

# CHASS Course Representative Position Description



# The Role:

Course Representatives perform a vital role in the College by ensuring that students have a strong voice in decisions that affect them. As valued partners, Course Representatives work collaboratively with teaching staff to ensure student perspectives are considered across all aspects of course design, delivery and review.

By taking on the role of a Course Representative, you will develop a versatile skill set as well as actively contribute to improving the learning experience for your peers.

# Some of the skills and experiences gained include:

- Enhancing your communication skills by acting as a bridge between students and staff, ensuring that concerns and feedback are effectively conveyed.
- Identifying and analysing learning and teaching issues, collaborating with staff and administration to find practical solutions and improvements.
- **Establishing connections** with academics, professional staff, and fellow students, expanding your network within the university community.
- **Gaining insight** into the workings of academic committees, decision-making processes, and **confidence** in actively contributing to discussions on course development.
- **Receiving acknowledgment** for your contributions (including on your academic transcript), and showcase your leadership, problem-solving, and advocacy skills on your resume.

## Who:

Students interested in representing your peers to help improve the student learning experience. Course Reps must be currently enrolled for Semester 1 and 2 in 2024 in an undergraduate or postgraduate (Coursework) degree in the College of Humanities, Arts and Social Sciences.

There are up to four Course Rep positions in each of the following Courses within the College:

- Archaeology (2 positions)
- Arts (4 positions)
- Creative Arts (4 positions)
- Creative Industries (4 positions)
- Languages (2 positions)
- Media and Communications (2 positions)
- Tourism and Events (2 positions)

There are also student rep positions for the following programs:

• Honours Rep (2 positions)

• Postgraduate (Coursework) Rep (2 positions)

To be eligible for a Course Representative role, you **must be enrolled in at least one topic per Semester** in the course (undergraduate/honours/postgraduate) you wish to represent.

Students with a variety of experiences and backgrounds are encouraged to apply.

## Commitment:

Course Representatives are expected to liaise with students in their discipline to gain feedback and attend meetings with staff during the semester, including the following:

- Meeting with Course Coordinators and other Course Representatives within your discipline as the Student Course Advisory Committee (twice per semester).
- Opportunity to attend Course Quality Advisory Group (CQAG) meetings, including reading papers and liaising with students in your College regarding relevant (and non-confidential) agenda items.
- Invitation to participate in the FUSA <u>Student Representative Network</u> (SRN).
- o Opportunities to participate in student partnership and community building projects (optional)

Your term would run from your appointment to 31 December 2024.

### Training:

You will receive training from FUSA and ongoing support to ensure you know what is expected of you and how to fulfil your role.

### To Apply:

To view current vacancies please visit the <u>Student Representation and Leadership Opportunities Board</u> on the FUSA website. This board also contains further information on how to apply.