



**Flinders University Student Council Meeting**  
**Agenda of the Meeting held on 05/03/2018**  
Alere Function Centre, Student Hub, Bedford Park Campus

## Contents

### Table of Contents

1. Acknowledgement of Country .....	2
2. Apologies.....	2
3. Previous Minutes .....	2
4. Executive Decisions.....	2
5. Reports.....	2
6. Matters for Decision .....	2
7.1 Club affiliation: General Practice Students Network Flinders – Katerina Hatzipanagiotis .....	2
7.2 FUSA Says Relax – Bradley Martin .....	2
7.3 2018 Events Budget – Bradley Martin .....	3
7.3 Pubcrawl promotion – Bradley Martin .....	3
7.4 Women’s Health Day Event – Grace Hensel .....	3
7.5 Music for markets – Keon Simmons .....	4
7.6 Amendments to Clubs, Societies and School Association Regulations – Josh Rayner.....	4
8. Matters for Discussion .....	4
8.1 O’Week debrief.....	4
8.2 Conferences report back.....	4

Appendix 1	January 2018 Meeting Minutes
Appendix 2	Executive Decisions
Appendix 3	Reports
Appendix 4a, 4b and 4c	GPSN affiliation documents
Appendix 5a & 5b	FUSA Says Relax budget and proposal
Appendix 6	2018 Events budget
Appendix 7a & 7b	School Association/Academic Association Regulations changes



## 1. Acknowledgement of Country

## 2. Apologies

- Kate Gallagher
- Natasha Malone

## 3. Previous Minutes

See Appendix 1

## 4. Executive Decisions

See Appendix 2

## 5. Reports

See Appendix 3

## 6. Matters for Decision

### 7.1 Club affiliation: General Practice Students Network Flinders – Katerina Hatzipanagiotis

#### **Preamble:**

GPSN Flinders' paperwork all looks in order, however there is a discrepancy with their bank account being in the name of their parent organisation. Should we receive evidence that clarifies that FUSA grant money will be accessed solely by the Flinders club, all requirements for financial affiliation will be fulfilled.

#### **Motion:**

Student Council conditionally approves Financial Affiliation, provided that:

- The club produce evidence to show that the club's executive members are listed signatories on the account, or if unavailable;
- The club's president signs a Statutory Declaration to state that the listed signatories per the club's minutes have sole access to the nominated bank account.

### 7.2 FUSA Says Relax – Bradley Martin

#### **Preamble:**

Attached is a proposal and budget for the FUSA Says Relax Events that will be held weekly across various campuses in 2018 (see Appendix 5). The Relax budget and proposal remains relatively unchanged from 2017 besides the



addition of market stalls on the Plaza to re-create the 'Christmas in July'/Vegan market atmosphere that was created last year, a band on The Plaza when it is outside and the addition of an Arts and Games corner.

**Motion:**

Student Council approve the attached proposal and budget for FUSA Says Relax with minor adjustments to be overseen by the Social Activities Officer and Events & Projects Officer.

### 7.3 2018 Events Budget – Bradley Martin

**Preamble:**

Based on events from last year and advice from the Events & Projects Officer the 2018 Events budget is attached (see Appendix 6)

**Motion:**

Student Council approve the 2018 Events Budget with minor adjustments to be overseen by the Social Activities Officer and Events & Projects Officer.

### 7.3 Pubcrawl promotion – Bradley Martin

**Preamble:**

This is to promote the FUSA Summer Pub Crawl on the 6th of April. Much of the information for the event is located on Facebook and therefore it is of interest to maximise the amount of people that can see this event. Attracting attention will increase the number of people interested in the event and should drive further shirt purchases, with the profits going to student council.

**Motion:**

Student Council to approve the expenditure of \$30 to boost the official Facebook event for the pub crawl as well as up to a further \$40 to allow for two shirts to be randomly allocated to the winner of an upcoming social media based competition. Link: <https://www.facebook.com/events/541009369608572/>

### 7.4 Women's Health Day Event – Grace Hensel

**Preamble:**

FlindersOne is holding their Women's Health Day event on International Women's Day (8 March). I am organising the FUSA stall at the event and will need money for materials to have at the stall.

**Motion:**

Student Council approves the use of up to \$400 from the Women's Officer budget to be spent on the FUSA stall for the Women's Health Day event.



## **7.5 Music for markets – Keon Simmons**

### **Preamble:**

FUSA and Oasis has open the community market and music plays a vital role at markets. The funding will come from the flexi Fund to provide music at the markets. Musicians will play from an hour at the markets and will get musicians who charge 100 dollars for the hour.

### **Motion:**

Student Council approve \$100 from the Flexi Fund to pay for a musician for the next market.

## **7.6 Amendments to Clubs, Societies and School Association Regulations – Josh Rayner**

### **Preamble:**

The University recently transitioned to a new College structure. This led to a review of the current operation of existing School Associations. Ultimately, this has resulted in the formation of Academic Associations (AA's) to replace School Associations. See Appendix 7 for background and proposed changed.

### **Motion:**

Student Council approve amendments to the Clubs, Societies and School Association Regulations, and for them to now be named the Clubs, Societies and Academic Associations Regulations.

## **8. Matters for Discussion**

### **8.1 O'Week debrief**

### **8.2 Conferences report back**



**Flinders University Student Council Meeting**

**Minutes of the meeting held on Monday 22<sup>nd</sup> of January 2018.**

**University Council Chambers, Registry Building, Flinders University Student Association.**

18:30

**Present:** Ashley Sutherland (Student President), Katt Hatzi (General Secretary), Kate Gallagher (Welfare Officer), Keon Simmons (International Officer), Yaritji Green (Indigenous Officer), Bradley Martin (Social Activities Officer), Jesse Stevens (General Council Member), Josh Jarvis (General Council Member), Tarmia Klass (General Council Member), Lydia French (General Council Member), Kathryn Venning (General Council Member), Chris O'Grady (Manager, Student Engagement), Amy Tschirn (Minutes).

*Meeting Opened: 15:10*

**1. Acknowledgement of Country**

It was acknowledged that the Student Council meeting was taken place on the land of the Kurna people.

**2. Apologies**

Josh Rayner (Education Officer), Grace Hensel (Women's Officer), Sean Henschke (Queer Officer), Natasha Malone (Mature Age Officer), Andy C (Environment Officer), Louise Nixon (Disabilities Officer).

**3. Accept Minutes from Previous Meeting**

**Motion:** That Student Council accepts the minutes of the November 2017 and December 2017 meetings.

**Moved:** Ashley Sutherland  
*All in favour.*

**Seconded:** Katt Hatzi

**Motion carried.**

**4. Ratification of Executive Decisions**

**Motion:** Student Council ratifies the decisions made by the Executive since the last full council meeting.

**Moved:** Ashley Sutherland  
*All in favour.*

**Seconded:** Tarmia Klass

**Motion carried.**



## 5. Reports

**Motion:** That Student Council accepts the report of the previous month.

**Moved:** Ashley Sutherland

*All in favour.*

**Motion carried.**

**Seconded:** Keon Simmons

### 7.0 Matters for Decision:

**Ashley Sutherland:** Items to be starred are 7.1

**Katt Hatzi:** 7.5

**Ashley Sutherland:** Discrepancy in numbering on the agenda. Can we amend the items for decision to be agenda items 6.x?

### 6.0 Matters left un-starred to moved en bloc:

#### 6.2 Pride Week and IDAHOBIT Events – Sean Henschke

**Preamble:**

\$1273 of the Queer Officer's budget has been allocated for IDAHOBIT Day and Pride Week, Monday 14<sup>th</sup> – Friday 19<sup>th</sup> May. The Plaza and Hub will be utilised with stalls from various groups, as well as an art exhibition in the studio and various other events throughout the week.

See Appendix 5 for event proposal.

**Motion:**

Student Council approves \$1273 of the Queer Officer's budget to be allocated for Pride Week on the 14-19<sup>th</sup> May.

#### 6.3 Black Panther night – Yaritji Green and Keon Simmons

**Preamble:**

In everyday life People of Colour are bombarded with images of white people on television, in advertising on posters, public transport – these can portray messages of who can be considered beautiful, who can be an honourable victim, who can be the saviour of the people especially people of colour. "People often associate racism with acts of abuse or harassment. However, it doesn't need to involve violent or intimidating behaviour. Take racial name-calling and jokes. Or consider situations when people may be excluded from groups or activities because of where they come



from. Racism can be revealed through people's actions as well as their attitudes. It can also be reflected in systems and institutions. But sometimes it may not be revealed at all. Not all racism is obvious. For example, someone may look through a list of job applicants and decide not to interview people with certain surnames. Racism is more than just words, beliefs and actions. It includes all the barriers that prevent people from enjoying dignity and equality because of their race. Racism causes harm to those who are on the receiving end. It hurts individuals, communities and our society at large. Studies show that experiencing racism has profound effects on people's health and welfare. The effects can include feelings of sadness and anger, even anxiety and depression. The regular experience of racism can lead to people withdrawing from work or study, and diminish their quality of life. It can also hurt people's freedom and dignity. Those who endure racism can be made to feel they have less freedom, or are second-class citizens.

In a diverse country such as Australia, the effects of racism aren't confined to individuals. It has the potential to affect all of us. Racial hostility creates a society where people don't trust and respect each other. It challenges our society's values of equality and fairness." – Human Rights Commission  
The movie Black Panther is a superhero movie where the black person is here to save the day. It is a superhero movie where people of colour are portrayed as powerful, strong, and calm in the face of danger. It is a movie where people of colour can see themselves as the hero of the day.

#### Event Cinema Exclusives Combo

Ticket plus cinema treats: Popcorn, soft drink or mount franklin still water and single vanilla choc top

Each Exclusives Combo ticket is \$25.00

Tickets needed: 102

Total price for 102 Exclusives Combo Tickets: \$2550.00

**Motions:** Student Council approves the spending of \$2550.00 dollars for 102 tickets to the Black Panther movie at Marion Event Cinemas – for the Indigenous Officer and International Officer's Black Panther Event, to be taken from budget lines as follows: Indigenous Officer's Initiatives Budget: \$500; International Officer's Initiatives Budget: \$500; Student Council Flexi-Fund: \$1250.

#### 7.4 Club affiliation: Flinders Debating Association – Katerina Hatzipanagiotis

##### **Preamble:**

The Flinders Debating Club is applying for non-financial affiliation and seems to fulfil all necessary requirements.

**Motion:** Student Council approve non-financial affiliation to the Flinders Debating Association.

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**Motion:** I move that matters left un-starred be moved en bloc.

**Moved:** Ashley Sutherland

**Seconded:** Grace Hensel

*All in favour.*

**Motion carried.**



## 6.0 Matters for Decision:

### 6.1 Casual Vacancy of Postgraduate Officer – Ashley Sutherland

#### Preamble:

Following on from the last meeting, during which members of council were elected to the Postgraduate Students Officer Casual Vacancy Selection Panel, we met to discuss all applications and proceeded to interview all three applicants. I chaired this panel which consisted of the General Secretary, Education Officer, Welfare Officer, International Officer, and Kate Walsh, Student Representation and Development Officer. Kate Walsh was Chris O’Grady’s (Manager, Student Engagement) proxy, as per the regulations. It was eventually decided by the panel that the Education Officer and the Welfare Officer were unable to attend the times decided upon for the interview process, and thus they elected their own proxies – the Disabilities Officer, and General Council member, Lydia French, respectively. Though all candidates showed commitment to and passion for the role, the panel decided to collectively endorse applicant Vincent Char, a Graduate Diploma in Business Administration. Previously a teacher, Vincent has a unique background in both the union and education movements. He is an International student, a father, and an external student. It’s our opinion that he will bring a wealth of experience to Student Council.

**Ashley Sutherland:** Vincent has a unique background, he spoke excellently about his experiences throughout life as a teacher, being involved in both uni and education movements. He’s also a father and, notably, an external student, which we haven’t had on Student Council before, which will be a great insight into external students, and its our opinion that he will bring a wealth of experience to Student Council, he certainly seemed to have a clear understanding of the issues faced by postgraduate students.

**Katt Hatzi:** I agree with Ashley, a lot of things he will bring to council that we don’t have represented here already. Will be really valuable and give us a richer knowledge base to be effective this year.

**Motion:** Student Council elect Vincent Char to fill the vacant position of Postgraduate Students Officer.

**Moved:** Ashley Sutherland  
*All in favour.*

**Seconded:** Keon Simmons

**Motion carried.**

### 6.5 NUS Education Campaign - Zanny Edhouse

#### Preamble:

The Liberals have introduced over \$2 billion in cuts to higher education, the biggest cut to university funding in Australian history.





On top of this, the government plans to lower the HECS repayment threshold to \$45,000 a year. The government has once again shown it will continue to attack the right to education, students need to be the ones who defend that right. This is a crucial campaign that the National Union of Students is leading, and FUSA should be fully involved.

**Zanny Edhouse:** As I'm sure we'll all seen the Liberal government is moving to \$2.2B cuts to education as we as a cap on HELP debts, and a reduction to a \$45K repayment threshold, which works out to \$21/hr. NUS and FUSA should mobilise students to fight back against this, we should try to launch a serious fight back, there is a Make Education Free Again protest on March 21<sup>st</sup> that I think we should all attend. I would like to see students involved in not just attend the protest but also in building it up, however there is an issue with the protest planning date which is the 12<sup>th</sup> March.

**Ashley Sutherland:** I'm going to sort it out with Daniel (NUS), the scheduling conflict with NUS action planning day is the same time as Student Council planning day. This is quite hard for us to shift, but I would like it to be possible for people to attend both events.

**Katt Hatzi:** Having the NUS planning session in the morning is unusual, it makes it inaccessible for people who are working. Just a note – FUSA is affiliated to NUS, so we are always behind their campaigns. Josh (Rayner) has been working on getting some stuff together for the upcoming event and this should also be ready for O-Week.

**Moved:** Zanny Edhouse  
*All in favour.*

**Seconded:** Katt Hatzi

**Motion carried.**

## 7.0 Matters for Discussion:

### 7.1 Sustainability Advisory Committee's interest in Ride Share app

**Ashley Sutherland:** I've been in developing conversations with B&P with this new Sustainability Advisory Committee which Josh (Jarvis) has been involved with as well as Andy (C) who unfortunately isn't here tonight. I did try to photocopy the slideshow I was given but was unable to due to the Union Building renovations, so I will circulate that in the coming days. I've been asked to share information about this rideshare app that B&P are keen on. Personally I'm not a fan of it but if I could get your feedback on it that would be good.

**Katt Hatzi:** What exactly is it?

**Ashley Sutherland:** it's for students, so we would run a Flinders Uni promoted rideshare app. There would be a certain charge per day, with the aim to alleviate parking stress. Personally my argument would be just make parking cheaper.

**Kate Gallagher:** Do we know that is the proposed charge per day?

**Ashley Sutherland:** I only have the corporate version, but it quotes \$55 per day.



**Josh Jarvis:** It think maybe that it is \$per day 55 for the uni to run the app?

**Katt Hatzi:** Could you give us some more information?

**Ashley Sutherland:** Its similar to uber, there will be people around campus and if you need a lift from point A to B then you look on the app and link up with people on campus and see if you want to rideshare with them.

**Katt Hatzi:** I don't know about getting in a car with a stranger.

**Ashley Sutherland:** but also what I wanted to bring up is that if anyone is interested in being a part of this sustainability committee there's some interesting stuff going on with the development of solar on campus, and opp for making better services for people who ride bikes, cutting down on congestion on roads and parking spaces, let me know if you want more info

**Josh Jarvis:** Just to flesh out that committee, basically the uni for the first time in a long time the uni is making long term sustainability plans so they've formed this committee, they want as much cooperation with students as possible, are planning on doing some activities around O-week and some events throughout the year, but they are pretty serious, its broken down into 8 major sections and goals, and one of the major goals was to be carbon neutral by either 2020 or 2022. With the solar panel rollout they're doing they're pretty much there already as well, if they up their storage capacity we'll basically be running on green energy, and when we're not the power we are importing in will more often than not actually be green energy because South Australia is second only to Tasmania in renewable energy at the moment. But to summarise why it's important that everyone here knows: if you have any big picture ideas or aspirations, now is the time, all these people are really committed and want some serious achievements to be done in the sustainability arena in that Flinders to become a showcase on renewable power.

**Jesse Stevens:** Is this completely separate from the PAYG parking system?

**Ashley Sutherland:** That's what I am trying to flesh out, I have a meeting with David Banks next week finally about this new parking structure. If people want to approach me with questions about this new parking structure feel free to email them to me because I'll be following up with this.

**Jesse Stevens:** They need to come out and tell us what's happening very soon. Cost is the main problem with parking, and any attempt to solve other problems while raising the cost is unacceptable. We need to take a strong stand if they attempt to raise price, and I think that we should make them promise that no one will pay more under the new system, or else just keep the system the way it is.

**Ashley Sutherland:** Agreed. I will update everyone on my meeting with David Banks next week.

*Meeting Closed: 19:00.*

# March 2018 Executive Decisions

Preamble: International student around the country are victims of hate crimes and racial discrimination. As the international student officer I feel that it's vital to participate with the indigenous student officer's anti-racism campaigns.

Motion: To have an anti-racism BBQ down on the Sturt campus on the 27 of February as there is a large number of international students studying there. Requesting funding from the international student's officer budget line.

International student officer requesting \$450.00 for food.

Venue: Sturt campus courtyard

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## Proposal for Anti-Racism Campaign

### Contents

- 1.0 Introduction
- 2.0 Components of event
- 3.0 Media Team
- 4.0 Budget
- 5.0 Promotion
- 6.0 Important Dates
- 7.0 Queries

#### **1.0 Introduction**

The main initiative for this awareness campaign is to educate the greater campus community and to create a safe space to talk about a problem that affects us all. Flinders University is made up of twenty-six thousand students and three hundred and fifty of those students are Aboriginal and Torres Strait Islander students.

This community event will be held at the Bedford park main campus. There will be promotional materials around campus donated from Reconciliation SA, Human Rights Commission – Anti-Racism Secretariat, and Nunkuwarrin Yunti. The reasons for undertaking this campaign is because as the Indigenous Officer, I have experienced racism, other Indigenous students have experienced racism and People of Colour have experienced Racism. Racism is an ongoing issue for Aboriginal and Torres Strait Islanders and People of Colour. It can cause mental health issues with anxiety, depression, substance abuse, complex PTSD, suicidal ideation or even suicide.

Creating a campaign of awareness about the impact Racism can have on people is important issue for both our community here at Flinders University and the wider Australian Community. Learning Centers, such as Flinders University, should be leading the way in shining the light on this problem.

#### **2.0 Components of Event**

BBQ on the 28<sup>th</sup> February 2018

Living Libraries 28<sup>th</sup> February 2018

Promotional materials – TV screens across the campus libraries, posters,

#### **2.1 Venue**

Flinders University, Central Campus, The HUB

## 2.2 Clubs

FUSA First Nation Collective

## 3.0 Media Team

Indigenous Officer (Yaritji Green) and Media Officer (Steph Walker)

### 3.1 Poster and Media Promotion

Facebook: First Nations Collective

Library TV Screens across the campuses

### 4.0 Budget

Indigenous Officer's Budget: \$375.00

Flexi-Fund: \$375.00

### FUSA NAIDOC 2017

Services	Cost Per Hour	Quantity	Estimate Cost	Actual Cost
BBQ	450.00	1	450.00	450.00
Living Libraries	100.00	3	300.00	300.00

**5.0 Promotion**  
See above 3.1  
Poster and Media  
Promotion

Catering	Cost	Quantity	Estimate Cost	Actual Cost
BBQ	450.00	1	450.00	450.00

**6.0 Important Dates**

<b>Indigenous Officer</b>	<b>375.00</b>
<b>Flexi Fund</b>	<b>375.00</b>
<b>Total Expenditure</b>	<b>750.00</b>

<b>Officer Budget</b>	<b>1500.00</b>
<b>Remaining Budget</b>	<b>1125.00</b>

ASAP	Media team to complete poster design
ASAP	Facebook page finalised
ASAP	Poster and link sent around to councils and groups
ASAP	Posters up around campus

## 7.0 Queries

Queries can be directed to either:

**Preamble:**

Flinders University Queer Society are hosting their AGM as I utilize my position for the queer society as a greater established alternative to the queer collective I would like to use money from my budget to kickstart the year. The AGM will be the first contact for many new members. Providing food and soft drink to those who attend will increase attendance and interest in the event and hopefully leading to further engagement.

**Motion:**

To have the Queer Society AGM on the 6th March 2017 at 2:30 pm \$200 from the Queer Officer Budget to be used for food and non-alcoholic drinks at the tavern.

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## Proposal for Semester 1 Pub Crawl 2018

### Contents

- 1.0 Introduction
- 2.0 Venues
- 3.0 Media Team
- 4.0 T-shirts
- 5.0 Promotions
- 6.0 Important Dates
- 8.0 Safety
- 7.0 Queries

#### 1.0 Introduction

This is for the Semester 1 Pub Crawl which is a staple of the FUSA calendar. This event will be held at five venues situated along Hindley Street and North Terrace on the 6<sup>th</sup> of April from 7:30pm till late. In line with the O'week theme of "summer", the slogan for this pub crawl is "Tropic Like it's Hot!".

#### 2.0 Venues

<u>Time</u>	<u>Venue</u>	<u>Deals</u>
7:30 – 8:30	The London Tavern	\$5 Jagers, \$4 base spirits & skittlebombs, \$3 Beer & Ciders, \$2 soft drinks
8:30 – 9:30	The Black Bull	\$5 base spirits, \$5 house beers/ciders, \$5 skittle bombs, \$3 BB shots
9:30 – 10:00	Food Break	
10:00 – 11:00	Dog and Duck	\$3 beer & cider, \$3 skittle bombs, \$5 base spirits, \$5 Tequila

11:00 – 12:00	The Hindley	T.B.A
12:00 – till late	Fat Controller	\$5 sailor jerry, \$5 VB tins

### 3.0 Media Team

- T-shirt Design
- Posters
- Web promotions
- Digital screens
- Social media promotion
- Facebook event

### 4.0 T-shirts

Purchase price per T-shirt is \$13.00

Proposed sale price per T-shirt: \$20.00 for students, \$25.00 for non-students

Proposed profit margin per T-shirt: \$7.00

Design:



The design of the pub crawl shirt closely models that of the O'week director and crew shirts. However, the layout of the front will be changed slightly and will include the slogan 'tropic likes it's hot'.

## 5.0 Promotions

The pub crawl will be promoted using social media (mainly Facebook), the digital screens around the hub as well as posters which will be dispersed throughout the university. Stalls will also be set up in the plaza to both sell and promote the event, this will include selling at the FUSA O'Week stall. As the shirt will be similar to shirts that the O'week Directors and crew will be wearing, they will inadvertently act as models to advertise the shirt.

## 6.0 Important Dates

Monday 12 <sup>th</sup> February – 23 <sup>rd</sup> March	Promotions begin, sales open
→ 19 <sup>th</sup> – 23 <sup>rd</sup> of Feb	Advertise shirts at FUSA stall
→ 16 <sup>th</sup> of March	Assess whether to expand venues
Tuesday 20 <sup>th</sup> March	T-shirt sales close
Saturday 24 <sup>th</sup> March	Advise venues of numbers
Tuesday 3 <sup>rd</sup> April	T-shirt collection
Friday, 6 <sup>th</sup> April	Pub Crawl

## 7.0 Safety

As this is an alcoholic event it will be an expectation that those whom purchase the shirts are 18+ which can be proved by providing a valid driving licence, passport or proof of age card. Red Frogs have also been contacted to attend the event to ensure that there is a sober presence should any issues occur.

## 8.0 Queries

Queries can be directed to the Social Activities Officer, Bradley Martin at [socialactivities.officer@flinders.edu.au](mailto:socialactivities.officer@flinders.edu.au), or alternatively via phone at 0487165896.

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## Feb-March Report

- I met with key stakeholders in the RNA Advisory Committee and bargained for the development of a RNA Subcommittee of autonomous student council representatives. More to come on this next month. These students will provide meaningful student consultation as we move into Flinders' response to the AHRC Report.
- I met with Margaret Hicks to ensure that all student representatives and club executives will be offered face-to-face consent, responding with compassion and trauma informed counselling training sessions in addition to the University's action to make Consent Matters module available to all students.
- I met with Brian Fleming from IDS who is taking on the task of marketing the University's new parking system, as begun by Buildings & Properties and David Banks. Through this meeting, I was able to gain a seat on the new committee relating to the system's implementation. The cost of this restructured system is yet to be revealed, though I am concerned and will be working closely with this new committee in communicating answers to stressed students as soon as they become available.
- I met with Flinders One Sporting and Fitness and discussed if FUSA would like to explore taking on management of sporting clubs in the future. Ultimately, it was decided by representatives from both university bodies that FUSA does not have the capacity nor the skills and knowledge required to do so now.
- I co-authored the latest NTEU Member's Bulletin with NTEU Branch President Andrew Miller regarding recent and deeply concerning staffing changes in the Student Learning Centre.
- I met with Vice Chancellor Colin Stirling to arrange a future visit to a student council meeting, and discussed with him the potential that increased student representation has on the quality of an educational institution.
- I co-authored with other association Presidents a submission on proposed changes to student loans to the relevant Senate inquiry.
- I met with DVC(S) Clare Pollock.
- We hosted the Student Council Planning Day.
- I spoke at several events, including the Country and Interstate Welcome and O'Week's Welcome ceremony.
- I attended the Course Quality Committee.
- I attended a course on Foundations in University Governance in Melbourne.
- I attended Universities Australia's Higher Education Conference in Canberra.
- I wrote correspondence to Empire Times regarding the new parking restructure.
- I submitted a response to the HDR Policy consultation.
- I attended a workshop with Student Assist, FUSA staff & the Education Officer on changes to the university's Complaints policy.



## **General Secretary Feb Report**

### **President's Summit**

General Secretaries were invited to join presidents at the annual President's Summit. The 3 days were filled with great skill-building sessions and opportunities to connect with other universities across the country.

### **Preparing documents**

Preparing meeting documents, etc

### **FUSA Planning Day**

Planning day gave way to some fruitful discussions, from which I've started compiling a spreadsheet with initiatives and campaigns, proposed collaborators, and budget tracking.

### **O'Week**

For O'Week I prepared the rosters for student council members at the FUSA stall as well as representatives for orientation sessions across the uni

### **Clubs Pool Funding Meeting**

We assessed Round 1 applications for Club Pool Funding, allocating just over \$20,000 for a range of infrastructure, activities and events

## Education Officer Report

- Working on regulation changes to academic associations, across multiple meeting with Kate, Michelle and Jesse
- O'week – representing FUSA at induction presentations, signing up students to collectives, promoting pubcrawl
- Attended NDA state planning day
- Attended FUSA planning day

## **Queer Officer Report**

- Met with Lisa O'Neill to organise pride week.
- Signed a sponsorship deal with SAmesh
- Met with Uni Sa Rainbow Club President on the year ahead.
- Attended FUSA Planning day.
- Flinders Uni Queer Society stalls during O'week.
- Met with Events to organise Pride week.
- Had Flinders Uni Queer Society first meet up and AGM.

## **Mature Age Officer Report January-February**

Tasks completed as the Mature Age Officer during the months of January to February are as follows

- Email liaison with multiple University staff for Mature Age event for O Week 2018 (Which Former Events Manager Cancelled last minute.)
- Meeting with Sheila Yates to engage with social work students to assist with O Week
- Wrote report
- Assisted with FUSA O Week Stall
- Met with Events Assistant to discuss O Week Event that was cancelled last minute
- Liaised with fellow Mature age student to discuss needs
- Checked and replied to emails from various people
- Attended Clubs funding committee meeting
- Read confidential material sent directly to me for an appeals committee hearing I was on the board of
- Attended and collaborated with appeals committee board

## **SOCIAL ACITIVITES OFFICER REPORT - Since last meeting**

### **Pub Crawl**

- In continuing with organising the pub crawl I have confirmed the venues for the night. As a part of this process I have met with Stephanie Walker to organise promotional material and attained information regarding the shirt distribution process. I also met with Kate Donnelly to discuss the event, including inquiring about the hiring of a photographer for the event. I also got in contact with Red Frogs to organise for sober attendants to be present. Subsequently, I learnt that the event will coincide with the pub crawls run by (FLSA) Flinders Law Students Association and another group based in SA University respectively.
  - Completed the proposal for the FUSA semester 1 pub crawl
  - Have distributed posters across main campus and Sturt advertising the event, as well as organised for the creation of adverting for the media screens.
  - Met with FUSA media team to discuss improving the online advertising of the event via social media.
  - Setup a stall during o'week to advertise and sell pub crawl shirts which included formalising a means of paying for the shirts.
- 
- Liaised with several SC members regarding their events
  - Scheduled media adverts on the Social Activities Facebook as well as Flinders Living pages to advertise the O'week events as well as non-FUSA Flinders events and large external events.
  - Liaised with Flinders Living staff regarding the potential advertisement of FUSA events.
  - Attended a Flinders University Queer Society general meeting
  - Attended a workshop on recognising and responding to sexual assault via Yarrow Place
  - Met with the FUSA media team to discuss a means of advertising FUSA adverts across campus seeing that our events are not exhibited by some of the media screens/TVs.
  - Assisted in running the FUSA stall throughout O'week both as a Student Council member as well as an O'week Director.
  - Attended several FUSA events during O'week including the Comedy Arvo, FUSA Club Awards, karaoke, and Market Day.
  - Liaised with members of SC to discuss potential opportunities to sell FUSA jumpers.

## **Indigenous Officer's Report – Yaritji Green**

### **Meeting with Students/Staff**

- Meetings with Aboriginal and Torres Strait Islander Students
- Discussions with the Office of Indigenous Student Engagement regarding Anti-Racism Campaign – established that this was a FUSA event only
- Directed students to Student Assist

### **Student Concerns**

- The late start for student academic services from the Office of Indigenous Student Engagement
- Student expenses and the expensiveness of books
- Need for more scholarships – for financial assistance and or conferences help.

### **First Nation's Collective**

- Regular postings for Tuesdays and Wednesdays on Facebook.
- Established a working committee to help with the First Nation's Collective
- The raffle for the mini starter packs was done at the FISA lunch on Friday 2/3/18

### **Events**

- Established the first Flinders University Indigenous Medical Students and Alumni Dinner
- Established first year Indigenous Medical Pre-Medical School Mentoring
- 2018 Semester One Anti-Racism Campaign – see report below

### **2018 Anti-Racism Event Report**

- Indigenous Officer, International Students Officer and Environmental Officer put up posters across Central, Medical and Sturt Campus
- BBQ at Sturt Run by the International Students Officer with the help of the Women's Officer and General Councillor, plus Social Work Students.
- BBQ at the Hub run by the Indigenous Officer with the help of the Queer Officer, the Indigenous Officer from the Health and Human Rights Group plus executive members of the Health and Human Rights Group, and Reconciliation SA.
- Black Panther Movie Event – run by Indigenous Officer and International Students Officer
- Over all the Anti-Racism event was good.
- This event needs to be a regular event. Every year. Every Semester. Especially since Flinders University is a Supporter of the Australian Human Rights Commission's "Racism. It Stops with Me." Campaign.

- Special thanks to Reconciliation SA staff member, Dadi who gave much needed support in running this event.
- Thank you to Student council members who also gave support to this event.

FUSA International Officer –Keon Simmons

Report

Planning-

I went on leave in late January to study for an exam.

Attended the Nursing orientation and spoke to students about FUSA

Planned a black panther movie night gave 50 free tickets away to those who sign up for my collective

Met with Ben of Oasis. We discuss the market day and would like SC to be present

Had an anti-racism BBQ with down at Sturt.

Spoke with Stacy about speaking getting a smaller BBQ package the next time.

Kate W spoke to me about being in the grant development committee

Planning an international student welcome BBQ at Oasis for the 7<sup>th</sup>

Adam and I had a meeting on Friday to discuss plan for the Multicultural festival

International student officer

Keon Simmons



# Women's Officer February Report

## **International Women's Day**

This year on IWD FlindersOne is having their women's health event. There is also a 'White Coat Challenge' happening in the plaza, Instead of creating my own event and competing with the two events already happening I've decided to join the FlindersOne event and have a FUSA stall. I have been organising the FUSA stall based on some feedback that I received about the last event and so hopefully this one will be more trans-inclusive.

## **Anti-Racism Campaign**

I helped Yaritji and Keon out with their amazing anti-racism campaign by helping out at the BBQ down at the Sturt campus. They put so much of themselves into that campaign and I am very grateful for their efforts.

## **Sanitary Items Initiative**

Late last year with the pooled money FUSA purchased a large number of sanitary items. I have been working with FUSA staff to look at how best to distribute these. We have decided which bathrooms to put them in around the different campuses and they will be refilled every fortnight. One fortnight a student council member will restock them and then on the alternate fortnight a casual will be hired to do the refilling to take the pressure off of council members.

Student Council Report March 2018  
Jesse Stevens, General Council Member

My activity since the last meeting includes:

- Having meetings and ongoing discussions with the Clubs & Events Officer, Student Council Education Officer, Student Representation & Development Officer, Student Representation Support Officer and the Manager, Student Engagement regarding proposed changes to the Clubs & Societies Regulations, mainly relating to Academic Associations.
- Attending the rally at Parliament House on Invasion Day to support the Indigenous Officer and the #changethedate movement.
- Attending the Course Quality Committee meeting on Feb 6<sup>th</sup>
- Attending the National Union of Students Planning Day for the upcoming education National Day of Action
- Manning the FUSA stall at the Transition Experience night for commencing students, promoting FUSA and providing students with information about what FUSA does.
- Attending the Student Council Planning Day on Feb 12<sup>th</sup>
- Assisting at the FUSA stall during O'week
- Having email discussions with Buildings & Property regarding problems with campus bathroom facilities and maintenance

**Student Council - General Councillor Report**  
**- Josh Jarvis 5/3/2018**

- Helped hold the first event at the new student garden site in the Biology department.
- Talked with students at O'week about clubs and FUSA.
- Contributed towards the first community market held on campus.
- Further refined the business model for the urban farm enterprise on campus.
- Developed a working relationship with a Native food distributor identifying potential income streams whilst also serving to increase biomass and biological diversity on campus.

Report: 5<sup>th</sup> of March 2018 Student Council Meeting  
Tarmia Klass General Council Member

**First Year Collective:**

- Progress was made on the continuing organisation and implementation of the "First Year Collective" Facebook page. A schedule of unloading articles and information, as well as continued strategies of mod rules has been developed to deal with the question asking aspect of the page.
- Jesse Stevens was added a modifier on the page to aid with first year student queries that Lydia French and I may struggle to answer.

**Other:**

- Main campus FUSA stall helper. Main activity was talking to people about FUSA and the collectives.
- Helped run the FUSA stall during O'Week down at Sturt Campus. The tasks included giving out bags and signing up students both to FUSA and to the various collectives.
- Helped run BBQ for Anti-Racism week down at Sturt on Tuesday the 27<sup>th</sup> of February.
- While Kate the Welfare Officer is taking some time on leave I am lending a hand to continue her duties and campaigns.

## **General Councillor Report – Lydia French**

- Attended Fusa Planning Day, participated in SC planning and provided feedback to OBs on yearly goals
- Organised first year collective page and strategised for maximum student engagement
- several discussions/Skype meetings with other general council member (Tarmia Klass) strategising and brainstorming ideas for First Year Collective
- represented FUSA for three full days at O'Week promoting collectives and SC at main and Sturt campus
- started collating material for FYC Facebook page to assist students during transition period

## **Manager Student Engagement – Update – JANUARY 2018**

### **O'Week**

Thank you so much to the FUSA staff and Student Council for contributing to a very successful 2018 O'Week.

It was wonderful to see contributions from all staff in the weeks and months leading up to our largest event of the year and then of course during the week itself. Everyone played their part and I am grateful to you all.

Thanks to the Student Council representatives who attended presentations, were talking to students at the FUSA stalls and generally provided assistance.

I hope that every new student that attended last week felt welcomed and feel excited about the opportunity to become an engaged member of the Flinders community during their studies.

Some pics of the week:

[https://www.facebook.com/pg/FUSAssociation/photos/?tab=album&album\\_id=1151251705010087](https://www.facebook.com/pg/FUSAssociation/photos/?tab=album&album_id=1151251705010087)

[https://www.facebook.com/pg/FUSAssociation/photos/?tab=album&album\\_id=1154783544656903](https://www.facebook.com/pg/FUSAssociation/photos/?tab=album&album_id=1154783544656903)

We will be making a time to debrief with SC members who are available to do so. If you have any specific feedback on anything with regards to O'Week – please let me know in person or via email.

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## **Student Assist Activity Report – Prepared by the Team Leader, Student Assist**

### Casework

This report has been prepared in time for the next Student Council meeting and reflects advocacy work from 1<sup>st</sup> to 27<sup>th</sup> February.

Student Assist opened 35 new student cases in February (up from 26 last month), and about the same as the same time last year (34). Most students (25; 71%) were using Student Assist's services for the first time.

Each case opened in Student Assist's case management system involves one or more 'issues', which fall into the broad categories of 'Academic', 'Financial' or 'Welfare'. Any given case will have at least one issue attached to it. In more complex cases, a student may have a number of interconnected issues that are having an impact on them.

Student Assist managed 53 new issues in February (down from 31 last month). About half the issues (51%) were academic-related, followed by financial (45%) and welfare (4%). The most common issues were Financial Counselling (13%), Academic Appeals (11%), Emergency Financial Assistance (11%), Enrolment issues (9%) and Placement issues (9%).

Note: Ongoing cases opened in previous months are not counted in these figures.

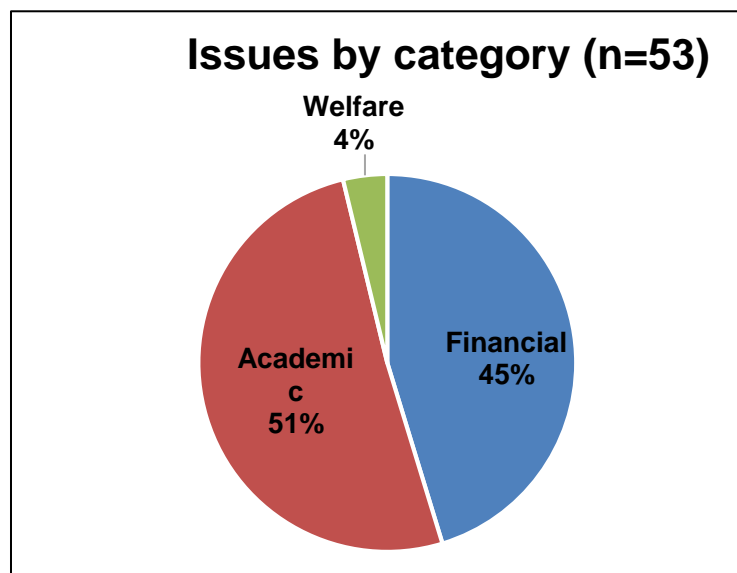
In addition to casework, a total of 13 students contacted Student Assist via the general email address to seek advice during February.

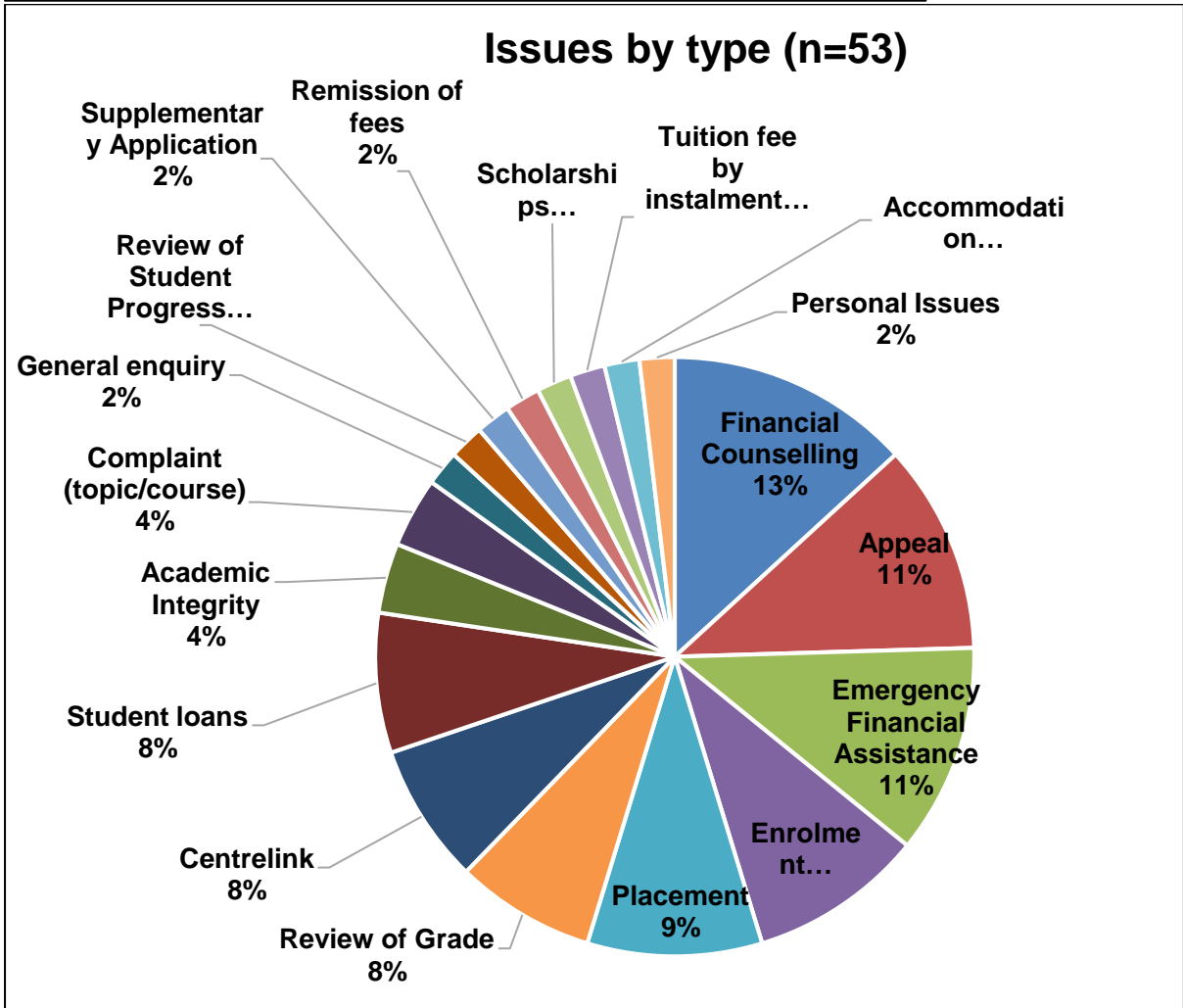
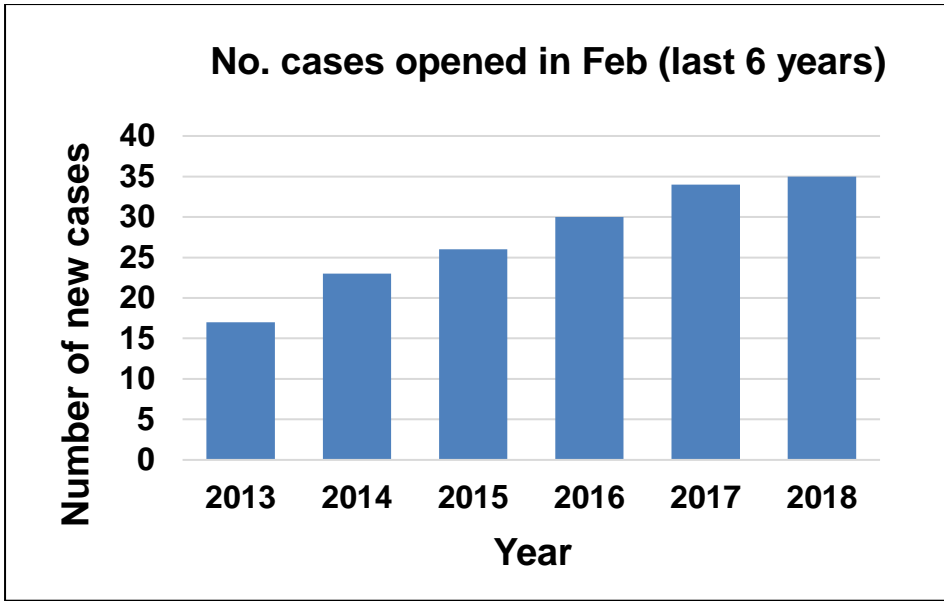
Graphs summarising caseload are shown below.

### Projects and Communications

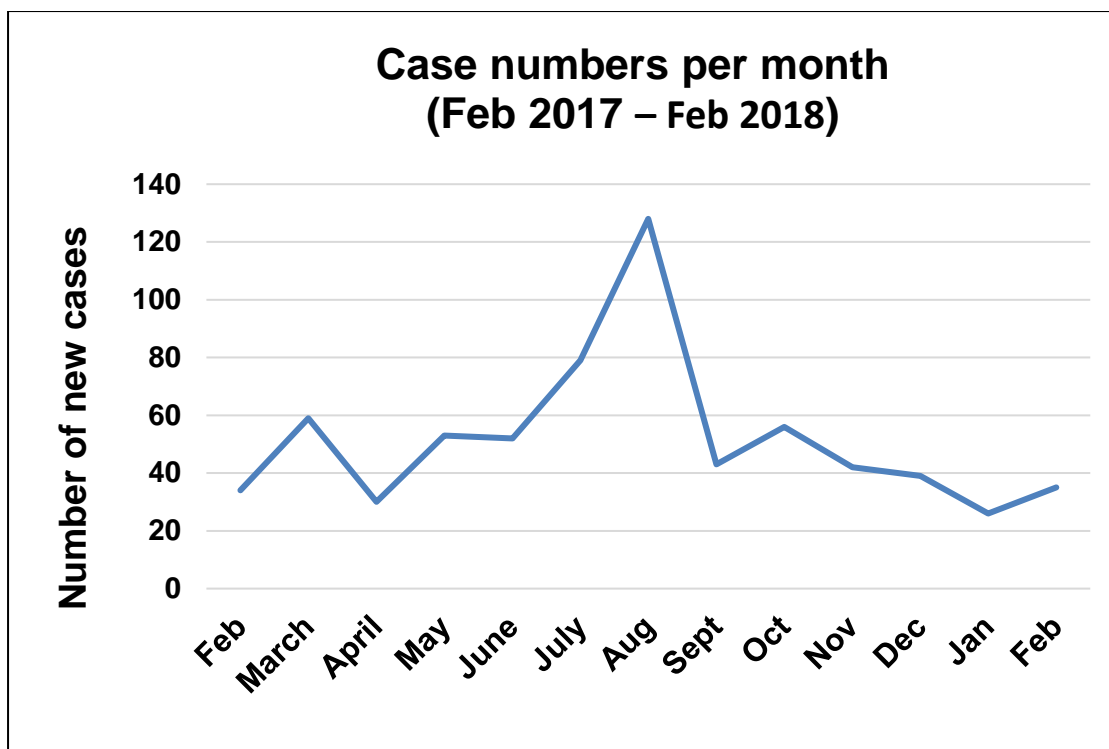
- Presented/attended 14 Orientation activities
- Held Student Assist stall during Orientation week (19<sup>th</sup> to the 21<sup>st</sup> February)
- Custom report for CILT and Dean (Education) of College of Nursing and Health Sciences: 'problem' topics.
- Monthly catch-up with Manager of ISS
- Participated in Complaints in Student Complaints Workshop facilitated by the Strategic and Operational Projects Officer and external Policy Consultant.
- Meeting with Manager of WIL at College of Nursing and Health Sciences re ongoing issues with some student placements
- Conceptualisation of a financial literacy program underway in preparation for proposal to MSE.

### **Breakdown of cases opened in February**










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**Student Representation Report – Prepared by the Student Representation and Development Officer**

Over the past month I have been working on a number of projects/activities:

**Student Council Planning Day** on Feb 12, was reasonably well attended by SC members and I think the consensus was that the day was very beneficial. It was great to have a discussion about how to activate Collectives at the beginning of Semester 1 and hit the ground running. Unfortunately the Indigenous cultural awareness training had to be cancelled due to the presenter being unwell. I am very happy to reschedule this training if there is commitment for SC members to attend and participate.

Training for **College Education Committee Reps** has been scheduled for **March 16**. I am currently pulling together training material and ensuring that it is relevant and interesting. There will be at least two CEC student reps per College in 2018 and some Colleges have up to four.

Work has continued (alongside Ed Officer and Jesse Stevens) with the plan to transition School Associations to **Academic Associations** and develop a new model of funding, training and support into 2018. There are some crucial regulation changes on the table at the March Student Council meeting that reflect the change from Schools to Colleges that the University has undertaken.

**FUSA Development Grants** have now opened for Semester 2. I am still looking for a Student Council member who is interested in joining the selection panel. Please see the SRDO for more details.

**Certificates of Acknowledgement** have been created for 2017 student representatives as identified by their Colleges. The certificates will be co-signed by the FUSA Student President and the DVC(S).

I continue to work with Deans (Ed) to discuss **student representation structures in Colleges** in 2018. They are all at various stages of planning but seem very receptive to advice and grateful for any support FUSA can offer.

If you'd like to discuss any of the above or anything related to student representation and the student council please get in touch with Kate Walsh on 8201 3620 [kate.walsh@flinders.edu.au](mailto:kate.walsh@flinders.edu.au)

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### **Events Report for Feb – Prepared by the Events & Projects Officer**

These past few weeks have obviously been focussed on O'Week activities and delivery of all the individual events that sit within it.

#### **O'Week**

O'Week was by all accounts a great success, and a lot of positive feedback from all areas of the Uni has been received. I have been meeting with all stakeholders over the past week to debrief on the event as a whole and to see what areas we can improve in for next year. All of those findings will be in the OWeek report should anyone want to read it.

Thanks to everyone who helped out with the various O'Week tasks and a big thanks to Celina who jumped in with only a small time to get up to speed and help deliver a great event!

If anyone has any additional feedback on O'Week or O'Fiesta, please email it through to me or Rachael: [rachael.pollock@flinders.edu.au](mailto:rachael.pollock@flinders.edu.au)

I'm finishing up here at FUSA on Tuesday 6<sup>th</sup> March, and just wanted to say thanks to everyone for the past year, it has been fun!

## GPSN Annual General Meeting 8<sup>th</sup> November 2017, 1pm

### Items

Meeting Opened

Attendance:

- Separate attendance sheet

Welcome to members and introduction - 2017 Chair

Appointment of minute-taker for the duration of the meeting.

- Liam Ramsey – Secretary 2018

Discussion of the proposed constitution, outline of key features

- No changes made

Motion to accept the proposed constitution as the constitution of the Club

Motion: “GPSN Flinders accepts the proposed constitution”

Motion to affiliate with Flinders University Student Association

Motion: “The GPSN Flinders agrees to financially affiliate with the Flinders University Student Association and agrees to all requirements of financial affiliation”

Mover: Alex Booth

Seconder: Michael Dunne

Motion Carried

Election of Officers/Executive Committee

1. Nominations: *Academic/Social Events Officer, Publications and Promotions Officer*
2. Returning Officer: William Hannam
3. Elected Members: *Academic/Social Events Officer: Jacinta Mangiameli, Publications and Promotions Officer: Grace Pratt*
4. Motion: GPSN Flinders accepts and welcomes the elected members as the new members of the executive.

Mover: Evangeline Allcroft

Seconder: Ben Kealy

Motion: Carried

Motion to open an BOQ Account on behalf of the club and assign the President and Treasurer as the signatories of the club.

Motion: “GPSN Flinders agrees to establish a BOQ bank account”.

The signatories for the account shall be:



- Pamela Gebrehiwot, President.
- Dylan Raftery, Treasurer.”

Mover: Callum Brewerton

Seconder: Lachlan Kerr

Motion Carried

#### Review of 2017 Events

- Doctors without Borders Night (Streamed with Darwin Campus students)
- Indigenous Health Movie Night – National Award for this event received
- Medical Practice and Climate Change (Co-organised with HHRG)

#### Treasurer Report 2017

#### Overview of 2018 Proposed Events

- Community Engagement Day
- Careers and Red Flags Night
- Cases with Patients

Close of Meeting



General Practice Students Network –  
Flinders University  
Club Constitution



October 2017

## 1. Official Name

- 1.1. This club shall be recognised as the “General Practice Students Network – Flinders”. The “General Practice Students Network – Flinders” club shall be referred to hereafter as “GPSN Flinders”.

## 2. Aims and Objectives

- 2.1. To promote and develop lifelong skills and knowledge in the General Practice medical specialty by organising clinical skills sessions, social events, seminars and conferences, peer support and networking opportunities.

## 3. Membership

- 3.1. Membership shall be open to any medical student who wishes to further the interest of GPSN Flinders
- 3.2. Associate members shall be bound by the by-laws of this Club, General Practice Students Network, General Practice Registrars Australia, FUSA
- 3.3. Membership is free
- 3.4. All student members must register with the General Practice Students Network website <https://gpsn.org.au/membership/>

## 4. Termination of Membership

- 4.1. Any person’s membership may be terminated by the following events:
  - 4.1.1. Resignation
  - 4.1.2. Expulsion
- 4.2. The Club Executive shall have the power to suspend or expel any members of the Club for:
  - False or inaccurate statements made in the member’s application for membership of the Club.
  - Breach of any rules, regulations or by-law of the Club.
  - By any act detrimental to the Club.
- 4.3. Any member who is expelled, suspended or has their membership terminated, shall have the right to appeal against their suspension or expulsion by presenting their case to a General Meeting called for such purpose, and the decision of the General Meeting shall be final.

## 5. Affiliation

- 5.1. GPSN Flinders will remain affiliated with the FUSA
- 5.2. GPSN Flinders will be abiding by all the rules and regulations set out by the FUSA No Sections of the GPSN Flinders constitution shall in any way place limitations on the equal rights of any FUSA members to become a member of a Club/Society, unless specifically recommended by FUSA.

## 6. The Executive

- 6.1. Only full members and students of are eligible to become office bearers in the GPSN Flinders club, associate members are not eligible.
- 6.2. Management of the GPSN Flinders shall be vested in the GPSN Flinders Executive elected by the members at the Annual General Meeting. The positions and current executive elect are as follows:
  - President
  - Vice-President
  - Treasurer
  - Secretary
- 6.3. No person shall hold more than one position on the GPSN Flinders Executive at any one time. A person shall cease to be a member of the GPSN Flinders Executive at the conclusion of the Annual General Meeting that follows his/her election and he/she will be eligible for re-election.
- 6.4. A quorum (minimum number of attendees) of the GPSN Flinders Executive shall be half of its members plus one.
- 6.5. Each member of the executive must attend the Annual Clubs & Societies Networking event and Workshops. If they are not able to attend they must notify FUSA in writing at least 24 hours before its commencement.

## 7. Meeting

### Annual General Meeting

- 7.1. The Annual General Meeting of the GPSN Flinders must be held prior to the affiliation date.
  - 7.1.1. The Secretary shall give at least fourteen (14) days' notice of the date of the Annual General Meeting to members.
  - 7.1.2. All members and associates may attend the Annual General Meeting.
  - 7.1.3. The quorum at the Annual General Meeting shall be a minimum of 50% of members plus one if the club has less 30 members. If the club has more than 30 members, then at least 10 members need to attend to make quorum. If, at the end of 30 minutes after the time appointed in the notice for the opening of the meeting, there be no quorum the meeting shall stand and adjourn for one week. If at such meeting there is no quorum those members present shall be competent to discharge the business of the meeting.
  - 7.1.4. The agenda for an Annual General Meeting shall be:
    - 7.1.4.1. Opening of Meeting
    - 7.1.4.2. Apologies
    - 7.1.4.3. Confirmation of minutes of previous Annual General Meeting
    - 7.1.4.4. Presentation of Annual Report
    - 7.1.4.5. Adoption of Annual Report
    - 7.1.4.6. Presentation of Treasurer's statement
    - 7.1.4.7. Election of New Executive
    - 7.1.4.8. Vote of thanks to outgoing Executive
    - 7.1.4.9. Determination of Annual Membership Fee
    - 7.1.4.10. Notices/s of Motions
    - 7.1.4.11. Urgent general business
    - 7.1.4.12. Closure

### **General Meeting**

7.2. The Secretary shall give at least seven (7) days' notice, in writing (email is sufficient), of the date of any meeting to relevant members.

### **Voting**

7.3. Voting powers at the Annual General Meeting and General Meeting:

7.3.1. The Chair shall be entitled to a deliberate vote and, in the event of a tied vote; the Chair shall exercise a casting vote.

7.3.2. Each individual members (Full and Associate) present shall have one (1) vote.

## **8. Finances**

8.1. All funds of GPSN Flinders shall be deposited into the GPSN Flinders bank account at the Bank of Queensland (BOQ).

8.2. Only the President and Treasurer may be authorised signatories to the bank account

8.3. All payments from the GPSN Flinders account must be paid by cheque after being passed by the club executive.

8.4. The Treasurer shall be responsible for the submission of a statement of Income and Expenditure, Assets and Liabilities to the Annual General Meeting.

8.5. The financial year of the GPSN Flinders shall commence on 1<sup>st</sup> of January and records of the GPSN Flinders shall be available to be audited each year by FUSA.

8.6. All cheques need to be signed by two authorised signatories to the GPSN Flinders bank account.

8.7. No club shall have more than \$100 petty cash at any one time. All petty cash must be recorded.

## **9. Amendments to the Constitution**

9.1. No alteration, repeal or addition shall be made to the Constitution except at the Annual General Meeting, or General Meeting, called for that purpose and notice of all motions to alter, repeal or add to the constitution shall be given to members fourteen (14) days prior to the Annual General Meeting, or seven (7) days prior to a General Meeting called for such purpose.

9.2. Such motions, or any part thereof, shall be of no effect unless passed by a seventy five percent (75%) majority (Special Resolution) of those present and entitled to a vote at the Annual General Meeting, General Meeting or GPSN Flinders Executive Meeting, as the case may be.

## **10. Dissolution of the Club**

10.1. If on the winding up of the GPSN Flinders and property of the GPSN Flinders remains after satisfaction of the debts and liabilities of the GPSN Flinders and the costs, charges and expenses of that winding up, the property shall be distributed to the FUSA.



**2018 RELAX DATA**

DATE	LOCATION	FOODBANK	LUNCH	STATIONARY	Arts & Games	STUDENT CASUALS	MASSEUSE	HAIRDRESSER	Stallholders	MUSICIAN	SCENE CHANGE	CAR HIRE	PARKING PERMIT	TOTAL	
<b>2017 ESTIMATE EXPENDITURE</b>		<b>\$4,420.00</b>	<b>\$3,900.00</b>	<b>\$6,500</b>	<b>\$700</b>	<b>\$7,323.68</b>	<b>\$3,900.00</b>	<b>\$8,775.00</b>		<b>\$1,500.00</b>	<b>\$3,500.00</b>	<b>\$120.00</b>	<b>\$216.00</b>	<b>\$40,154.68</b>	
<b>2017 ACTUAL EXPENDITURE</b>		<b>\$2,292.13</b>	<b>\$3,754.09</b>	<b>\$5,605</b>		<b>\$6,172</b>	<b>\$3,940.00</b>	<b>\$7,425.00</b>		<b>\$1,500.00</b>	<b>\$631.38</b>	<b>\$120.00</b>	<b>\$148.50</b>	<b>\$31,203.85</b>	
28-Feb	Sturt Library	150.00	200.00	230.00	30.77	248.80	150.00	0	300.00	0				9.00	1318.57
7-Mar	Plaza	150.00	200.00	230.00	30.77	248.80	150.00	0	300.00	0	0.00	500.00	631.38	9.00	2449.95
14-Mar	Tonsley	150.00	200.00	230.00	30.77	248.80	150.00	0	300.00	0		200.00		20.00	1529.57
21-Mar	Medical Library	150.00	200.00	230.00	30.77	248.80	150.00	0	300.00	0				9.00	1318.57
28-Mar	Sturt Library	150.00	200.00	230.00	30.77	248.80	150.00	0	300.00	0				9.00	1318.57
4-Apr	Plaza	200.00	250.00	230.00	30.77	248.80	150.00	0	300.00	0		600.00	631.38	9.00	2649.95
26-Apr	Plaza	150.00	200.00	230.00	30.77	248.80	150.00	0	300.00	0	0.00	500.00	631.38	9.00	2449.95
2-May	Tonsley	150.00	200.00	230.00	30.77	248.80	150.00	0	300.00	0		200.00		20.00	1529.57
9-May	Medical Library	150.00	200.00	230.00	30.77	248.80	150.00	0	300.00	0				9.00	1318.57
16-May	Plaza	200.00	250.00	230.00	30.77	248.80	150.00	0	300.00	0		600.00	631.38	9.00	2649.95
23-May	Sturt Library	150.00	200.00	230.00	30.77	248.80	150.00	0	300.00	0				9.00	1318.57
30-May	Tonsley	150.00	200.00	230.00	30.77	248.80	150.00	0	300.00	0		200.00		20.00	1529.57
6-Jun	Medical Library	150.00	200.00	230.00	30.77	248.80	150.00	0	300.00	0				9.00	1318.57
13-Jun	Plaza	150.00	200.00	230.00	30.77	248.80	150.00	0	300.00	0	0.00	300.00		9.00	1618.57
1-Aug	Plaza	200.00	250.00	230.00	30.77	248.80	150.00	0	300.00	0		300.00		9.00	1718.57
8-Aug	Sturt Library	150.00	200.00	230.00	30.77	248.80	150.00	0	300.00	0				9.00	1318.57
15-Aug	Tonsley	150.00	200.00	230.00	30.77	248.80	150.00	0	300.00	0		200.00		20.00	1538.57
22-Aug	Medical Library	150.00	200.00	230.00	30.77	248.80	150.00	0	300.00	0				9.00	1318.57
29-Aug	Sturt Library	150.00	200.00	230.00	30.77	248.80	150.00	0	300.00	0				9.00	1318.57
5-Sep	Tonsley	150.00	200.00	230.00	30.77	248.80	150.00	0	300.00	0		200.00		20.00	1529.57
12-Sep	Medical Library	150.00	200.00	230.00	30.77	248.80	150.00	0	300.00	0				9.00	1318.57
3-Oct	Plaza	200.00	250.00	230.00	30.77	248.80	150.00	0	300.00	0		600.00	631.38	9.00	2649.95
10-Oct	Medical Library	150.00	200.00	230.00	30.77	248.80	150.00	0	300.00	0				9.00	1318.57
17-Oct	Sturt Library	150.00	200.00	230.00	30.77	248.80	150.00	0	300.00	0				9.00	1318.57
24-Oct	Tonsley	150.00	200.00	230.00	30.77	248.80	150.00	0	300.00	0		200.00		20.00	1529.57
31-Oct	Plaza	150.00	200.00	230.00	30.77	248.80	150.00	0	300.00	0	0.00	600.00	631.38	9.00	2549.95
<b>2018 PROPOSED EXPENDITURE</b>		<b>\$3,950.00</b>	<b>5200</b>	<b>\$5,750.00</b>	<b>\$800.02</b>	<b>6220</b>	<b>3750</b>	<b>0</b>	<b>7500</b>	<b>0</b>		<b>\$5,200.00</b>	<b>3788.28</b>	<b>120</b>	<b>\$41,658.28</b>
<b>BUDGET REMAINING</b>															

**\$42,000.00 Rounded Up**

\$30.77

Estimated	\$41,658.28	
Difference		
2017 Budget	\$40,154.68	\$1,503.60
2017 Expenditure	\$31,203.85	\$10,454.43
Base Cost	\$33,074.30	#REF!

				MUSICIAN		
	STUDENT CASUAL	MASSEUSE	HAIRDRESSER	SOLO	BAND	SCENE CHANG
Requirement	2	1	1	1	1	1
Cost per unit	31.1	75	100	100	200	631.38
Units required per event	4	2	3	1	1	1
Cost per event	248.8	150	300	100	200	631.38
No. Events	26	26	26	10	4	4
Total	6468.8	3900	7800	1000	800	2525.52

	No. Required	Cost per unit	Units required p	Cost per event	No. Events	Total
Staff						
Student Casuals	2	31.1	4	248.8	26	6468.8
Services						
Masseuse	1	75	2	150	26	3900
Hairdresser	1	100	3	300	26	7800
Solo	1	100	1	100	14	1400
Band	1	200	1	200	4	800
Technician & Equipment	1	631.38	1	631.38	4	2525.52



Location	Foodbank	Lunch	Stationary	Arts & Game	Student Casu	Masseuse	Hairdresser
Plaza	150.00	200.00	230.00	30.77	248.80	150.00	300.00
Tonsley	150.00	200.00	230.00	30.77	248.80	150.00	300.00
Medical Library	150.00	200.00	230.00	30.77	248.80	150.00	300.00
Sturt Library	150.00	200.00	230.00	30.77	248.80	150.00	300.00
<b>Plaza</b>	<b>200.00</b>	<b>250.00</b>	<b>230.00</b>	<b>30.77</b>	<b>248.80</b>	<b>150.00</b>	<b>300.00</b>

Item	Location				
	Plaza	Tonsley	Medical Libr	Sturt Library	Plaza (Special)
Foodbank	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 200.00
Lunch	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 250.00
Stationary	\$ 230.00	\$ 230.00	\$ 230.00	\$ 230.00	\$ 230.00
Arts & Games	\$ 30.77	\$ 30.77	\$ 30.77	\$ 30.77	\$ 30.77
Student Casuals	\$ 248.80	\$ 248.80	\$ 248.80	\$ 248.80	\$ 248.80
Masseuse	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00
Hairdresser	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00
Stall Holders	\$ -	\$ -	\$ -	\$ -	\$ -
Musician	\$ 500.00	\$ 200.00	\$ -	\$ -	\$ 600.00
Entertainment T	\$ 631.38	\$ -	\$ -	\$ -	\$ 631.38
Car Hire	\$ -	\$ 20.00	\$ -	\$ -	\$ -
Parking Permit	\$ 9.00	\$ -	\$ 9.00	\$ 9.00	\$ 9.00
<b>TOTAL</b>	<b>\$ 2,449.95</b>	<b>\$ 1,529.57</b>	<b>\$ 1,318.57</b>	<b>\$ 1,318.57</b>	<b>\$ 2,649.95</b>

Stall Holder	Musician	Instrument Tech	Car Hire	Parking Perm	TOTAL
0.00	500.00	631.38	0.00	9.00	2449.95
0.00	200.00	0.00	20.00	0.00	1529.57
0.00	0.00	0.00	0.00	9.00	1318.57
0.00	0.00	0.00	0.00	9.00	1318.57
0.00	<b>600.00</b>	<b>631.38</b>	<b>0.00</b>	<b>9.00</b>	<b>2649.95</b>

Arts and Games	Cost per ur	Quantity	Total
Spirograph	26.99	1	26.99
Spirograph travel	17.99	2	35.98
Colour puzzle	100	1	100
Uno card game	7	2	14
Rubiks cube	19	2	38
Dominoes	5	2	10
Card deck	3	5	15
Chess	5	2	10
Naughts & crosses	3	2	6
Table football	20	1	20
Colouring books	15	10	150
Colouring pencils 24	20	4	80
Puzzle books	10	5	50
Replacement Stationary			100
Replacement games			150
			805.97

Flinders University Student Association (FUSA)  
**Relax 2018 Proposal**

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1.0	Introduction .....	2
2.0	Fundamental aspects of Relax .....	2
3.0	Initiatives for Relax .....	3
4.0	Equipment list.....	4
5.0	Logistics of Relax Days .....	5
6.0	Budget.....	5
7.0	Proposed Relax Dates.....	7



## 1.0 Introduction

Relax Day 2018 will follow the model developed for Relax Day events during 2017. The 2017 Relax program was based upon the events *FUSA says Relax 2015/16* and the *Market Days* held throughout 2014. Relax events have been appreciated by the student body in previous years and the outreach to other campuses during 2017 provided further proof of their value. In addition to helping provide a sense of community within the university, Relax Day also provides a platform to inform the student body of the services available through FUSA, and promote upcoming events. Social involvement on the behalf of students has been regularly demonstrated to improve overall wellbeing, including academic performance. Consequently, the Student Council are eager to see the Relax Day events continue in 2018. An allocation of \$40,000 has been applied to the Relax Days. This will include a total of 26 events, each of a duration of three hours, to be held across four of the Flinders University campuses (see Section 7 for details). For the idiosyncrasies of each campus please refer to the Relax Manual.

## 2.0 Fundamental aspects of Relax

### Proposed day and frequency:

In the lead up to developing the 2017 Relax Day events, there had been multiple requests from the Flinders student body to host the events across at the Sturt, Tonsley and Medical campuses as well as at the student plaza on the main campus. Based upon previous experience organising the FUSA Says Relax events in 2016, the events assistant Anthea Stanton developed a procedure that made hosting the events in multiple locations feasible. Given this system enables a user-friendly and streamlines the operation of each event, the same process will be followed in 2018. With the approval of the Office Coordinator, Relax Day events will continue to occur on Wednesdays, commencing from Week 1 of the academic year, excepting April 25 (Anzac Day), which will take place on Thursday 26<sup>th</sup> April instead and second semester O'Week.

Event Locations	
Campuses	Flinders Plaza (8), Medical School (6), Sturt (6), Tonsley(6)
Role and Duties	
Position	Duties
Events Assistant	Events Assistant will undertake the preliminary tasks for each event, including booking service providers and ordering items outlined in the event initiatives, liaise with Caretakers and administrative tasks. Responsibilities will also include ongoing management of promotional material and event equipment. EA will act as site manager on the day and coordinate with event casuals to complete the setup and ensure the smooth running of the event.
Office Coordinator	Will be responsible for the hiring of and organising the casuals
Media Officer	Responsible for event promotion via social media
Event Casuals (x2)	Will undertake the management of the stalls including set up and pack down, and will be in charge of dispensing the complimentary items.
Format	
Times	11am - 2pm (event organisers 10am - 3pm)
Free Services*	Haircuts, Massages, Live music
Free Items*	Lunch, stationary, Food Bank items
*See section 3 for further information on individual items	

### **3.0 Initiatives for Relax**

The proposed initiatives for 2018 Relax Day events include the six outlined in the 2017 proposal. This will continue the ethos from previous years of providing items and services that are beneficial to overall student welfare. This proposal includes additional initiatives of an Arts and Games Corner (section 3.7) and Market Stalls (section 3.8). In 2018, FUSA is also aiming to incorporate the Relax initiatives into concurrent events held by student council and Flinders Clubs, such as Pride Week and the Be a Better Human fair. FUSA will offer this as a free service to students only.

#### **3.1. Free haircuts to students**

In 2017 an average of 19 haircuts were delivered during each Relax Day event, which was greater than the quota of 18 per event advised by the hairdresser. The previous contractor was only able to commit to 75% of the events in 2017. As such, FUSA will be engaging the services of a new freelance hairdresser, Kat Rodda, in 2018. The contractor will be booked by the events assistant upon confirmation of the dates.

#### **3.2. Free massages to students**

FUSA will hire trained personnel to provide massages that last a duration of five minutes. Cathie Kergus was employed in 2017 and will be engaged again in 2018. Cathie was able to complete an average of 19 massages at each event in 2017. This was lower than the indicated quota of 25 per event which appears to be related to student participation. The events assistant will investigate setting up screens to create open cubicles for the masseur and hairdressing services, in order to afford some privacy to recipients. Contractor will be booked by the events assistant upon confirmation of the dates.

#### **3.3. Free stationary for students**

FUSA offer a limited supply of free stationary to students, to be dispensed by the casuals working on the stall during the event. Stationary will be allocated on a first come, first served basis. Stock is to be ordered by the Events Assistant fortnightly, through supplier Office Max. FUSA will spend \$230 per event, allowing them to purchase the items in the list below.

- Note Pads
- Folders
- Pens/Pencils
- Rulers
- Erasers
- Highlighters
- White board markers
- Sticky notes

#### **3.4. Free lunch for students**

An amount of \$150 has been allocated to provide free lunch for passing students during the event. The Events Assistant will purchase pizza for the Plaza, Tonsley and Medical Library event, while Sturt Library previously negotiated a range of bread rolls. For up to two events per semester, the Free Lunch budget will be increased to \$200 for the Relax Days that co-occur with other events, to factor for additional visitors. The Event Assistant will be responsible for ordering the food which will include vegetarian, gluten free and vegan options. Student casuals will collect and distribute the food, making it available for students to eat on a first come, first serve basis.

#### **3.5. Food Bank**

An initiative of 2014 Welfare Officer, the extremely popular Food Bank will continue in 2017. In 2017, only 55% of the allocated budget was utilised and so, in 2018 \$100 has been allocated each week to purchase staple food from the local organisation, including a delivery fee of 19.80. Food will be

delivered to the Micro Film/storage room. Caretakers will transport the food to each location, where the event casuals will be responsible for making it available to students to collect from the stall.

### **3.6. Live music**

Live music will occur at the Plaza and Tonsley campuses only, as the staff at the Sturt and Medical libraries have requested there to be no music at these venues. Musicians will be engaged for 2-3 hours at each include a solo artist and a band for the outdoor events for a total of two hours and three solo artists for indoor events held during winter. For Relax Days that co-occur with other events, three hours of music will be performed. Two hours of solo artists will be engaged for the Tonsley campus events. The Events Assistant will be responsible for hiring the artists, arranging equipment, and liaising with ITS. For events on the Plaza which are outside – there will be at least one band along with a solo artist.

### **3.7. Arts and Games Corner**

This initiative expands upon the existing theme by providing opportunities for students to take a time-out. This project will be undertaken by providing materials for low- key activities that can be either undertaken socially or solitarily. Activities will include a range of board and card games, puzzles and drawing materials. An initial bulk purchase of \$250 will be made at the beginning of each semester to obtain a collection of items, with an additional \$50 purchase in the second term of each semester to purchase additional drawing materials.

### **3.8. Market Stalls**

Due to the interest in Market Days held on campus throughout 2017, the suggestion of engaging stallholders for Relax events held at the Plaza has been made. Ideally the size of the market will be between 5-10 stalls, with no more than 20 stalls engaged. Market stalls will only be included at Relax Days that are not being incorporated into other concurrent events. Stall holders are charged \$25 per space (which includes the parking permit), so this initiative adds no additional cost to the Relax budget. Market stalls will commence at the first Plaza event on 7 march. Events assistant is to organise stall holders for each event.

## **4.0 Equipment list**

The caretakers will deliver the equipment to each event site. An email must be sent to Mr Deane Gurney, the Services Manager one week in advance. Equipment will vary with each location, however generally the following equipment is required:

- 1 x Relax Kit (Plastic tub)
- 5 x Screens
- 4 x Large Trestle Tables
- 1 x Small Trestle Table (hairdresser)
- 2 x A-Frames
- 4 x Box of promotional material / stationery
- 20 x Boxes of food
- Purple broom and dust pan
- FUSA marquee (Outdoor events)

**Plaza** – Will require the stage when an artist performs in the plaza.

**Medical Library** – Does not need 2x large trestle tables.

## 5.0 Logistics of Relax Days

Time	Activity	Personnel
10:00am	Bump in infrastructure and equipment	Caretakers
	Deliver Relax kit and set up stall	Events Assistant, Event Casuals
	Update marketing/promotion material, including social media	Events Assistant, Media Officer
10:45am	Contractors arrive and set up	Hairdresser, Masseuse
	Final checks	Events Assistant
11:00am	<b>Event start</b>	
	Stall and Services active: Students welcomed, giveaways dispensed	Event Casuals, Hairdresser, Masseuse
11:30am	First lunch order collected from caterer	1 x Event Casual
11:45am	Musician arrives and set up	Solo Artist
12:00pm	Live music commences	Solo Artist
12:30pm	Second lunch order collected from caterer	1 x Event Casual
13:00pm	Live music concludes	Solo Artist
13:45pm	<b>Event Concludes</b>	
	Services conclude and stall pack up	Event Casuals, Hairdresser, Masseuse
	Return kit to FUSA office	Event Casuals
14:00pm	Bump out infrastructure	Caretakers

## 6.0 Budget

In 2017, the Relax Day budget came in under the proposed budget of \$40,000, with only \$31,587.92 being utilised. The allocated expenditure for Foodbank, Student Casuals, Hairdressing and Entertainment (Scene Change) were the primary causes for this reduction. The absence of staff and services during 2017 means that this amount is not a reliable predictor of costs for 2018. A base cost of \$33,854.30 has been calculated by summing the 2017 item and entertainment expenditure, with the expected cost of staff and services needed to run each event. The final estimated cost also includes increased funding for Free Lunches and Entertainment (although overall entertainment costs are still below what was proposed for 2017) during concurrent events and the new initiatives proposed for 2018 that include having a band during outside events on the Plaza.

Estimated 2018 Budget      \$40,458.28

## 7.0 Proposed Relax Dates

Semester One	Academic Week	Date		Location
	1	Wednesday	28 <sup>th</sup> February	Sturt Library
	2	Wednesday	7 <sup>th</sup> March	Plaza
	3	Wednesday	14 <sup>th</sup> March	Tonsley
	4	Wednesday	21 <sup>st</sup> March	Medical Library
	5	Wednesday	28 <sup>th</sup> March	Plaza (Consent Forum)
	6	Wednesday	4 <sup>th</sup> April	Sturt
	Mid Semester Break			
	Mid Semester Break			
	7	Thursday	26 <sup>th</sup> April	Plaza
	8	Wednesday	2 <sup>nd</sup> May	Tonsley
	9	Wednesday	9 <sup>th</sup> May	Medical Library
	10	Wednesday	16 <sup>th</sup> May	Plaza (Pride Week)
	11	Wednesday	23 <sup>rd</sup> May	Sturt Library
	12	Wednesday	30 <sup>th</sup> May	Tonsley
	13	Wednesday	6 <sup>th</sup> June	Medical Library
	14	Wednesday	13 <sup>th</sup> June	Plaza
	Mid-Year Exams			
	Mid-Year Exams			
Semester Two	1	Second Semester O'Week		
	2	Wednesday	1 <sup>st</sup> August	Plaza (NAIDOC?)
	3	Wednesday	8 <sup>th</sup> August	Sturt Library
	4	Wednesday	15 <sup>th</sup> August	Tonsley
	5	Wednesday	22 <sup>nd</sup> August	Medical Library
	6	Wednesday	29 <sup>th</sup> August	Sturt Library
	7	Wednesday	5 <sup>th</sup> September	Tonsley
	8	Wednesday	12 <sup>th</sup> September	Medical Library
	Mid-Semester Break			
	Mid-Semester Break			
	9	Wednesday	3 <sup>rd</sup> October	Plaza (Mental Health?)
	10	Wednesday	10 <sup>th</sup> October	Medical Library
	11	Wednesday	17 <sup>th</sup> October	Sturt Library
	12	Wednesday	24 <sup>th</sup> October	Tonsley
	13	Wednesday	31 <sup>st</sup> October	Plaza
	End of Year Exams			
	End of Year Exams			

**EVENTS BUDGET 2018 Draft**

	<b>2017</b>	<b>2018</b>
Relax Day	\$ 40,000.00	\$ 42,000.00
Bring back the bands	\$ 7,000.00	\$ 12,000.00
Multicultural Festival	\$ 10,000.00	\$ 10,000.00
NAIDOC	\$ 10,000.00	\$ 10,000.00
Outdoor Cinema	\$ 6,500.00	\$ -
FUSA Student Forums	\$ 1,500.00	\$ 1,000.00
FUSA AGM	\$ 1,000.00	\$ 1,000.00
Election Promotion & Activities	\$ 2,000.00	\$ 1,000.00
FUSA Ball	\$ 20,000.00	\$ 15,000.00
Student Party/Band Night/Social Event	\$ 2,000.00	\$ 5,000.00
Miscellaenous	\$ -	\$ 3,000.00
<b>TOTAL</b>	<b>\$ 100,000.00</b>	<b>\$ 100,000.00</b>

## **Amendments to Clubs, Societies and School Association Regulations**

To be henceforth known as the **Clubs and Academic Association Regulations**

### **BACKGROUND:**

The University recently transitioned to a new College structure. This led to a review of the current operation of existing School Associations. Ultimately, this has resulted in the formation of Academic Associations (AA's) to replace School Associations.

Great care was taken to map current School Associations (SA) into the College Structure and created criteria that ensured all SA's will be able to transition to an AA. (See the Appendix for the mapping of current School Associations into the College structure). With the removal of Schools as an easily defined category of organisation, there was no straightforward way to map AA's into Colleges. We ended up using 'Teaching Program' as a way of limiting the number of Academic Associations, whilst still allowing the current School Associations to transition across into Academic Associations (and thus continue to receive \$3,000 funding per year).

All currently operating School Associations will be able to transition into affiliating as an Academic Association, with just a few minor adjustments.

The main changes to the current regulations are:

- In line with the removal of 'Schools' & 'Faculties' at Flinders University, we have changed the name of School Associations to 'Academic Association' in the FUSA clubs regulations.
- An 'Academic Association' is now defined as "a College based student association formally endorsed by the College Dean (Education) and affiliated with FUSA".
- There is now a clear distinction throughout the regulations between a 'Club' and an 'Academic Association', and AA's are a separate affiliation level (i.e. you cannot have a non-affiliated or non-financial Academic Association as by definition, as AA's must affiliate with FUSA). The major difference between a Club and an Academic Association is that AA's:
  - receive a higher level of core funding (\$3,000 vs \$1,000); and
  - represent the needs and interests of a particular cohort of students (at TP level) and;
  - develop and maintain links with College staff and Executives, specifically within the area of learning and teaching.
- Section 10 of the regulations is a specific section for Academic Associations (as section 10 was for School Associations previously) - it sets out specific requirements and limitations for Academic Associations.
  - Specifically, this section now requires AA's to conduct a minimum of two activities related to learning and teaching within their College. This section provides examples about what these activities may be so that AA's have an idea of what is expected.
  - The Student Representation and Development Officer will work alongside the FUSA Education Officer to support AA's in this transition and assist them to strengthen their ability to represent the needs and interests of students under their AA. Administration and funding support will still be managed by the Clubs and Events Officer with support from the General Secretary.
  - The FUSA Education Officer will be setting up a network to bring together Education Officers from all Academic Associations and ensure that Student Council are able to keep their finger on the pulse of what is happening for students within Colleges.







<del>2. Registration of Clubs and Academic Associations</del>	<del>3</del>
<del>3. Process of Registration</del>	<del>4</del>
<del>4. Affiliation of Clubs and Academic Associations</del>	<del>5</del>
<del>5. Minimum requirements for Financially Affiliated Clubs and Academic Associations</del>	<del>7</del>
<del>6. Minimum requirements for Non-Financially Affiliated Clubs</del>	<del>8</del>
<del>7. Changing Affiliation Status</del>	<del>8</del>
<del>8. Annual Review</del>	<del>9</del>
<del>9. Clubs and Academic Association names and objectives</del>	<del>10</del>
<del>10. Academic Associations</del>	<del>10</del>
<del>11. Required Provisions of Club and Academic Association Constitutions</del>	<del>12</del>
<del>12. Alterations to Constitutions</del>	<del>12</del>
<del>13. General Meetings</del>	<del>12</del>
<del>13.7. FUSA has the discretion to investigate an allegation about, or information or matter involving, serious misconduct or maladministration before a General Meeting is called</del>	<del>14</del>
<del>14. Annual General Meetings</del>	<del>14</del>
<del>15. Office Bearers</del>	<del>14</del>
<del>16. Membership</del>	<del>16</del>
<del>17. Expulsion</del>	<del>16</del>
<del>18. Club and Academic Association Membership Fees</del>	<del>17</del>
<del>19. Grants</del>	<del>17</del>
<del>20. Winding Up &amp; Changing Affiliation Status</del>	<del>18</del>
<del>21. Assets</del>	<del>19</del>
<del>22. Inactive Clubs and Academic Associations</del>	<del>19</del>
<del>23. Disciplinary action</del>	<del>20</del>
<del>24. Flinders Living</del>	<del>22</del>
<del>1. Definitions</del>	<del>3</del>
<del>2. Registration of Clubs and Academic Associations</del>	<del>4</del>
<del>3. Process of Registration</del>	<del>5</del>
<del>4. Affiliation of Clubs and Academic Associations</del>	<del>6</del>
<del>4.5. A Club or Academic Association member will be considered current only if:</del>	<del>7</del>
<del>5. Minimum requirements for Financially Affiliated Clubs and Academic Associations</del>	<del>8</del>
<del>6. Minimum requirements for Non-Financially Affiliated Clubs</del>	<del>9</del>



<del>7.</del>	<del>Changing Affiliation Status</del>	<del>9</del>
<del>7.4.</del>	<del>A Club or Academic Association may elect to disaffiliate with the Flinders University Student Association with written notice to the General Secretary (or delegate). The Club executive must:</del>	<del>10</del>
<del>8.</del>	<del>Annual Review</del>	<del>10</del>
<del>9.</del>	<del>Clubs and Academic Association names and objectives</del>	<del>11</del>
<del>10.</del>	<del>Academic Associations</del>	<del>11</del>
<del>10.3.</del>	<del>There can only be one Academic Association per Teaching Program. Exceptions may be considered at FUSA's discretion</del>	<del>12</del>
<del>11.</del>	<del>Required Provisions of Club and Academic Association Constitutions</del>	<del>13</del>
<del>12.</del>	<del>Alterations to Constitutions</del>	<del>13</del>
<del>13.</del>	<del>General Meetings</del>	<del>14</del>
<del>13.7.</del>	<del>FUSA has the discretion to investigate an allegation about, or information or matter involving, serious misconduct or maladministration before a General Meeting is called</del>	<del>15</del>
<del>14.</del>	<del>Annual General Meetings</del>	<del>15</del>
<del>15.</del>	<del>Office Bearers</del>	<del>16</del>
<del>16.</del>	<del>Membership</del>	<del>17</del>
<del>17.</del>	<del>Expulsion</del>	<del>18</del>
<del>18.</del>	<del>Club and Academic Association Membership Fees</del>	<del>18</del>
<del>19.</del>	<del>Grants</del>	<del>18</del>
<del>20.</del>	<del>Winding Up &amp; Changing Affiliation Status</del>	<del>19</del>
<del>21.</del>	<del>Assets</del>	<del>20</del>
<del>22.</del>	<del>Inactive Clubs and Academic Associations</del>	<del>21</del>
<del>23.</del>	<del>Disciplinary action</del>	<del>21</del>
<del>24.</del>	<del>Flinders Living</del>	<del>23</del>
<del>1.</del>	<del>Definitions</del>	<del>3</del>
<del>2.</del>	<del>Registration of Clubs and Academic Associations</del>	<del>4</del>
<del>3.</del>	<del>Process of Registration</del>	<del>5</del>
<del>4.</del>	<del>Affiliation of Clubs and Academic Associations</del>	<del>6</del>
	<del>No membership criteria beyond aligning to a Club or Academic Associations objectives and the payment of membership fees if applicable</del>	<del>6</del>
<del>4.4.</del>		<del>6</del>
<del>4.5.</del>	<del>A Club or Academic Association member will be considered current only if:</del>	<del>7</del>
<del>5.</del>	<del>Minimum requirements for Financially Affiliated Clubs and Academic Associations</del>	<del>8</del>



<del>6.</del> <u>Minimum requirements for Non-Financially Affiliated Clubs</u> .....	9
<del>7.</del> <u>Changing Affiliation Status</u> .....	9
<del>7.4.</del> <u>A Club or Academic Association may elect to disaffiliate with the Flinders University Student Association with written notice to the General Secretary (or delegate). The Club executive must:</u> ...	10
<del>8.</del> <u>Annual Review</u> .....	10
<del>9.</del> <u>Clubs and Academic Association names and objectives</u> .....	11
<del>10.</del> <u>Academic Associations</u> .....	12
<del>10.3.</del> <u>There can only be one Academic Association per Teaching Program. Exceptions may be considered at FUSA's discretion</u> .....	12
<del>11.</del> <u>Required Provisions of Club and Academic Association Constitutions</u> .....	13
<del>12.</del> <u>Alterations to Constitutions</u> .....	14
<del>13.</del> <u>General Meetings</u> .....	14
<del>13.7.</del> <u>FUSA has the discretion to investigate an allegation about, or information or matter involving, serious misconduct or maladministration before a General Meeting is called</u> .....	15
<del>14.</del> <u>Annual General Meetings</u> .....	15
<del>15.</del> <u>Office Bearers</u> .....	16
<del>16.</del> <u>Membership</u> .....	17
<del>17.</del> <u>Expulsion</u> .....	18
<del>18.</del> <u>Club and Academic Association Membership Fees</u> .....	18
<del>19.</del> <u>Grants</u> .....	18
<del>20.</del> <u>Winding Up &amp; Changing Affiliation Status</u> .....	19
<del>21.</del> <u>Assets</u> .....	20
<del>22.</del> <u>Inactive Clubs and Academic Associations</u> .....	21
<del>23.</del> <u>Disciplinary action</u> .....	21
<del>24.</del> <u>Flinders Living</u> .....	23
<del>1.</del> <u>Definitions</u> .....	3
<del>2.</del> <u>Registration of Clubs and Academic Associations</u> .....	4
<del>3.</del> <u>Process of Registration</u> .....	5
<del>4.</del> <u>Affiliation of Clubs and Academic Associations</u> .....	6
<del>4.4.</del> <u>Affiliation at the Academic Association level grants access to services and resources provided through FUSA, and also grants eligibility to apply for ongoing funding in accordance with section 19 of these regulations. Affiliation at the Academic Association level is restricted to associations that:</u> ...	6
<del>4.5.</del> <u>A Club or Academic Association member will be considered current only if:</u> .....	7



5. Minimum requirements for Financially Affiliated Clubs and Academic Associations ..... 8

6. Minimum requirements for Non Financially Affiliated Clubs ..... 9

7. Changing Affiliation Status ..... 9

7.4. A Club or Academic Association may elect to disaffiliate with the Flinders University Student Association with written notice to the General Secretary (or delegate). The Club executive must: ... 10

8. Annual Review ..... 10

9. Clubs and Academic Association names and objectives ..... 11

10. Academic Associations ..... 11

10.3. There can only be one Academic Association per Teaching Program. Exceptions may be considered at FUSA’s discretion ..... 12

11. Required Provisions of Club and Academic Association Constitutions ..... 13

12. Alterations to Constitutions ..... 13

13. General Meetings ..... 14

13.7. FUSA has the discretion to investigate an allegation about, or information or matter involving, serious misconduct or maladministration before a General Meeting is called ..... 15

14. Annual General Meetings ..... 15

15. Office Bearers ..... 16

16. Membership ..... 17

17. Expulsion ..... 18

18. Club and Academic Association Membership Fees ..... 18

19. Grants ..... 18

20. Winding Up & Changing Affiliation Status ..... 19

21. Assets ..... 20

22. Inactive Clubs and Academic Associations ..... 21

23. Disciplinary action ..... 21

24. Flinders Living ..... 23

1. Definitions ..... 2

2. Registration of Clubs and Societies ..... 2

3. Process of Registration ..... 3

4. Affiliation of Clubs and Societies ..... 4

5. Minimum requirements for Financially Affiliated clubs ..... 5

6. Minimum requirements for Non Financially Affiliated clubs ..... 6

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## 1. Definitions.

- 1.1. The definitions in section 1 of the FUSA Constitution apply to these regulations.
- 1.2. In these regulations:

'Academic Association' is a College based student association formally endorsed by the College Dean (Education) and affiliated with FUSA.

~~'Academic Clubs' means non-College/School endorsed clubs that are focused on related interests and activities to Flinders University academic topics.~~

**'Academic Year'** means any time between the first academic day in Semester 1 of a year to the last academic day of Semester 2 of that year as specified by Flinders University.

**'Asset'** means future economic benefits controlled by the entity as a result of past transactions or other past events.

~~'Association' means the Flinders University Student Association.~~

**'Club'** means any ~~club, society, association or other body~~ or group of students associated with Flinders University who work together on a common aim or interest.

**'Clubs & Events Officer'** means the Clubs & Events Officer of the Flinders University Student Association.

~~'Club Constitution' means the formal document adopted by the club that states the rules that govern all club operations.~~

'College' means the basic administrative structure for academic and support staff responsible for teaching and research within the University.

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'Constitution' means the formal document adopted by the eClub or association that states the rules that governs eClub/association operations.

**'Event'** means any eClub or Academic Association event or activity constituting more than a meeting consisting primarily of discussion of matters relating to the running or management of the eClub or Academic Association.

~~**'Flinders One-Sport and Fitness'** refers to the Flinders University entity associated with sporting and fitness services, including Clubs primarily involved with sports recognized by the Australian Sports Commission, and catering facilities, otherwise known as Flinders Campus Community Services Incorporated.~~

'FUSA' -means the Flinders University Student Association.



**'General Meeting'** means a formal meeting of the ~~eClub and/or Academic Association~~ open to all ~~eClub and Academic Association~~ members, called and run in accordance with the ~~eClub and Academic Association~~ constitution and these regulations.

**'General Secretary'** means the General Secretary of the Flinders University Student Association.

**'Minor breach'** is a breach of the requirements of a ~~eClub or Academic Association~~ which is the result of error and has no major impact on any member of the ~~eClub, FUSA, the Association~~, the University or any third party.

**'Major breach'** means any breach of the requirements of a ~~eClub or Academic Association~~ that exceeds a minor breach and has a major impact on any member of the ~~eClub, FUSA, the Association~~, the University or any third party.

**'Regulations'** means the ~~Clubs, Societies and School~~ Academic Association Regulations approved by the Student Council of the Flinders University Student Association.

~~'School' is an academic division of the University.~~

~~'School Association' is a School based student club that is formally endorsed by the relevant Dean.~~

**'Student Council'** means the governing body of ~~FUSA, the Association~~.

**'Teaching Program'** ~~means~~ refers to an organisational unit within each College responsible for the delivery, management & oversight of a course/suite of courses and under the leadership of a Teaching Program Director.

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**'Winding Up'** means when a ~~eClub or Academic Association~~ ceases to function as per the constitution it affiliated to ~~FUSA, the Association~~ with. This includes when a ~~eClub or Academic Association~~ ceases to exist, or continues to exist without affiliation to ~~FUSA, the Association~~.

**'University'** means Flinders University of South Australia.

## 2. Registration of Clubs and ~~Academic Associations, Societies~~

- 2.1. All Flinders University non-sporting student ~~C~~clubs, ~~societies~~ and ~~Academic~~ ~~a~~Associations (including ~~eClubs, societies~~ and associations not eligible for affiliation with Flinders ~~OneSport and Fitness~~) must register with ~~Flinders University Student Association (FUSA)~~.





- 2.2. The purpose of registration is to enable FUSA to be aware of all ~~eClubs, societies~~ and ~~Academic Associations associations~~ that exist on campus so FUSA can assist ~~eClubs~~ with growth and development along with the provision of assistance where required, to conduct all events and activities successfully.
- 2.3. When registration is approved, a ~~eClub, society~~ or ~~Academic~~ Association may then run approved events and/or activities on campus constituting more than a meeting, are allowed to book University space and may use the name 'Flinders' or 'Flinders University' in their title.
- 2.4. The ~~eClub, society or~~ ~~Academic~~ Association may not use the name 'Flinders' or 'Flinders University' in their title until Registration is formally approved by FUSA.
- 2.5. All ~~eClubs and Academic Associations~~ must apply to the Flinders Office of Communication and Engagement in order to use the university logo.
- 2.6. A ~~eClub, society,~~ or ~~Academic~~ Association is required to register with FUSA if they are:
  - (a) a student driven group of five or more students; and
  - (b) united by a common interest, goal and/or characteristic that may or may not organise activities and/or meetings related to the common interest characteristic or goal; and
  - (c) promote, by any means, their group, interests and/or activities to the student body.
- 2.7. A ~~eClub society, or or~~ ~~Academic~~ Association will be denied registration if its purposes or future activities are likely to breach any Federal or State legislation.
- 2.8. All ~~eClubs, societies~~ or ~~Academic~~ Associations must adhere to policy and procedures as outlined by FUSA and the University including but not limited to; health and safety and security. This includes the submission of the online FUSA Events and Activities Registration Form for any ~~eClub~~ event or activity held on or off campus.

### **3. Process of Registration.**

- 3.1. Registration requires joint approval by the General Secretary (or delegate) ~~on~~ ~~Student Council~~ and the Manager, Student Engagement (or delegate). If there is disagreement between the General Secretary (or delegate) and the Manager Student Engagement (or delegate), then the application is referred to Student Council to make the final decision.



3.2. In order to register, a eClub, or Association must submit an online registration form outlining their purpose and likely activities.

- (a) The eClub name
- (b) The eClub purpose
- (c) Any secondary purpose of the eClub
- (d) A list of all and any intended activities of the eClub
- (e) A minimum of two contact persons including their Phone Number, Email address and Flinders Student ID number. A Student ID number must be provided for at least one of these contacts.
- (f) Whether or not the eClub is registered with the appropriate state or national body that relates to the eClub and its activities.
  - (i) If not, FUSA may require that the eClub affiliate with the appropriate state or national body that relates to the eClub in order to register with FUSA.
- (g) An application for affiliation will satisfy the requirements of 3.2 if an application for registration was not submitted prior to an application for affiliation.

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#### 4. Affiliation of Clubs and ~~Academic Associations. Societies~~

4.1. Clubs may apply to affiliate ~~as~~ at one of the below levels:

- (a) Non-Financial Affiliate; or
- (b) Financial Affiliate; or
- ~~(c) Academic Association-~~

4.2. ~~The definition of a Non-Financial Affiliated club level will be grants a club that has access to services and resources that are provided through the Association FUSA, and however are not eligible does not grant access to apply ongoing funding from FUSAt the Association. Non-Financial Affiliation Affiliation at the Non-Financial level~~ is recommended for eClubs that:

- (a) Have restrictions on membership numbers; or
- (b) Have selective or closed membership; or



- (c) Have a membership that comprises less than 66% current Flinders University students or Alumni.

4.3. ~~The definition of a~~Affiliation at the Financially Affiliated club level or Academic Association is one that has grants access to services and resources provided through FUSA, and will be the same as a non-financially affiliated club as defined in 4.2 of these regulations, except they and will be eligible to apply fo~~also grants eligibility to apply for~~ ongoing funding in accordance with section 19 of these regulations. ~~Financial~~Affiliation at the Financial level is restricted to ~~e~~Clubs that:

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- (a) Have no restrictions on membership, ~~with the exception of Academic School Associations are per section 10.64(a) and academic clubs;~~ and

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4.4. ~~No membership criteria beyond aligning to a~~eClub's or Academic Associations objectives and the payment of membership fees if applicable.

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4.4. ~~(a) Affiliation at the Academic Association level grants access to services and resources provided through FUSA, and also grants eligibility to apply for ongoing funding in accordance with section 19 of these regulations. Affiliation at the Academic Association level is restricted to associations that:~~

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~~Have no restrictions on membership; and~~

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- (b) ~~No membership criteria beyond aligning to a~~eClub or Academic Associations objectives and the payment of membership fees if applicable; and

~~(c) Meet all requirements listed of Academic Associations, as outlined in Section 10.~~

4.5. ~~A~~eClub or Academic Association member will be considered current only if:

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- (a) their registration or renewal of registration has been dated in the membership list; ~~;~~ and;
- (b) their Flinders University student ID number is provided (if a Flinders student or alumni); ~~;~~ and;
- (c) the date of membership registration or renewal of registration of the member was within 18 months prior to application.

4.6. The services and resources that all affiliated ~~eClubs, societies and school and Academic~~Associations can access is at the discretion of ~~FUSA the Association~~



and shall be determined by the level of affiliation, ~~FUSA's the Association's~~ grants policy in-line with section 17 of these regulations, and in compliance with the requirements under the Higher Education Support Act 2003.

Services/resources that have been funded through the Student Services and Amenities Fee cannot be used by any ~~eClub or Academic Association~~ to support:

- (a) a political party; or
- (b) the election of a person as a member of:
  - (i) the legislature of the Commonwealth, a State or a Territory; or
  - (ii) a local government body.

4.7. ~~The Association~~FUSA must accept for consideration an application for affiliation of a ~~eClub or Academic Association~~.

4.8. An application for affiliation shall be submitted in the first instance to the General Secretary (or delegate). ~~In the case of Academic Associations the General Secretary will confirm eligibility as an Academic Association with the FUSA Education Officer.~~

4.9. An application for affiliation must contain a copy of:

- (a) Club ~~or Academic Association~~ Constitution; and
- (b) Minutes of the most recent Annual General Meeting; and
- (c) Club ~~or Academic Association~~ membership list specifying the executive and detailing the full names, email addresses, student IDs (if applicable) and the date of member registration or renewal of registration for each member; and
- (d) A Financial Report (if the ~~eClub~~ has been operational for more than 12 months); and
- (e) Affiliation Application Form; and
- (f) Any other documentation as directed by ~~FUSA the Association~~.

4.10. Clubs applying for status as Financial Affiliation ~~and Academic Associations~~ must show proof of the existence of an operative bank account.

4.11. ~~FUSA The Association~~ may choose to affiliate or not affiliate, or grant provisional affiliation on the basis of required amendments to the ~~eClubs or Academic~~



~~Association's~~ constitution. ~~FUSA The Association~~ may choose to affiliate the ~~eClub~~ at a lower level of affiliation.

## 5. Minimum requirements for Financially Affiliated ~~eClubs and Academic Associations.~~

- 5.1. Each Financially Affiliated ~~eClub and Academic Association~~ shall have:
- (a) A name; and
  - (b) A constitution; and
  - (c) A clearly defined interest, activity and aims; and
  - (d) At least ten current Flinders University students as members; and
  - (e) No less than 66% Flinders University students as members; and
  - (f) Two or more signatories on any bank account held by the Club ~~or Academic Association~~ who are current Flinders University students; and
  - (g) A delegate to Club ~~and Academic Association s and Societies~~ sub-committee meetings, and who is a current Flinders University student; and
  - (h) Comply with the regulations, requirements and requests of ~~FUSA the Association~~; and
  - (i) Comply with the objectives and aims of ~~FUSA, the Association.~~
- 5.2. The term of office shall be from one Annual General Meeting to the next.
- 5.3. Upon a vacancy of an office bearer position, a General Meeting shall be held to fill the vacancy.
- 5.4. A minimum of 60% of office bearers shall be current Flinders University Students.
- 5.5. The President or equivalent shall be a current Flinders University student.

## 6. Minimum requirements for Non-Financially Affiliated ~~eClubs.~~

- 6.1. Each Non-Financially Affiliated ~~eClub~~ shall have a:
- (a) Name; and



- (b) Constitution; and
- (c) Clearly defined interest, activity and aims; and
- (d) At least ten current Flinders students as members; and
- (e) A delegate to Clubs ~~and Societies~~ sub-committee meetings, and who is a current Flinders University student.
- (f) Comply with the regulations, requirements and requests of ~~FUSA the Association~~; and
- (g) Does not conflict with the objectives and aims of ~~FUSA the Association~~.

6.2. The term of office shall be from one Annual General Meeting to the next.

6.3. Upon a vacancy of an office bearer position outside of an Annual General Meeting, the vacancy shall be filled in accordance with the ~~e~~Club's constitution.

## 7. Changing Affiliation Status.

7.1. Clubs that are affiliated as Non-Financial may apply ~~to become Financially Affiliated~~ to affiliate at the Financial or Academic Association level at any time by affiliating as per these regulations.

~~7.2. Academic Association cannot apply to become non-financial. In the event an Academic Association wants or needs to become non-financial they may apply for non-financial Club status.~~

~~7.2.7.3. Clubs or Associations that are affiliated at the Financial or Academic Association levels~~ may apply to become Non-Financially Affiliated at any time notifying the General Secretary (or delegate) of ~~FUSA the Association~~ in writing. This notice must contain:

- (a) Date the notice was written; and
- (b) A reason why the ~~e~~Club wishes to become Non-Financially Affiliated; and
- (c) The signatures of the President or equivalent, and one other Office Bearer, usually the Secretary.

~~7.3.7.4. A eClub or Academic Association~~ may elect to disaffiliate with the Flinders University Student Association with written notice to the General Secretary (or delegate). The ~~e~~Club executive must:

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- (a) Provide the minutes of the General Meeting wherein the eClub's membership voted to disaffiliate with ~~FUSA the Flinders University Student Association~~ to the General Secretary; and the reason for disaffiliation.
- (b) Organise for the return of assets in line with section 20.2 of these regulations.

**8. ~~Renewal of affiliation~~Annual Review.**

- 8.1. Upon affiliation to FUSA, eClubs ~~and Academic Associations~~ must submit ~~documentation for Annual Review an application to re-affiliate~~ by the 1<sup>st</sup> of May of the subsequent year.
- 8.2. Applications for ~~re-affiliation~~Annual Review for the subsequent year will be accepted during the period determined by ~~FUSA the Association~~, no later than the 1<sup>st</sup> of April.
- 8.3. Clubs ~~and Academic Associations~~ that have affiliated between the 1<sup>st</sup> of December of the previous year and 1<sup>st</sup> of May of the current year will not be required to ~~re-affiliate~~submit documents for Annual Review in the current year.
- 8.4. ~~Where a club or Academic Association is renewing affiliation at their current level of affiliation in accordance with 8.2, it is required that clubs submit an application for renewal of affiliation with a copy of Clubs and Academic Associations must submit their documentation for Annual Review via the process determined by FUSA, including:~~
  - (a) AGM minutes ~~from the previous calendar year~~ confirming renewal of affiliation; and
  - (b) A ~~current~~n-updated membership list specifying the executive and detailing the full names, email addresses, student numbers (if applicable) and date of membership registration or renewal of registration for each member; and
  - (c) Updated ~~executive contacts~~names, email addresses, contact numbers and Student ID numbers (where applicable) for the current executive; and
  - (d) Evidence ~~that the club has held~~of at least two eClub events ~~(or in the case of Academic Associations, learning or teaching events in line with 10.2), over the course of the last~~previous calendar year; which may not include ~~m~~(not including meetings of the club executive, meetings of the

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committee or General Meetings) for members over the course of the last year; and

- (e) A Financial Report detailing expenditure (including how FUSA provided funding was used), ~~assets and~~ income, cash balances and an updated asset list for the period between the last two AGMs.

~~8.5. Applications for Re-Affiliation~~ Annual Review applications will be reviewed by the General Secretary (or delegate) and Clubs & Events Officer (or delegate) of ~~FUSA the Association.~~ In the case of Academic Associations the FUSA Education Officer (or delegate) will also be involved in the review. ~~and Student Representation Development Officer will review.~~

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~~8.6. Renewal of affiliation will occur immediately upon approval of the application.~~

~~8.7-8.5. Renewal of affiliation may~~ FUSA may choose to disaffiliate the eClub or Academic Association be rejected by FUSA the Association if FUSA the Association does not consider the requirements of affiliation listed within this document to have been met.

~~8.8-8.6. FUSA The Association may elect to withhold the benefits of affiliation until the eClub or Academic Association has renewed its affiliation~~ submitted sufficient documentation for Annual Review.

~~8.9-8.7. Unless withheld under 8.67 of these regulations, Applications for re-affiliation~~ Clubs and Academic Associations under review by FUSA the Association will continue to receive the benefits of affiliation at their current level until the review is completed.

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~~8.10-8.8. FUSA The Association may elect to grant an extension to eClubs or Academic Associations who have not met all requirements of re-affiliation~~ Annual Review, or who have errors or inaccuracies in their application.

~~8.11-8.9. FUSA The Association may request further information or documentation prior to approval of Annual Review~~ ing re-affiliation.

## 9. Clubs and Academic Association names and objectives.

- 9.1. A eClub or Academic Association must not have a name which is not easily distinguishable from another eClub.
- 9.2. Clubs and Academic Associations with similar objectives to an existing eClub may be refused affiliation.





- 9.3. A ~~e~~Club or Academic Association must not have a name that does not reflect its aims.
- 9.4. Student Council may direct ~~e~~Clubs and Academic Associations with similar objectives to change the names of either or both ~~e~~Clubs to more accurately define their objectives.

**10. ~~Academic School~~ Associations.**

~~10.1. 'Academic Association' is a College based student association formally endorsed by the College Dean (Education). An Academic Association operates for the representation, support and engagement of all students within a each recognized College of the University.~~

~~10.2. Academic Associations must conduct at least two activities over the course of the year related to learning and teaching at Flinders University. These activities may include (but not limited to):~~

- (a) ~~hosting career/industry events, professional development or training, tutoring, or any other activities connected to supporting learning and teaching within a College and;~~
- (b) ~~liaising with student representatives on College Committees or Student Staff Consultative Committees to discuss issues of mutual interest, or sitting on College Committees.~~

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~~10.3. There can only be one Academic Association per Teaching Program. Exceptions may be considered at FUSA's discretion.~~

- (a) ~~A School Association is a club which operates for the representation, support and engagement of all students in each recognised School of the University.~~

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~~10.2.10.4. A School Association~~An Academic Association must be endorsed by the Dean of the relevant ~~School.~~(Education) of the relevant College.

~~10.3.10.5. School Academic~~ Associations will ~~bear~~ be deemed to be financially affiliated.

~~10.4.10.6.~~ The following regulations apply to ~~School Academic~~ Associations only:

- (a) Contrary to section ~~4.4(a)~~ and section 16.1, membership may be restricted to current and previous students of the relevant ~~School~~College.
- (b) Each ~~School Academic~~ Association must elect an executive that includes the office bearers or equivalents detailed in section ~~15~~;

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- (c) A member of ~~the the~~ School Academic Association must be appointed or elected to the role of Education Officer in accordance with each School Academic Associations' Constitution.
- (d) By the 1<sup>st</sup> of May each year, School Academic Associations must provide ~~the Association FUSA~~ with a copy of:
  - (i) AGM minutes; and
  - (ii) An updated membership list; and
  - (iii) Updated executive contacts; and
  - (iv) Evidence that the Academic Club Association has ~~had conducted~~ at least ~~two two club~~ events related to learning and teaching (see 10.2) for members over the course of the last year (not including meetings of the executive, committee or General Meetings); and
  - (v) A Financial Report detailing expenditure and income for the period between the last two AGMs.
- ~~(e)~~ The percentage of non-student members of the School Association may exceed the 66% quota defined in regulation 5.1(e) on the provision that 66% of members are either current students or alumni of the relevant School.
- ~~(f)~~(e) Clause 19.5 on opt-out memberships does not apply to School Academic Associations.

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## 11. Required Provisions of Club and Academic Association Constitutions.

11.1. An affiliated ~~e~~Club's and Academic Association constitutions must contain:

- (a) The name of the ~~e~~Club or Academic Association; and
- (b) The aims and objectives of the ~~e~~Club or Academic Association; and
- (c) A provision for an Annual General Meeting in line with section 14; and
- (d) A provision for General Meetings in line with section 13; and
- (e) A provision for amending the constitution; and
- (f) A provision for expulsion of members consistent with these Regulations; and

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(g) A provision that the eClub or Academic Association is not for profit; and

(h) A provision for Office Bearers of the eClub in line with section 15; and

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(i) A provision for winding-up consistent with section 20, stating specifically ~~FUSA's the Association's~~ ownership of grant-funded assets and grant money; and

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(j) In the case of ~~Academic School~~ Associations, provision for establishing an Eeducation eOfficer in accordance with section 10.64; and

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(k) A provision outlining requirements of renewal of affiliation in line with section 8.

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## 12. Alterations to Constitutions.

12.1. Alterations to a Club or Academic Association's Constitution must be approved by ~~FUSA, the Association.~~

12.2. Alterations must be submitted to the General Secretary prior to their approval by the eClub or Academic Association or within one week of their approval by the eClub or Academic Association.

## 13. General Meetings.

13.1. General Meetings may be convened at the request of ten members, or 30% of the total membership of the eClub or Academic Association, whichever is the lower amount.

13.2. Where the executive do not respond to these requests within two weeks, they may be made directly to the General Secretary ~~of FUSA, the Association~~ (or their delegate).

13.3. General Meetings shall be convened for any the following purposes:-

(a) Removal of office bearers;

(b) The fairly and democratically elect office bearers to vacancies that have occurred as a result of removal or resignation;

(c) To make changes to the constitution of the eClub or Academic Association;

(d) To overturn any decisions made by the executive of the Club or Academic Association; or



- (e) The expulsion of a member or members of the eClub or Academic Association in accordance with section 17.
- 13.4. Notice of a General Meeting shall be given to the members of the eClub or Academic Association and the General Secretary ~~of FUSA~~the Association at least a week before the set date.
- 13.5. A designated office bearer, normally the Secretary, shall be responsible for calling General Meetings.
- 13.6. The General Secretary may call a General Meeting of the eClub or Academic Association, if:
  - (a) Office Bearer/s, committee members or the eClub/Academic Association are suspected with reasonable evidence of:
    - (i) breaching their constitution or not meeting their eClub or Academic School Association's objectives;
    - (ii) not complying with university policies and procedures;
    - (iii) not complying with ~~FUSA's the Association's~~ constitution or the eClubs and Academic Associations societies regulations;
    - (iv) failing to meet the requirements of ~~FUSA the Association~~ for affiliation;
    - (v) serious misconduct of maladministration
  - (b) the eClub is deemed to be winding up due to inactivity, in accordance with section 22.
  - (c) The membership has requested a General Meeting directly to the General Secretary in accordance with section 13.2.
- 13.7. ~~FUSA~~The Association has the discretion to investigate an allegation about, or information or matter involving, serious misconduct or maladministration before a General Meeting is called.
- 13.8. The General Secretary (or delegate) and/or Clubs & Events Officer (or delegate) may attend any General Meeting of an affiliated eClub.
- 13.9. Any decision voted upon in General Meeting will overrule any committee or executive decision of the eClub.

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- 13.10. Failure to reach quorum after 30 minutes after the scheduled start of meeting will usually result in the General Meeting being cancelled.

#### 14. Annual General Meetings

- 14.1. Annual General Meetings (AGM) shall be convened for the following reasons:-

- (a) To receive financial statements; and
- (b) To receive annual reports of office bearers; and
- (c) To fairly and democratically elect office bearers; and
- (d) To appoint a delegate on the Clubs and Societies Sub-Committee.

- 14.2. Notice of an Annual General Meeting shall be given to the members of the ~~eClub~~ or Academic Association and the General Secretary ~~of FUSA~~ the Association at least a week before the set date.

- 14.3. The General Secretary (or delegate) and/or the Clubs & Events Officer (or delegate) may attend any AGM of an affiliated Club or Academic Association.

- 14.4. Quorum at AGM shall be 30% of total membership or 10 members, whichever is lesser (to a minimum of 5 members).

- 14.5. Failure to reach quorum after 30 minutes after the scheduled start of meeting will result in the AGM being cancelled.

#### 15. Office Bearers

- 15.1. Each ~~eClub~~ and Academic Association must have a president, treasurer and secretary or equivalents.

- (a) The duties of the President include:
  - (i) Being chief spokesperson for the ~~eClub~~ Academic Association;
  - (ii) Chairing general and Executive meetings;
  - (iii) Acting as a signatory for the ~~eClub's~~ or Academic Associations budget; and,
- (b) The duties of the Secretary include:
  - (i) The maintenance of a register of members consisting of name, student ID number and date of registration;



- (c) The duties of the Treasurer include:
- (i) Being responsible for all of the eClub's or Academic Associations money and to record all income received and payments made by the eClub or Academic Association;
  - (ii) Keeping a register of all assets held by the eClub/Academic Association;
  - (iii) Presentation of a financial report to the AGM for the last financial year and the period since the end of the last financial year summarising the eClub's/Academic Associations income, expenditure and assets;
  - (iv) Keeping the financial records of the eClub/Academic Association; and,
  - (v) Acting as a signatory for the eClub's/Academic Associations -budget.
  - (vi) Keeping the eClub's or Academic Associations members informed of the eClub's/Academic Associations financial situation.
- (d) The duties for each Academic School Association's Education Officer include:
- (i) ~~attending the participating in~~ Student Representative Network meetings run by ~~the Association~~ (FUSA);
  - (ii) Coordinating and running the Academic School Association's educational campaigns and events; and,
  - (iii) Acting as a liaison with ~~FUSA's the Association's (FUSA)~~ Education Officer and Student Representation and Development Officer.
- 15.2. A eClub or Academic Association may assign any additional roles to their office bearers that they deem necessary.
- 15.3. ~~Academic School~~ Associations must appoint or elect an Education Officer as per section ~~10.6.4(e)~~
- 15.4. A eClub or Academic Association may have any other office bearer positions as determined by the eClub/Academic Association or established in their constitution.

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- 15.5. The contact details for all office bearers of a eClub or Academic Association must be given to the General Secretary and to FUSA ~~the Association~~ within two weeks of their appointment.

## 16. Membership

- 16.1. Club or Academic Association membership will be open to anyone who supports the aims of the eClub or Academic Association, unless otherwise exempt within these regulations.
- 16.2. Any eClub or Academic Association that refuses a current student entry to a eClub must give written justification to the General Secretary of FUSA ~~the Association~~ within two weeks.
- 16.3. Any non-student may join at the discretion of the eClub or Academic Association.
- 16.4. Membership of a financially affiliated eClub or Academic Association must be composed of at least 66% current students in order to be eligible for ongoing grant fundings.
- 16.5. Only current students may be the President or equivalent of a financially affiliated eClub or Academic Association.

## 17. Expulsion

- 17.1. FUSA ~~This Association~~ cannot expel a member on the basis of their age, sex, sexuality, race, ethnicity, pregnancy, caring responsibilities, religion, physical disability, mental illness, chosen gender or other personal characteristic under the terms of the South Australian Equal Opportunity Act or any other law, Act or legislative instrument.
- 17.2. FUSA ~~This Association~~ cannot expel a member on the basis of their ~~or~~ political, moral or sexual viewpoint, unless the view expressed is deemed to be in violation of:
- (a) the South Australian Equal Opportunity Act (1984);
  - (b) the South Australian Racial Vilification Act (1996);
  - (c) Any other law, Act or legislative instrument.
- 17.3. A motion to expel a member may only be brought before a General Meeting or Annual General Meeting of the eClub or Academic Association.
- 17.4. The motion to expel must be accompanied with written justification and sent to the member at least two weeks prior to the date of the meeting.



- 17.5. The member has a verbal and written right of reply to any notice of expulsion.
- 17.6. A written right of reply must be included within the Agenda if it is received within seven days of receipt of the notice of expulsion.
- 17.7. The agenda must include the motion of expulsion, written justification and any written reply.
- 17.8. The agenda of the meeting at which a motion of expulsion is included must be sent to members and the General Secretary ~~of the Association~~ at least one week prior to the meeting.

#### **18. Club and Academic Association Membership Fees.**

- 18.1. Clubs and Academic Associations reserve the right to charge a membership fee to become a member of that eClub or Academic Association.
- 18.2. Membership fees may not discriminate based on age, sex, sexuality, race, ethnicity, pregnancy, caring responsibilities, religion, physical disability, mental illness, chosen gender or other personal characteristic.

#### **19. Grants.**

- 19.1. Ongoing eClub and Academic Association grant funding is available to all student eClubs/Academic Associations affiliated with FUSA as a Financial Affiliate.
- 19.2. With the exception of the Start-Up Grant, eClubs that are affiliated as Non-Financial, or that do not meet Financial Affiliation requirements are not eligible for eClub grants.
- 19.3. Club and Academic Association grants will be set by FUSA ~~the Association~~ and made available throughout the year.
- 19.4. The Process for applying for eClub and Academic Association grants will be specified by FUSA ~~the Association~~.





- 19.5. For the purposes of grant funding, the membership number of a eClub that operates on an opt-out basis for determining members only includes those members who have opted-in to the eClub or approved their membership in writing.
- 19.6. Non-Financial Affiliated eClubs who maintain an open membership may apply for the Start-Up Grant in the first year of affiliation.
- 19.7. Clubs and Academic Associations that elect to change membership to closed membership are required to reimburse ~~FUSAthe Association~~ for grant funding the eClub/Academic Association has been provided by ~~FUSAthe Association~~, upon the request of ~~FUSAthe Association~~.

Clubs and Academic Associations requesting reimbursement or any other transfer of funding directly to the eClub/Academic Association must use a bank account registered in the name of the eClub/Academic Association.

## 20. Winding Up & Changing Affiliation Status.

- 20.1. Clubs and Academic Association winding up must abide by these regulations and in accordance with the requirements of the winding up section in the eClub or Academic Association's constitution.
- 20.2. The eClub or Academic Association which winds up voluntarily must inform the General Secretary and ~~FUSAthe Association~~ in writing of their intention to wind up the eClub/Academic Association within 14 days of their decision;
  - (a) Upon sending written notification to the General Secretary and ~~FUSAthe Association~~ the eClub/Academic Association is not permitted to begin winding-up until approval by ~~FUSAthe Association~~ has been provided, or a period of 14 days has passed; and
  - (b) ~~FUSAThe Association~~ reserves the right within the 14 day period outlined in section 20.1(a) to take over the operation of the eClub or Academic Association in order to facilitate the election of a new executive and the resumption of the operations of the eClub or Academic Association.
- 20.3. When a eClub changes its affiliation status from ~~an Academic Association or Financial Affiliate~~ to a Non-Financial Affiliated Club, disaffiliates with ~~FUSAthe Association~~, or is wound up, or an Academic Association changes their status to a non-financial Club, they ~~club~~ must ensure that:
  - (a) All assets purchased by the eClub or Academic Association, or on behalf of the eClub or Academic Association, using Grant Money allocated by

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Field Code Changed



~~FUSA the Association~~, remain the property of ~~FUSA the Association~~ and must be returned to ~~FUSA the Association~~.

- (b) All assets purchased by the ~~eClub or Academic Association~~, or on behalf of the ~~eClub or Academic Association~~, using part-funds from Grant Money allocated by ~~FUSA the Association~~, must be sold, and ~~FUSA the Association~~ be compensated to the same percentage that ~~FUSA the Association~~ paid for the asset initially unless:
- (i) The asset is unable to be sold in which case the ~~eClub~~ must compensate ~~FUSA the Association~~ for the asset; or
  - (ii) The ~~eClub~~ chooses to compensate ~~FUSA the Association~~ with other funds, in which case the asset does not need to be sold; or
  - (iii) The Manager, Student Engagement and the President of ~~FUSA the Association~~ agree that the efforts spent selling the asset and recovering the funds is not worth the costs regained, in which case the asset is not required to be sold.
- (c) Any assets the ~~eClub or Academic Association~~ purchases with money that did not originate from ~~FUSA the Association~~ may remain the property of the ~~eClub or Academic Association~~ and may be sold, distributed or discarded as per the Winding Up clause of the ~~eClub's~~ constitution.
- (d) Any ~~club~~ grant money provided by ~~FUSA the Association~~ that remains with the ~~eClub or Academic Association~~ either physically or in a bank account must be returned to ~~FUSA the Association~~.
- 20.4. Upon winding up, or change of affiliation level, each ~~eClub or Academic Association~~ must present ~~FUSA the Association~~ with a final asset register and a bank statement.

## 21. Assets

- 21.1. Any asset, physical or intangible, purchased with ~~club~~ grant funding provided by ~~FUSA the Association~~ remains the property of ~~FUSA the Association~~.
- 21.2. ~~FUSA The Association~~ reserves the right to use any assets purchased with ~~club~~ grant funding provided by ~~FUSA the Association~~ ~~The Association~~ ~~FUSA~~ may confiscate an asset that has been purchased by means of ~~FUSA's the Association's~~ ~~club~~ grant money by resolution of the Student Council.



## 22. Inactive Clubs and Academic Associations.

- 22.1. If a [eClub or Academic Association](#) is deemed by the General Secretary (or delegate) to be inactive for a period of four (4) months, the General Secretary (or delegate) is permitted to contact the [eClub/Academic Association](#) via their designated contact email address requesting an explanation for their inactivity.
- 22.2. The [eClub or Academic Association](#) has twenty-eight (28) days from contact to provide an explanation for their inactivity.
- 22.3. If the [eClub or Academic Association](#) responds that the [eClub/Academic Association](#) has become inactive or fails to respond within 28 days of contact, the General Secretary (or delegate) may determine the [eClub](#) to be winding up as per section 20.

Field Code Changed

## 23. Disciplinary action.

- 23.1. [Club or Academic Association](#) members may refer breaches of regulations of ~~FUSA the Association~~ or the [eClub/Academic Association](#)'s constitution to the General Secretary ~~of FUSA~~ (or ~~the General Secretary's~~ delegate).
- 23.2. For minor breaches of a [eClub or Academic Association](#)'s constitution or these regulations, the General Secretary (or delegate) may issue a warning to the [eClub](#).
- 23.3. A minor breach must be referred to the Student Council for disciplinary action
  - (a) at the request of a member of Student Council; or
  - (b) at the request of 30% of the [eClub](#)'s members or 10 members, whichever is lesser.
- 23.4. For reoccurring or frequent minor breaches, or for a major breach of a [eClub or Academic Association](#)'s constitution or regulations of ~~FUSA the Association~~, the breach must be referred to the Student Council for disciplinary action.
- 23.5. A [eClub or Academic Association](#) must be referred to the General Secretary of Student Council (or delegate) to review and refer for disciplinary action if the [eClub/Academic Association](#);
  - (a) deliberately contravenes the [eClub or Academic Association](#)'s obligations under these Regulations;
  - (b) misappropriates funds, or the Student Council believes, upon a financial review, that the [eClub or Academic Association](#) has been financially mismanaged;



- (c) provides manifestly false information in order gain unfair advantage;
- (d) acts contrary to the eClub or Academic Association's aims and/or deliberately breaches the eClub/Academic Association's own constitution;
- (e) fails to provide reasonable grounds as to why the eClub or Academic Association:
  - (i) refused a student or any other person membership;
  - (ii) expelled a student or any other person from membership;
- (f) Is not composed of 51% Flinders University students (if a Non-Financial Affiliate) or 66% (if a Financial Affiliate or Academic Association);
- (g) Receives a second warning with regards to the same issue within a two year period;
- (h) fails to comply with actions required under section 23.6(b);
- (i) promotes violence and/or hatred through militarism and/or discrimination on the basis of race, colour, sex, sexuality, gender identity, age, physical disability, mental illness, economic circumstances, political, religious or ideological conviction, or national or social origin;
- (j) significant or deliberate damage, defacing or theft of property of FUSAthe Association or University;
- (k) participates in or encourages criminal activity;
- (l) defaults on the repayment of any debt to FUSAthe Association or University;
- (m) loses or significantly and/or deliberately damages an asset purchased in part or full by grant money without the permission of FUSAthe Association; or
- (n) impacts on the facilities and services available to all eClubs and Academic Associations.

Field Code Changed

23.6. The Student Council may, on the basis of the facts provided, take disciplinary action by:

- (a) Issuing a warning to the eClub or Academic Association;



- (b) Requiring the eClub or Academic Association to undertake a certain action or actions;
- (c) Suspending grants from the eClub or Academic Association for a period no greater than twelve months;
- (d) Reducing the affiliation level of the eClub; or
- (e) ~~Disaffiliating~~ ~~Disaffiliate~~ the eClub or Academic Association from ~~FUSA~~ the Association.

#### 24. Flinders Living.

24.1. Subject to the discretion of Student Council, an exception to the requirement under section 4.43 (a) may be granted to the following:

Field Code Changed

- (a) One representative eClub of Deirdre Jordan Village; and,
- (b) One representative eClub of University Hall.

24.2. Any eClub or Academic Association which receives an exemption under section 24.1 may not restrict their membership beyond:

Field Code Changed

- (a) Students who reside at Deirdre Jordan Village; and,
- (b) Students who reside at University Hall.