1.0 Background
- 2.0 Time/Date/Location
- 3.0 Budget
- 4.0 Queries

1.0 Background

Students have expressed to me that they would like to have a relaxed event before exams start and students go back home to their communities. A survey was established and the majority of student who voted on an activity chose a movie and pizza night. The number of students expected to attend is 20.

2.0 Time/ Date/ Location

The event will be held at Yunggorendi at approximately 6pm on Friday 12th June.

3.0 Budget

Expenses	Total cost
Pizza	\$100
Snacks & drinks	\$50
Total:	\$150

4.0 Queries

Queries can be directed to the Indigenous Students Officer at indigenous.officer@flinders.edu.au or 0413 931 441.

Motion: Student Council approve the proposal to access the Indigenous Student's Officer's budget for the purpose of a movie and pizza night for Indigenous Students

Clubs, ~~and~~ Societies & and School Association Regulations

As ratified on 11/02/2014

Table of Contents

1. Definitions.....	33
2. Affiliation of Clubs and Societies.....	34
3. Minimum requirements for Financially Affiliated clubs	35
4. Minimum requirements for Non-Financially Affiliated clubs	36
5. Changing Affiliation Status.....	36
6. Renewal of affiliation	37
7. Clubs names and objectives.....	38
8. School Associations.....	38
9. Required Provisions of Club Constitutions.....	39
10. Alterations to Constitutions.....	40
11. General Meetings.....	40
12. Annual General Meetings	41
13. Office Bearers.....	42
14. Membership.....	43
15. Expulsion	44
15.2. This Association cannot expel a member on the basis of their or political, moral or sexual viewpoint, unless the view expressed is deemed to be in violation of:	44
16. Club Membership Fees	45
17. Grants.....	45
18. Winding Up & Changing Affiliation Status	46
18.1. The club which winds up voluntarily must inform the General Secretary and the Association in writing of their intention to wind up the club within 14 days of their decision;	46
19. Assets	47
20. Inactive Clubs	47
21. Disciplinary action	48
22. Flinders Living.....	49

1. Definitions

1.1. The definitions in Clause section 1 of the FUSA Constitution apply to these regulations.

1.2. In these regulations:

‘Academic Clubs’ means non-School endorsed clubs that are focused on related interests and activities to Flinders University academic subject topics.

~~1.1.~~ **‘Academic Year’** means any time between the first academic day in Semester 1 of a year to the last academic day of Semester 2 of that year as specified by Flinders University.

~~1.2.~~ **‘Asset’** means future economic benefits controlled by the entity as a result of past transactions or other past events.

~~1.3.~~ **‘Association’** means Flinders University Student Association.

‘Club’ means any club, society, association or other body or group of students who work together on a common aim or interest.

~~1.4.~~ ‘General Secretary’ means the General Secretary of the Flinders University Student Association, or the Clubs and Events Officer if delegated by the General Secretary

~~1.5.~~ **‘Minor breach’** is a breach of the requirements of a club which is the result of error and has no major impact on any member of the club, the Association, the University or any third party.

‘Major breach’ means any breach of the requirements of a club ~~which is not considered that exceeds a~~ minor breach and has a major impact on any member of the club, the Association, the University or any third party.-

‘School’ is an academic division of the University.

~~1.6.~~ ‘School Association’ is a School-based student club that is formally endorsed by the relevant Dean.

~~1.7.~~ **‘Student Council’** means the governing body of the Association.

~~1.8.~~ ‘Support’ means assistance provided to a political party and could take the form of providing financial assistance to the party, organising volunteer labour, paying membership and affiliation fees and giving gifts or gifts in kind.



~~1.9.~~ **‘Winding Up’** means when a club ceases to function as per the constitution it affiliated to the Association with. This includes when a club ceases to exist, or continues to exist without affiliation to the Association.

~~1.10.~~ **‘University’** means Flinders University of South Australia.

2. Affiliation of Clubs and Societies

2.1. Clubs may apply to affiliate as:

- (a) Non-Financial Affiliate (Level 1); ~~or~~
- (b) Financial Affiliate (Level 2);

2.2. The definition of a Non-Financial Affiliated club will be a club that has access to services and resources that are provided through the Association, and is not eligible to apply for grants from the Association. Non-Financial Affiliation is recommended for clubs that:

- (a) Have restrictions on membership numbers; ~~or~~
- (b) Have selective or closed membership; ~~or~~
- (c) Have a membership that comprises less than 66% current Flinders University students;

2.3. The definition of a Financially Affiliated club will be the same as a non-financially affiliated club as defined in 2.2 of these regulations, except they will be eligible to apply for grants in accordance with ~~Clause section Section~~ 179 of these regulations. Financial Affiliation is restricted to clubs that:

- (a) Have no restrictions on membership, with the exception of School Associations are per regulation section 8.4(a) and academic clubs; and
- (b) No membership criteria beyond aligning to a club’s objectives;

2.4. The services and resources that ~~Non-Financial Affiliated~~ all affiliated clubs, societies and school associations can access is at the discretion of the Association and shall be determined by the level affiliation, the Association’s grants policy in-line with Section section 17 of these regulations, and in compliance with the requirements under the Higher Education Support Act 2003. Services/resources that have been funded through the Student Services and Amenities Fee cannot be used by any club to support:

- (a) a political party; or
- (b) the election of a person as a member of:



~~(e)(i)~~ the legislature of the Commonwealth, a State or a Territory; or

~~(d)(ii)~~ a local government body.

2.5. The Association must accept for consideration an application for affiliation of a club.

2.6. An ~~Application~~ application for affiliation shall be submitted in the first instance to the General Secretary.

2.7. An ~~A~~ application for affiliation must contain a copy of:

- (a) Constitution; and
- (b) Minutes of the ~~Inaugural~~ most recent Annual General Meeting ~~including an approved request to affiliate with the Flinders University Student Association~~; and
- (c) Club membership list specifying the executive; and
- (d) Affiliation Application Form; and
- (e) Any other documentation as directed by the Association.

2.8. Clubs applying for status as Financial Affiliation must show proof of the existence of an operative bank account.

~~2.9.~~ The Association may choose to affiliate or not affiliate, or grant provisional affiliation on the basis of required amendments to the club's constitution. The Association may choose to affiliate the club at a lower level of ~~Affiliation~~ affiliation.

~~2.9.~~

3. Minimum requirements for Financially Affiliated clubs

3.1. Each Financially Affiliated club shall have:

- (a) A name; and
- (b) A constitution; and
- (c) A clearly defined interest, activity and aims; and
- (d) At least ten current Flinders University students as members; and
- (e) No less than 66% current Flinders University students as members; and



- (f) Two or more signatures on any bank account held by the Club who are current Flinders University students; ~~and-~~
- (g) An office bearer which shall be the club's delegate to a Clubs and Societies sub-committee meeting, and who is a current Flinders University student; ~~and~~
- (h) Comply with the regulations, requirements and requests of the Association; ~~and~~
- (i) Comply with the objectives and aims of the Association.

3.2. The term of office shall be from one Annual General Meeting to the next

3.3. Upon a vacancy of an office bearer position, a ~~Special~~ General Meeting shall be held to fill the vacancy.

3.4. A minimum of 60% of office bearers shall be current Flinders University Students.

3.5. The President or equivalent shall be a current Flinders University student.

4. Minimum requirements for Non-Financially Affiliated clubs

4.1. Each Non-Financially Affiliated club shall have a:

- (a) Name; ~~and~~
- (b) Constitution; ~~and~~
- (c) Clearly defined interest, activity and aims; ~~and~~
- (d) At least five current Flinders students as members; ~~and;~~
- (e) An office bearer which shall be the club's delegate to a Clubs and Societies sub-committee meeting, and who is a current Flinders University student.

~~4.2. The length of a term of each office bearer shall be one year.~~

~~4.3.4.2.~~ The term of office shall be from one Annual General Meeting to the next.

~~4.4.4.3.~~ Upon a vacancy of an office bearer position, a ~~Special~~ General Meeting shall be held to fill the vacancy.

5. Changing Affiliation Status

5.1. Clubs that are affiliated as Non-Financial may apply to become Financially Affiliated at any time by affiliating as per these regulations.



5.2. Clubs that are affiliated as Financial may apply to become Non-Financially Affiliated at any time notifying the Executive of the Association in writing. This notice must contain:

- (a) Date the notice was written; and
- (b) A reason why the club wishes to become Non-Financially Affiliated; and;
- (c) The signatures of the President or equivalent, and one other Office Bearer, usually the Secretary.

~~5.3. The change from Financially Affiliated to Non-Financially Affiliated will happen as per the date the notice is accepted by the Executive of the Association and upon being accepted:~~

~~Any grant money owed to the club will be forfeit;~~

- ~~(a) Grant funded assets and grant money owned by the club must be surrendered to the Association as outlined in section 2121.;~~

~~The Club will not be eligible to re-affiliate or change affiliation level for six months~~

~~(b)~~

6. Renewal of affiliation

~~6.1. Affiliation to FUSA lasts for a period of whichever is lesser:~~

~~6.1. This section does not apply to School Associations.~~

~~6.2. Upon affiliation to FUSA, clubs remain affiliated until the 1st of May of the subsequent year(a) Affiliation to FUSA lasts until the 1st of May of the year following affiliation.~~

~~(b) Clubs who are approved for affiliation between January 1st and April 31st of current year are not required to reaffiliate-renew their affiliation until the following year.~~

~~(a) From one AGM of the affiliated club to the next AGM~~

~~(b) One year and six months~~

~~Contra to clause 1.1 School Association will be affiliation will be renewed each year in accordance with sub-clause 8.4(b)~~



~~6.2.6.3.~~ Where a club is renewing affiliation at their current level of affiliation **in accordance with 6.2.6.1**, it is required that clubs submit, ~~within two weeks,~~ an application for renewal of affiliation with a copy of:

- (a) AGM minutes confirming renewal of affiliation; **and**
- (b) An updated membership list; **and**
- (c) Updated executive contacts; **and**
- ~~(d) Reports submitted at the AGM by the President/Convener, Treasurer, Secretary and Vice-President.~~
- ~~(e)(d)~~ Evidence that the club has had at least two club events for members over the course of the last year; **and**
- ~~(e)~~ Financial reports detailing expenditure and income for the period between the last two AGMs.

~~(f)~~

6.4. Renewal of affiliation may be rejected by the Association if the Association does not consider the requirements of affiliation to have been met.

6.5. ~~The club may not receive the benefits of affiliation until the club has been reaffiliated~~ **renewed its affiliation.**

~~6.3.6.6.~~ There will be no membership fee for affiliation to the Association

~~6.4.~~

7. Clubs names and objectives

- 7.1. A club must not have a name which is not easily distinguishable from another club.
- 7.2. Clubs with similar objectives to an existing club may be refused affiliation ~~to FUSA on that ground.~~
- 7.3. A club must not have a name that does not reflect its aims.

8. ~~Faculty/Department based Clubs~~ School Associations

8.1. ~~A faculty or department based club~~ Student School Association is a club which operates for the ~~representation, representation, assistance or enjoyment and social activities~~ support and engagement of the students in ~~one or more faculties or departments~~ each recognised School of the University.

8.2. A School Association must be endorsed by the Dean of the relevant School.



~~8.1.8.3.~~ School Association will be deemed to be financially affiliated.

~~8.2.8.4.~~ The following regulations apply to faculty or department based clubs to School Associations only:

- ~~(a)~~ Contrary to regulation Clause section 2.3(a) and Clause section 14.1, membership may be restricted to current and previous students ~~in of~~ the relevant ~~faculty or department~~ School;
- ~~(a)(b)~~ ~~School Associations affiliation~~ The affiliation of each School Association will be renewed automatically each year;
- ~~(c)~~ Each School Association must elect an executive that includes the office bearers or equivalents detailed in section 13;
- ~~(b)(d)~~ A member of the ~~club~~ School Association must be ~~assigned~~ appointed or elected to the role of Education Officer in accordance with each School Associations' Constitution;
- ~~(e)~~ The Education Officer must attend Student Representative Network meetings;
- ~~(e)~~ The contact details of the Education Officer must be given to the Education Officer of the Association within two weeks of their appointment; ~~School Associations must provide the Association with a copy of all documents listed in Clause 6.32 each year in order to be eligible for funding~~;
 - ~~(i)~~ AGM minutes; and
 - ~~(ii)~~ An updated membership list; and
 - ~~(iii)~~ Updated executive contacts; and
 - ~~(iv)~~ Evidence that the club has had at least two club events for members over the course of the last year; and
 - ~~(v)~~ Financial reports detailing expenditure and income for the period between the last two AGMs.
- ~~(f)~~ The percentage of non-student members of the School Association may exceed the 66% quota defined in regulation 3.1(e) on the provision that 66% of members are either current students or alumni of the relevant School; ~~and~~;
- ~~(d)(g)~~ Clause 17.5 on opt-out memberships does not apply to School Associations.

9. Required Provisions of Club Constitutions



9.1. This provision comes in to effect for all clubs affiliating for the first time prior to Tuesday 3rd December 2013. For all other clubs this provision comes into effect on 3rd December 2014.

9.2. A financially affiliated club's constitution must contain:

- (a) The name of the club; and
- (b) The aims and objectives of the club; and
- (c) A provision for an Annual General Meeting in line with Regulation-section 12; and
- (d) A provision for General Meetings in line with Regulation-section 11; and
- (e) A provision for amending the constitution; and
- (f) A provision for expulsion of members consistent with these Regulations; and
- (g) A provision that the club is not for profit; and
- (h) A provision for Office Bearers of the club in line with Ssection 13~~13~~; and in line with Regulation ~~Error! Reference source not found~~;
- (i) A provision for winding-up consistent with Regulation ~~Ssection~~ 18, stating specifically the Association's ownership of grant-funded assets and grant money; and
- (j) In the case of Faculty/Departmental Clubs, provision for establishing an education officer in accordance with Regulation ~~sSectionsection~~ 8.4; and;
- (k) A provision outlining requirements of renewal of affiliation in line with Regulation-section 6.

10. Alterations to Constitutions

10.1. Alterations to a Club's Constitution must be approved by the Association.

10.2. Alterations must be submitted to the General Secretary prior to their approval by the club or within two weeks of their approval by the club.

11. General Meetings

11.1. General Meetings may be convened at the request five members, or 10% of the total membership of the club, whichever is the higher amount.

~~11.1.~~ 11.2. Where the executive do not respond to these requests within four weeks, they may be made directly to the General Secretary of the Association



~~11.2.~~11.3. General Meetings shall be convened for any the following purposes:-

- (a) Removal of office bearers;
- ~~(a)~~(b) The fairly and democratically elect office bearers to vacancies that have occurred as a result of removal or resignation;
- ~~(b)~~(c) To make changes to the constitution of the club;
- ~~(c)~~ To direct the Association delegate in their representation at Clubs and Societies sub-committee meetings on matters of importance as the club may determine
- (d) To overturn any decisions made by the executive of the Club; or;
- (e) The expulsion of a member or members of the club in accordance with regulation section 15.

~~11.3.~~11.4. Notice of a General Meeting shall be given to the members of the club and the General Secretary of the Association at least a week before the set date.

11.5. A designated office bearer, normally the Secretary, shall be responsible for calling General Meetings.

~~11.4.~~11.6. The General Secretary may call a General Meeting of the club.

~~11.5.~~11.7. The General Secretary or proxy may attend any General Meeting of an affiliated ~~Club~~club.

11.8. Any decision of a General Meeting may ~~overturn~~ override any committee decision of the club.

~~11.6.~~11.9. Failure to reach quorum after 6030 minutes after the scheduled start of meeting will result in the General Meeting being cancelled.

12. Annual General Meetings

12.1. Annual General Meetings shall be convened for the following reasons:-

- (a) To receive financial statements; and
- (b) To receive annual reports of office bearers; and
- (c) To fairly and democratically elect office bearers; and
- (d) To elect an office bearer to be a delegate on the Clubs and Societies Sub-Committee; and.
- ~~(e)~~ To make changes to the constitution of the club.



~~12.2. Each affiliated club shall hold its Annual General Meeting before the deadline set down in its constitution.~~

~~12.3.~~12.2. Notice of an Annual General Meeting shall be given to the members of the club and the General Secretary of the Association at least a week before the set date.

~~12.4.~~12.3. The General Secretary or proxy may attend any AGM of an affiliated Club.

~~12.5.~~12.4. Each affiliated club shall hold its AGM during the Academic Year.

~~12.6.~~12.5. Within 14 days of holding its AGM, each affiliated club shall provide the required documents for the renewal of ~~re~~affiliation as outlined in 6.3~~X.X~~.

~~12.7.~~12.6. Quorum at AGM shall be 30% of total membership or 10 members, whichever is lesser.

~~12.8.~~12.7. Failure to reach quorum after ~~60~~30 minutes after the scheduled start of meeting will result in the AGM being cancelled.

13. Office Bearers

13.1. Each club should have a president, treasurer and secretary or equivalents.

(a) The duties of the President include:

~~(i) Co-ordination of club activities;~~

~~(ii)(i) Being chief spokesperson for the club; and~~

~~(iii)(ii) Chairing general and Executive meetings;:-~~

~~(iv)(iii) Acting as a signatory for the club's budget; and~~

~~(v) Assisting, advising, and supporting all members of the club;~~

(b) The duties of the Secretary include:

(i) The maintenance of a register of members consisting of name, student ID number, FAN and date of payment of membership fee, if applicable;:-

~~(ii) The production of meeting minutes; and~~

~~(iii) The submission of documents for renewal of affiliation as required in regulation section 66.21~~

(c) The duties of the Treasurer include:



- (i) Being responsible for all of the club's money and to record all income received and payments made by the club;
- (ii) Keeping a register of all assets held by the club;
- ~~(iii) Presentation of a financial report to each Executive meeting;~~
- ~~(iv)(iii) Presentation of a financial report to the AGM for the last financial year and the period since the end of the last financial year;~~
- ~~(v) the last financial year, and~~
- ~~(vi) the period since the end of the last financial year;~~
- ~~(vii)(iv) Keeping the financial records of the club; and,-~~
- ~~(viii)(v) Acting as a signatory for the club's budget.~~
- ~~(ix)(vi) Keeping the club's members informed of the club's financial situation.~~

(d) The duties for each School Association's Education Officer include:

- (i) attending the Student Representative Network meetings run by the Association (FUSA);
- (ii) Co-coordinating and running the School Association's educational campaigns; and,
- (iii) Acting as a liaison with the Association's (FUSA) Education Officer.

~~13.2.~~ A club may assign any additional roles ~~or requirements~~ to their ~~executive positions~~ office bearers as they determine that they deem necessary.

~~13.2.13.3.~~ School Associations must appoint or elect an Education Officer as per Clause section 8.4(c)

~~13.3.13.4.~~ A club may have any other office bearer positions as determined by the club or established in their constitution.

~~13.4.13.5.~~ The contact details for all office bearers of a club must be given to the General Secretary ~~of the~~ and to the Association within two weeks of their appointment.

14. Membership

- 14.1. Any student who supports the aims of the club may join.
- 14.2. Any club that refuses a ~~member~~ current student entry to a club must give written justification to the General Secretary of the Association within two weeks.



- 14.3. All student members of the club have equal rights.
- 14.4. Any non-student may join at the discretion of the club.
- 14.5. Financially affiliated clubs must have at least 66% of members current students in order to be eligible for grants ~~and financial affiliation~~
- 14.6. ~~No non-student member~~ Only current students may be the President or equivalent of a financially affiliated club.
- 14.7. A membership list must be provided annually by affiliates of the Association at the time of their AGM.

15. Expulsion

- ~~15.1.~~ This Association cannot expel a member on basis of their age, sex, sexuality, race, ethnicity, pregnancy, caring responsibilities, religion, physical disability, mental illness, chosen gender or other personal characteristic under the terms of the South Australian Equal Opportunity Act or any other law, Act or legislative instrument.
- ~~15.1.~~ A club cannot expel a member on the grounds of race, sex, gender, religion; or political, moral or sexual view, provided that the member supports the aims of the club.
- ~~15.2.~~ This Association cannot expel a member on the basis of their or political, moral or sexual viewpoint, unless the view expressed is deemed to be in violation of any of the following:
 - ~~(a)~~ the South Australian Equal Opportunity Act (1984);
 - ~~(b)~~ the South Australian Racial Vilification Act (1996);
 - ~~(c)~~ Any other law, Act or legislative instrument.
- ~~15.2.~~~~15.3.~~ A motion to expel a member may be brought before a General Meeting or Annual General Meeting of the club.
- ~~15.3.~~~~15.4.~~ The motion to expel must be accompanied with written justification and sent to the member at least two weeks prior to the date of the General Meeting.
- ~~15.4.~~~~15.5.~~ The member has a verbal and written right of reply to any notice of expulsion
- ~~15.5.~~~~15.6.~~ A written right of reply must ~~be given by the member within seven days of receiving the notice of expulsion to~~ be included within the Agenda if it is received within seven days of receipt of the notice of expulsion.



~~15.6.15.7.~~ The Agenda must include the motion of expulsion, written justification and any written reply ~~by the effected member.~~

~~15.7.15.8.~~ The Agenda of the General Meeting ~~agenda of the meeting~~ at which a motion of expulsion is included must be sent to members, and the General Secretary of the Association, at least one week prior to the General Meeting ~~meeting~~.

16. Club Membership Fees

16.1. ~~There will be no membership fee for affiliation to the Association~~

16.2. Clubs reserve the right to charge a membership fee to become a member of that club

17. Grants

17.1. Club grants are available to all student clubs affiliated with FUSA as a Financial Affiliate.

17.2. Clubs that are affiliated as Non-Financial, or that do not meet Financial Affiliation requirements are not eligible for Club Grants.

17.3. Club Grants will be set by the Association and made available throughout the year.

~~17.4. Preference for funding will be given to clubs who:~~

~~(a) Have higher percentages of current Flinders University student membership and FUSA members~~

~~(b) Have a higher total of current Flinders University students~~

~~(c) Have activities based on campus.~~

~~(d) Make their own level of contribution to the expenses which are claimed.~~

~~17.5.17.4.~~ The Process for applying for club grants will be specified by the Association

18. Opt-Out Memberships

~~18.1.17.5.~~ For the purposes of grant funding, the membership number of an a club that operates on an opt-out basis for determining members club only includes those members who have opted-in to the club or approved their membership in writing.

19. Room & Facility Bookings

~~19.1. Clubs will have access to FUSA spaces and facilities and these must be booked through the Association~~



~~20. Access to Storage~~

- ~~20.1. Only current Flinders University Staff or Students may withdraw materials stored by the Association with the permission of the relevant club.~~
- ~~20.2. Unless notified otherwise, permission only current executive members of a club have access to access materials stored within by FUSA is assumed only for current executive members of that club.~~
- ~~20.3. Non-Only current Flinders University Staff staff members or Students students may not access items stored in FUSA unless accompanied by a current Staff staff member or Student student who are entering on the behalf of a club.~~

~~21.18. Winding Up & Changing Affiliation Status:~~

~~18.1. The club which winds up voluntarily must inform the General Secretary and the Association in writing of their intention to wind up the club within 14 days of their decision;~~

- ~~(a) Upon sending written notification to the General Secretary and the Association the club is not permitted to begin winding-up until an additional period of 14 days has passed or the General Secretary approves the winding up, whichever is less; and;~~
- ~~(b) The Association reserves the right within the 14 day period outlined in clause section 18.121(a) to take over the operation of the club in order to facilitate the election of a new executive and the resumption of the operations of the club.~~

~~21.1.18.2. When a club changes from being its affiliation status from a Financial Affiliate to a Non-Financial Affiliate, disaffiliates with the Association, or upon the termination or cessation of a club by its members or the Association, the club must ensure that: is wound up, the club must ensure that:~~

- (a) All assets purchased by the club, or on behalf of the club, using Grant Money allocated by the Association, remain the property of the Association and must be returned
- (b) All assets purchased by the club, or on behalf of the club, using part-funds from Grant Money allocated by the Association, must be sold, and the Association be compensated to the same percentage that the Association paid for the asset initially unless:
- (i) The asset is unable to be sold in which case the club must compensate the Association for the asset; or
- (ii) The club chooses to compensate the Association with other funds, in which case the asset does not need to be sold; or



- (iii) The Manager, Student Engagement and the President of the Association agree that the efforts spent selling the asset and recovering the funds is not worth the costs regained, in which case the asset is not required to be sold.
- (c) Any assets the club purchases within money that did not originate from the Association remain the property of the club.
- (d) Any Grant money that remains with the club either physically or in a bank account must be returned to the Association

~~21.2.18.3.~~ Each financially affiliated club must have a winding up ~~clause~~section in their constitution ~~that outlines Clause section 13.1 of these regulations.~~

~~18.4.~~ Upon winding up, or change of affiliation level, each club must present the Association with a final asset register and a bank statement

~~(a)~~ The club must inform the General Secretary of their intention to wind up the club within 14 days of their decision;

~~_____~~ The club must not wind up the club within seven (7) days of notifying the General Secretary

~~21.3.18.5.~~ ~~(e)~~ The Association reserves the right to take over the operation of the club with the intention of electing new officers and resuming the operations of the club
Upon winding up, or change of affiliation level, each club must present the Association with a final asset register and a bank statement

~~21.4.~~

~~22.19.~~ Assets

~~22.1.19.1.~~ Any asset, physical or intangible, purchased by or on behalf of the Association remains the property of the Association.

~~22.2.19.2.~~ The Association reserves the right to use any assets purchased by means of their Grant Money.

~~19.3.~~ The Association may confiscate an asset that has been purchased by means of the Association's Grant Money by resolution of the Student Council

20. Inactive Clubs

~~20.1.~~ If a club is deemed by the General Secretary to be inactive for a period of four (4) months, the General Secretary may be permitted to contact the club via their designated contact email address requesting an explanation for their inactivity.



20.2. The club has twenty-eight (28) days from contact to provide an explanation for their inactivity

~~22.3.~~20.3. If the club responds that the club has become inactive or fails to respond within 28 days of contact, the club is considered to be winding up as per section 182.

23.21. Disciplinary action

23.1.21.1. Club members may refer breaches of regulations of the Association or the club's constitution to the General Secretary.

23.2.21.2. For minor breaches of a club's constitutions or these regulations, the General Secretary may issue a warning to the club.

23.3.21.3. A minor breach must be referred to the Student ~~council~~ Council for disciplinary action

- (a) at the request of a member of Student Council; or
- (b) at the request of 20% of the club's members or 10 members, whichever is lower.

23.4.21.4. For reoccurring or, frequent minor breaches, or for a major breaches of a club's constitution or regulations of the Association, the breach must be referred to the Student Council for disciplinary action.

23.5.21.5. A club must be referred to the Student Council for disciplinary action if the club;

- (a) deliberately contravenes the club's obligations under these Regulations;
- (b) misappropriates funds, or the Student Council believes upon a financial review that the club has been financially mismanaged;
- (c) provides manifestly false information in order gain unfair advantage;
- (d) acts contrary to the club's aims and/or deliberately breaches the club's own constitution;
- (e) fails to provide reasonable grounds as to why the club:
- (f) refused a student or any other person membership;
- (g) expelled a student or any other person from membership;
- (h) Is not composed of two-thirds (66%) Flinders University students;
- (i) Receives a second warning with regards to the same issue within a two year period;



- (j) fails to comply with actions required under [regulation-section 21.6\(b\)](#);
- (k) promotes violence and/or hatred through militarism and/or discrimination on the basis of race, colour, sex, sexuality, gender identity, age, physical disability, mental illness, economic circumstances, political, religious or ideological conviction, or national or social origin;
- (l) damages, defaces or steals the property of the Association or University;
- (m) participates in or encourages criminal activity;
- (n) defaults on the repayment of any debt to the Association or University;
- (o) loses or damages an asset purchased in part or full by grant money without the permission of the Association; or
- (p) impacts on the facilities and services available to all clubs.

~~23.6.21.6.~~ The Student Council may, on the basis of the facts provided, take disciplinary action by:

- (a) Issuing a warning to the club.
- (b) Requiring the club to undertake a certain action or actions.
- (c) Suspending grants from the club for a period no greater than twelve months.
- (d) Reducing the affiliation level of the club.
- (e) Disaffiliating the club from the Association.

24.22. Flinders Living

~~24.1.22.1.~~ Subject to the discretion of Student Council, an exception to the requirement under [regulation-section 2.3\(a\)](#) may be granted to the following:

- (a) One representative club of Deirdre Jordan Village; and,
- (b) One representative club of University Hall.

~~24.2.22.2.~~ Any club which receives an exemption under [regulation-section 24.122.1](#) may not restrict their membership beyond:

- (a) ~~Regarding regulation 24.2(a);~~ Students who reside at Deirdre Jordan Village; and,
- (b) ~~Regarding regulation 24.2(b);~~ ~~students~~ Students who reside at University Hall.



EMPIRE TIMES REGULATIONS

As ratified 03/03/2015.

Contents

Contents	51
1. Objectives	52
2. Definitions	52
3. Relationship between Student Council, FUSA and Empire Times	52
4. Student Council and FUSA Obligations.....	53
5. Empire Times Editor Obligations	53
6. Code of Conduct for Empire Times Editors	55
7. Appointment of Empire Times Editors	56
8. Ceasing to be an Empire Times Editor	57
9. Removal of Empire Times Editor(s).....	57
10. Publication Approval Process	58
11. Empire Times Volunteers	59
12. Empire Times Content.....	59
13. Complaints	60
14. Empire Times Editors' Honoraria:.....	61
15. Sponsorship and Advertising	61

1. Objectives

- 1.1. The purpose of these regulations is to:
- 1.2. Provide policy, guidelines and processes for Empire Times Editors
- 1.3. Provide regulation for the powers, duties, obligations, code of conduct and responsibilities of the Empire Times Editors
- 1.4. Provide guidance with regards to the relationship between the Empire Times Editors, Student Council and FUSA.

2. Definitions

- 2.1. The definitions in Clause 1 of the FUSA Constitution apply to these regulations.
- 2.2. In these regulations:

'Current Student' – means any currently enrolled student of the University, who is enrolled as a full-time, part-time or external student as defined by the University. "As defined by the University" is a composite of the University Council definitions of: 'Postgraduate Student', 'Undergraduate Student' and 'current enrolment'. means any currently enrolled student of the University, whether that person is enrolled as a full-time, part time or external student;

'Empire Times Editor' means a student elected or appointed to the position of Empire Times Editor;

'Empire Times Editorial Team' refers to the team of students elected or appointed to edit Empire Times;

'Empire Times Liaison Officer' means a member of Student Council who is appointed by Student Council to this role to provide a communication link between the Empire Times Editorial Team and Student Council;

'FUSA' refers to the Flinders University Student Association;

'Media Officer' is the person employed by the University responsible for creating and maintaining FUSA's public image.

3. Relationship between Student Council, FUSA and Empire Times

- 3.1. Student Council is the governing body of Empire Times
- 3.2. Neither Student Council nor FUSA will interfere with the operation or publication of Empire Times provided the Empire Times Editors:
 - (a) Ensure Empire Times remains a medium through which all Flinders' student views may be expressed

- (b) Abide by the obligations and code of conduct as stipulated in these regulations
- (c) Do not undertake illegal activities
- (d) Do not discriminate on the basis of a person's age, sex, sexuality, race, ethnicity, pregnancy, caring responsibilities, religion, physical disability, mental illness, chosen gender or other personal characteristic under the terms of the South Australian Equal Opportunity Act (hereafter referred to as the 'Act'.~~on the basis of race, colour, sex, sexuality, gender identity, age, physical disability, mental illness, economic circumstances, political, religious or ideological conviction, or national or social origin.~~
- (e) Fulfil their obligations under ~~this the act~~Act.

4. Student Council and FUSA Obligations

4.1. Student Council and FUSA have an obligation to:

- (a) Allow the publication of any material, including material related to Student Council, FUSA, the University and/or associated organisations and/or persons, except in circumstances where it would be illegal or discriminatory for the material to be published.
- (b) Not interfere with any editorial decision of the Empire Times Editorial Team, other than as sanctioned by ~~this Rule~~Section 3.
- (c) Provide access to appropriate training and facilities throughout the year required for the Empire Times Editorial Team to fulfil their roles, as determined in consultation with the Manager, Student Engagement (or their nominee).
- (d) Ensure that the Empire Times Editorial Team are able to take an active part in the FUSA budgeting process in relation to Empire Times.

5. Empire Times Editor Obligations

5.1. The role of Empire Times Editors encompasses the following duties:

- (a) Ensure that as many printed copies of Empire Times are distributed as is reasonably practicable.
- (b) Provide the Media Officer (or their nominee) with an electronic copy of each issue to be uploaded online on the date the physical publication is delivered.
- (c) Allocate four (4) pages to the FUSA Student Council each issue. These pages may be used for any purpose the FUSA Student Council deems appropriate. Student Council must work in consultation with the editors in exercising this right through an Empire Times Liaison

Officer, appointed by Student Council. The Student Council may use fewer pages if it sees fit. Empire Times Editors may grant extra pages at their discretion. Allocate two (2) pages to FUSA operations each issue to promote the official activities and campaigns of FUSA. These pages may be used for any purpose the FUSA Media Officer deems appropriate. The Media Officer must work in consultation with the editors in exercising this right. The Media Officer may use fewer pages if it sees fit. Empire Times Editors may grant extra pages at their discretion.

- (d) Appoint and train a team of sub-editors.
- (e) With the Media Officer, negotiate the publication schedule for their term of office at the beginning of each year. However, it may be updated throughout the year.
- (f) consult the Media Officer about any proposed changes to the publication schedule and Student Council must be advised of any such changes at its next meeting.
- (g) provide appropriate handover guidance and all necessary assistance to incoming Empire Times Editors upon the election or appointment of new editors.
- (h) provide at least two copies of each Empire Times edition to be distributed to FUSA for the purposes of archives. The Media Officer is responsible for the archiving of all editions.
- (i) provide a quarterly report to Student Council indicating how many hardcopy and digital copies of each Empire Times edition released since the previous Committee meeting were distributed, and how many were left undistributed.
- (j) Ensure that as many printed copies of Empire Times are distributed as is reasonably practicable.
- (k) Mail or digitally transfer copies of Empire Times to editors of other student publications where possible, in order to share ideas, skills and information, and to promote a spirit of cooperation and goodwill amongst student media, as well as establishing links between student media groups and between universities.
- (l) Endeavour to increase the prominence of the publication within the general student body and wider community.

5.2. An Empire Times Editor must not:

- (a) make significant deviations from the publication schedule agreed to without reasonable excuse or appropriate consultation both with the Media Officer and Empire Times Liaison Officer.

- (b) be found by a court of law to have broken any law in connection with their duties as an Empire Times Editor.
- (c) Misappropriate any amount of Student Media funding.

6. Code of Conduct for Empire Times Editors

6.1. Empire Times Editors must:

- (a) make Empire Times a medium through which all Flinders' student views may be expressed, rather than only that of the editors, or any other person or group.
- (b) Act in accordance with all FUSA Regulations and all Flinders University policies including the Equal Opportunity Policies.
- (c) Not engage in any behaviour that contravenes Flinders University Equal Opportunity Policy such as bullying, discrimination or harassment

Note: The policy may be found on the Flinders University website located here: <http://www.flinders.edu.au/ppmanual/equal-opportunity/>

- ~~(e)~~(d) Ensure all sub-editors and volunteers are treated fairly and without discrimination.

6.2. Empire Times editors must abide by the Media, Entertainment and Arts Alliance Code of Ethics as stated below:

- (a) Report and interpret honestly, striving for accuracy, fairness and disclosure of all essential facts. Do not suppress relevant available facts, or give distorting emphasis. Do your utmost to give a fair opportunity for reply.
- (b) Do not place unnecessary emphasis on personal characteristics, including race, ethnicity, nationality, gender, age, sexual orientation, family relationships, religious belief, or physical or intellectual disability.
- (c) Aim to attribute information to its source. Where a source seeks anonymity, do not agree without first considering the source's motives and any alternative attributable source. Where confidences are accepted, respect them in all circumstances.
- (d) Do not allow personal interest, or any belief, commitment, payment, gift or benefit, to undermine your accuracy, fairness or independence.
- (e) Disclose conflicts of interest that affect, or could be seen to affect, the accuracy, fairness or independence of your journalism. Do not improperly use a journalistic position for personal gain.



- (f) Do not allow advertising or other commercial considerations to undermine accuracy, fairness or independence.
- (g) Do your utmost to ensure disclosure of any direct or indirect payment made for interviews, pictures, information or stories.
- (h) Use fair, responsible and honest means to obtain material. Identify yourself and your employer before obtaining any interview for publication or broadcast. Never exploit a person's vulnerability or ignorance of media practice.
- (i) Present pictures and sound which are true and accurate. Any manipulation likely to mislead should be disclosed.
- (j) Do not plagiarise.
- (k) Respect private grief and personal privacy. Journalists have the right to resist compulsion to intrude.
- (l) Do your utmost to achieve fair correction of errors.

7. Appointment of Empire Times Editors

- 7.1. Empire Times Editors shall be elected annually at the time of the FUSA elections.
- 7.2. It is not permitted for a student to simultaneously be a member of Student Council and an Empire Times Editor. Candidates are not allowed to nominate for both a position on Student Council and as an Empire Times Editor.
- 7.3. Candidates shall run in teams of three. Candidates can only nominate for one team and shall not simultaneously nominate in multiple teams.
- 7.4. Only currently enrolled students can nominate as an Empire Times Editor.
- 7.5. The term of office for Empire Times Editors is from the ~~1st of January~~ 1 December to the 30th of ~~December~~ November. ~~in the year that they are elected.~~
- 7.6. Upon the expiration of their terms of office, all materials and resources under the control of the outgoing Empire Times Editors will be transferred to the new Empire Times Editors. This includes, but is not limited to, office space, social media accounts, email accounts, and website access codes.
- 7.7. If a person ceases to be an Empire Times Editor before the end of their term, their position will be filled by appointment.
- 7.8. In the event of an Empire Times Editor ceasing to hold office the committee to appoint an Empire Times editor will consist of the Media Officer, a representative from Flinders Marketing and Communications Office and three (3) members of student council including the Empire Times Liaison Officer, whom will chair the appointment committee.

8. Ceasing to be an Empire Times Editor

- 8.1. A person ceases to be an Empire Times Editor:
 - (a) Upon the expiration of their term of office;
 - (b) Upon the receipt by Empire Times Liaison Officer or Manager, Student Engagement of a written letter of resignation;
 - (c) Upon being dismissed pursuant to these Regulations
 - (d) When the Editor ceases to be a current student of Flinders University.
- 8.2. In the event that an Empire Times Editor resigning or being removed, the remaining Empire Times Editors shall continue in their roles until they cease to hold the position in a manner prescribed in Clause 7.8.

9. Removal of Empire Times Editor(s)

- 9.1. An Empire Times Editor can only be removed in the event of a serious breach of their obligations or code of conduct.
- 9.2. In the event of a suspected breach of Empire Times Editor Obligations or Code of the Conduct as per these regulations, the Executive of Student Council is required to meet to decide whether or not a committee will be established to investigate the issue
- 9.3. The committee shall consist of the Empire Times Liaison Officer, Manager, Student Engagement, the Student Equal Opportunity Advisor or, if unavailable, a member of Student Assist and two other student council representatives chosen by the Executive of Student Council.
- 9.4. The committee shall be chaired by the Empire Times Liaison Officer.
- 9.5. The committee must determine whether the Empire Times Editor or Editors in question breached an Empire Times Editor Obligation or Code of Conduct.
- 9.6. The committee may employ any methods and procedures it sees fit in order to make this determination, but must abide by the principles of procedural fairness and natural justice.
- 9.7. The committee must ensure the Empire Times Editor/s in question are afforded a face to face hearing before the committee, and are aware of the content of all allegations made against them at least 24 hours before the time of the hearing.
- 9.8. The committee must seek professional advice where applicable.
- 9.9. The committee must make a recommendation, agreed to by four or more votes, whether there has been a breach of Empire Times Editor Obligations or Code of Conduct to Student Council and inform all three Empire Times editors immediately of the decision.
- 9.10. A report prepared by the chair of the committee with this recommendation must be submitted by the chair for approval at the next Student Council



- Meeting, which should be held as soon as practical. The report is to remain as 'in camera' due to allow for sensitive information to remain confidential.
- 9.11. All three Empire Times Editors will be notified of the committee's report, given seven days' notice before Student Council meets and also be given an opportunity to present a prepared statement to Student Council. This statement may not contain any new information.
 - 9.12. In the event of there not being seven (7) days between the next meeting of Student Council and a decision being reached by the committee, the Executive of Student Council must decide whether to postpone the Student Council meeting to allow for seven (7) days notice or call a special meeting to address the committee's findings, allowing for seven (7) days notice.
 - 9.13. If the recommendation is that the Empire Times Editor be removed from their position, a motion must be put: "Student Council accepts the committee's determination that [name(s)] breached a serious Empire Times Editor Obligation and/or Code of Conduct, and hereby removes [name(s)] as (an) Empire Times Editor(s)." This motion may only be passed by a two thirds majority of Student Council.
 - 9.14. If the committee's recommendation is that the Empire Times Editor not be removed from their position, then no motion to remove the Empire Times Editor may be put to Student Council and the editor will be informed as soon as practicable by the Empire Times Liaison Officer. No special meeting of Student Council need be called.
 - 9.15. In the event that the determination to remove an Empire Times Editor must be made the Empire Times Liaison Officer will inform all Empire Times Editors of the determination of Student Council as soon as practicable after the meeting.

10. Manager, Student Engagement Publication Approval Process

- 10.1. The Manager, Student Engagement (or nominee) shall be ~~charged~~ with responsible for overseeing approving:
 - (a) All advertising in Empire Times pursuant with Section 15:-
 - (b) The Empire Times budget:-
 - (c) The publication schedule for all issues of Empire Times. Changes to the publication schedule may be negotiated as per clause 5.1(f):-
 - (d) The pre-press document of each issue of Empire Times:-
 - (e) Final payment for the publication of each issue of Empire Times.
- 10.2. Editors' honoraria pursuant with Section 14
- 10.3. Except where required by law or sanctioned by Section 3 FUSA shall not interfere with the editorial independence of Empire Times

10.4. The Manager, Student Engagement (or nominee) may prevent the distribution of an issue of Empire Times if FUSA has reasonable grounds to fear legal action may be taken against FUSA should the issue be distributed. However, such a decision may be overruled by a two thirds majority Student Council vote.

11. Empire Times Volunteers

- 11.1. Empire Times Editors may appoint and remove volunteers (contributors) at their discretion.
- 11.2. Empire Times Editors may use their allocated budget to incentivise contributions and reward volunteers for their work for the publication.

~~12. Editorial Control~~

~~12.1. Except where required by law or sanctioned by this Rule, FUSA shall not interfere with the editorial independence of Empire Times~~

~~12.2. FUSA, through the Media Officer, may prevent the distribution of an issue of Empire Times if FUSA has reasonable grounds to fear legal action may be taken against it should the issue be distributed. However, such a decision may be overruled by a two thirds majority Student Council vote.~~

12. Empire Times Content

- 12.1. Content which presents a particular point of view or opinion of an author may be published in Empire Times.
- 12.2. Editors are obligated to print the below disclaimer on the contents page of each edition of Empire Times;
"The opinions expressed herein are not necessarily those of the editors, Flinders University, or Flinders University Student Association. Reasonable care is taken to ensure that Empire Times articles and other information are up-to-date and as accurate as possible, as of the time of publication, but no responsibility can be taken by Empire Times Magazine for any errors or omissions contained herein."
- 12.3. The editors are free to publish an additional disclaimer alongside opinion pieces to remind readers that the opinions expressed are those of the author and not necessarily those of the editors, FUSA, Student Council or Flinders University.
- 12.4. An opinion piece may be biased; however, it must still present the facts accurately, abide by relevant laws and treat interviewees and sources properly, as per these regulations



- (a) Opinions which disagree with or criticise FUSA, Student Council and/or Flinders University, its position, actions and/or conduct may be published in Empire Times: other than as sanctioned by Section 3
 - (b) The publication of diverse and contrary views, shall be considered part of the aim of Empire Times, which is to provide a democratic and transparent forum in which student affairs and interests can be discussed. The publication of diverse and dissenting views is also consistent with the values of balance, independence and the rights of all groups, including the marginalised, to be heard.
- 12.5. FUSA recognises that some students contributing to Empire Times may only be willing to contribute if allowed to remain anonymous or use a pseudonym. In the interests of providing a democratic forum, where all groups have the right to be heard, anonymous or pseudonymous contributions shall be permitted and the editors shall be responsible for maintaining the confidentiality of an anonymous or pseudonymous author's identity.
- 12.6. The editors should prevent the use of anonymous or pseudonymous publications from interfering with the values of this policy: truth, balance, independence, respect and the rights of all groups, including the marginalised, to be heard.

13. Complaints

- 13.1. Where a person feels that they, another person or another group have been treated unfairly, they shall have a right of reply. This right shall be exercisable by contacting the Empire Times editors who shall advise what avenues can be taken, such as, the publication of a Letter to the Editor
- 13.2. If a person feels that their right of reply provides insufficient reparation for the damage caused they may register a complaint. A complaint may only be registered by someone who is affected either as the subject of perceived unfair treatment or as the member of a group which believes itself to have been treated unfairly.
- 13.3. A complaint in the first instance should be registered with the Editors in writing or by email. A complainant is entitled to receive a response and to have their confidentiality respected
- 13.4. A complaint should be made in a timely manner, no more than ten academic days or two weeks, whichever is the lesser, following the release of an edition of Empire Times. The editors may report on and respond to complaints after this time, but are not required to.

- 13.5. If a complainant is not satisfied with the Empire Times Editors' response the Empire Times Editors must provide the complainant with the Media Officer's contact details.

14. Empire Times Editors' Honoraria:

- 14.1. The Empire Times Editors will automatically receive their honorariums on a fortnightly basis.
- 14.2. In the event of one issue being more than twelve (12) days late or three issues being less than twelve (12) days late, the student council may withhold for a period, the Empire Times Editors honoraria payment pending advice from the Media Officer to withhold the Empire Times Editors' honorariums.

15. Sponsorship and Advertising

- 15.1. The FUSA Media Officer may solicit advertising material on behalf of FUSA and under the direction of the Manager of Student Engagement. Editors may work in conjunction with the FUSA Media Officer.
- 15.2. The FUSA Media Officer in conjunction with the Manager of Student Engagement may set the fees for placing advertising material in Empire Times.
- 15.3. In-kind payment may also be accepted, provided that it is approved by the FUSA Media Officer and does not compromise the independence of Empire Times.
 - (a) It must be clear that advertising material is not student content. Where this is not immediately obvious, it should be noted alongside the advertising material, "This is a paid advertisement."